**WI Balance of State Continuum of Care**

**Discharge Planning Committee Meeting Minutes**

Thursday, April 7th; 12:00PM – 1:00 pm

Microsoft Teams

Attendees: Kristina Bechtel, Jen Bisterfeldt, Duana Bremer, Rachel Greenwood, Maya Gunderson, Alfred Johnson, Alyson Sauter, Rachel Thomas, Chandra Wakefield

1. Introductions for new attendees
2. Approval of Meeting Minutes – February 2nd, 2022 & March 3rd 2022
	1. February Minutes: Motion to approve by Rachel Greenwood, seconded by Maya Gunderson
	2. March Minutes: Motion to approve by Rachel Greenwood, seconded by Chandra Wakefield
3. Discharge Planning Toolkit
	1. Next steps
		1. Kristina will send the Toolkit to COC Leads and Delegates and ask to distribute to their committees, Alfred will send Toolkit to DHS providers Listserv
	2. Local Coalition Accountability
		1. C will send a follow-up email a month later to check-in with COC Leads and Delegates and see how the progress is going
		2. Discharge Planning committee members will send a follow-up formal survey a few months later to obtain feedback
4. Discussion – Discharge planning for individuals on the sex offender registry
	1. Follow up from March meeting
	2. Identify action steps to move forward
		1. Guest speaker next month will be Dylan, an individual on the WI Registry, to share his experiences finding housing.
		2. Kristina shared positive experiences of a DOC Agent finding housing, will see if an agent would be willing to speak at an upcoming meeting.
5. HERC Partnership Update
	1. Alfred shared update –next HERC meeting is scheduled for 04/14/22 at 1400, Discharge Planning committee will strive to collaborate with HERC.
6. Other Business – No other business today.
7. Motion to Adjourn by Jen Bisterfeldt, motion seconded by Alfred Johnson
8. Next Meeting – May 5th, 2022; 12:00PM – 1:00PM