

WI Balance of State Continuum of Care

Discharge Planning Committee Meeting Minutes

Thursday, September 7th 12:00PM – 1:00 pm

Microsoft Teams

Attendees: Sandra Brekke, Lyric Glenn, Ryan Graham, Megan Gruber, Mindy Howell, Rachel Thomas, Joseph VanRoy, Chandra Wakefield, Sherri Waid

- I. Introductions for new attendees
 - a. The committee welcomed Megan to the committee and did introductions.
- II. Approval of Meeting Minutes – August 3rd, 2023
 - a. Motion made by Chandra and seconded by Megan to approve the August minutes. The minutes were unanimously approved by the committee without changes.
- III. Review where the committee is at:
 - a. Presentation of Discharge Planning Efforts that impact WIBOSCOC reporting/HUD Outcomes – Ryan Graham
 - i. Ryan provided information about the COC Competition goals. The goals include reducing the number of people experiencing homelessness, reducing the number of people experiencing their first time homeless, reducing the length of time people are homeless, reducing the number of times people return to homelessness, increasing employment, and increasing placement in permanent housing. The committee identified which goals this committee could best address and determined the committee could most effectively work toward reducing the number of people experiencing homelessness, reducing the number of people experiencing their first time homeless, and reducing the number of times people return to homelessness.
 - ii. The committee discussed WIRE and the function of this committee in contributing toward that project. Committee members agreed that current committee efforts would be best directed instead toward information gathering about root causes of discharges to homelessness, reviewing and addressing survey feedback, and increasing committee representation from foster care and corrections service providers.
 - iii. Committee members discussed ongoing barriers to housing, including lack of available housing, lack of temporary housing for individuals needing to recuperate from medical procedures, and lack of data regarding discharges to homelessness.
 1. Sandra noted that medical providers will soon be required by CMS to screen for social determinants of health including housing status.
 2. Ryan noted it may also be useful for the committee to consider the impact of insurance in determining discharge plans for individuals, especially from hospital settings.

- b. Review of survey feedback/trends
 - i. Sherri emailed the survey feedback to committee members prior to the meeting.
 - c. Evaluate current committee efforts relative to the feedback
 - i. The committee will continue to review the survey feedback.
 - d. Determine next steps
 - i. Two committee members will present during the next meeting - Sandra will present on the discharge planning process from a hospital setting and Rachel will present on the discharge planning process from a mental health treatment setting.
 - ii. Committee members will recruit additional committee members from the areas the committee is tasked with addressing, including foster care and corrections. Contact information for interested potential committee members can be directed to Sherri so Sherri can reach out to them with information about how to become involved.
- IV. Other Business
 - a. No other business to discuss today.
- V. Adjourn Meeting
 - a. Jen motioned to adjourn the meeting and the committee unanimously voted in favor of adjourning until the October meeting.
- VI. Next Meeting – October 5th, 2023 from 12:00PM – 1:00PM