



Board of Director's Meeting  
Special Session  
Webinar  
3/13/18 9:00 am

1. Call to Order by Jeanette Petts at 9:05AM
  - a. Members Present: Meika Burnikel, David Eberbach, Kathleen Fisher, Renee Greenland, Mary Jacobson, Lisa Haen, Jeanette Petts, Adrienne Roach, Don Roach, Millie Rounsville, Susan Tucker, Alexia Wood
  - b. Members Excused: Debbie Bushman, Lori Cross Schotten
  - c. Members Unexcused: Duana Bremer
  - d. Staff Present: Carrie Poser
2. EHH Application and Certification
  - A. Carrie had two phone calls with Landon and Sue Brown last week. The H Grant is going to remain the same as before. They currently do not have anyone to administer the grant and are working on that. There is a delay waiting for Sara to make some decisions prior to moving forward. The allocations have been made without any input from COC's.
  - B. Carrie reviewed the EHH Lead Certification Application that is now separate from the Sub-Recipient Certification Application. Members discussed the proposed changes to the Certification Application and clarified ETH Lead certification requirements. Reviewed the Certification Application and further clarified questions.
  - C. Carrie reviewed the EHH Sub-Recipient Certification Application and members discussed proposed changes. Revisions were made to clarify requirements.
    - a. Motion made to accept the revised EHH Certification Applications by Meika Burnikel
    - b. Second by Renee Greenland
    - c. Roll Call Vote

Millie Rounsville - Abstain

Susan Tucker - Abstain

Alexis Wood - Yes

Kathleen Fisher - Yes

Jeanette Petts- Abstain

Mary Jacobson - Yes

Adrienne Roach - Yes  
David Eberbach - Yes  
Renee Greenland - Yes  
Lisa Haen - Abstain  
Don Roach - Yes  
Meika Burnikel - Abstain

3. The H Grant; formerly the THP State Grant:

a. Carrie reviewed the H State Grant Scoring Tool and explained the changes. All project types will be eligible for the H State grant this year per DEHCR as of this board discussion. New projects that have not started are not eligible to apply. Need to decide points for the narrative. Concern about using old data information for scoring and the weight of criteria. If the narrative scoring remains the same then the programs that are at the bottom of the ranking do not have a chance of funding.

i. Millie made a motion to make the narrative 15 points for a maximum of 40 points.

ii. Don Roach seconded the motion

iii. Discussion was about concerns that we are moving away from data driven decision making.

iv. Roll call vote

Millie Rounsville - Yes  
Susan Tucker - Yes  
Alexis Wood - Yes  
Jeanette Petts - Abstain  
Mary Jacobson - No  
Adrienne Roach - Yes  
David Eberbach - No  
Renee Greenland - Yes  
Lisa Haen - Abstain  
Don Roach - Yes  
Meika Burnikel – Abstain

v. Motion carries

Changed points as follows:

1. Reoccurrence – 0555 – 5 points

2. Reoccurrence Rate – 5 points

3. High Risk – 10 points

4. Narrative – 15 points

vi. Motion to approve the revised H State by Don

vii. Second by Mary

viii. No further discussion

ix. Roll Call vote

Millie Rounsville - Yes  
Susan Tucker - Yes  
Alexis Wood - Yes  
Jeanette Petts - Abstain  
Mary Jacobson - No  
Adrienne Roach - Yes  
David Eberbach - No  
Renee Greenland - Yes  
Lisa Haen - Abstain  
Don Roach - Yes  
Meika Burnikel - Abstain

4. Youth Demonstration Grant – There were four letters of interest submitted; three were rural and one was urban. There are many COC’s throughout the country applying for this grant. Carrie discussed the concern that we would be applying to address a problem we do not have or is not verified by data. The State DCF is not willing to commit resources to the application process or implementation of the program should we receive it.

- a. Millie made a motion that the BOS does not apply for the Youth Demonstration Grant
- b. Second made by Mary Jacobson
- c. Roll Call vote

Millie Rounsville - Yes  
Susan Tucker - Yes  
Alexis Wood - Yes  
Jeanette Petts - Yes  
Mary Jacobson - Yes  
Adrienne Roach - Yes  
David Eberbach - Yes  
Renee Greenland - Yes  
Lisa Haen - Yes  
Don Roach - Yes  
Meika Burnikel – Yes

- d. No Further discussion
- e. Motion carries

5. Board Scoring Tool – Carrie reviewed all the comments by the membership and board members as follows. Policy decisions were discussed:

- a. Changed the name of the Board Scoring Tool to Project Scoring Tool.
- b. Discussed the concern that the ranking tool changed a number of times during the last competition. Carrie clarified that this tool has changed 3 times every year since 2012; this is not a new event. Carrie presented options for addressing this concern and drafted an example of a timeline for deadlines what the NOFA is released. Instructions will be clearer that the first

Project Scoring is a draft and subject to change. The timeline will provide more concrete deadlines for APR submission and reallocation.

- c. Accuracy and training was discussed. Carrie reviewed the current training and asked for feedback. Millie suggested adding more description about where numbers come from. Carrie will add that to the training document.
  - d. Coordinated Entry Grant is new and will not be ranked in this competition and is considered a necessity. We cannot manage CE properly without the grant.
  - e. HMIS Grant is a necessity and the COC needs HMIS or we cannot compete in the COC Competition and cannot do much as a COC, Per HUD Norm Suchar.
  - f. Data and Reports – the System Performance Reports cannot be run by the provider per the HUD guidelines. There are other reports that agencies can run to monitor System performance measures.
  - g. Reallocation was discussed and addressed by creating a tighter timeline once the NOFA is released.
  - h. Discussed adding more weight in scoring with the new or bonus application process for geographic areas that do not have HUD funding.
  - i. Scoring Process had a lot of great comments and suggestions that can be used in the COC Application in the FY 2019 Competition not in two months. Items to consider adding:
    - i. Housing First Fidelity
    - ii. Coordinated Entry Monitoring
    - iii. Additional 6 HUD Threshold Requirements
  - j. Reviewed the Point Breakdown and removed all items which we do not do anymore. APR in SAGE must be accepted by HUD in SAGE to be counted.
6. Members agreed to continue the discussion about the Board Scoring Tool at the March 27<sup>th</sup> Meeting. We will need an hour to finish.
  7. There was no new business
  8. Next Meeting – March 27<sup>th</sup> 1:00 pm GoTo Meeting (be sure to register if you haven't)
  9. Meeting was adjourned at 11:34 am
    - a. Motion to Adjourn the meeting by Don Roach
    - b. Second by Renee Greenland
    - c. Motion Carries