

WIBOSCOC Board of Director's  
WIBOSCOC 2022 COC Project Scoring Tool  
Email Vote Minutes  
July 12, 2022 – July 18, 2022



On July 12, 2022, at 12:14 pm Lisa Haen sent the following email to the BOS Board of Directors:

*Good afternoon,*

*As discussed at the Balance of State Board Meeting on July 5, 2022 we will be conducting the vote for approval of the COC Project Scoring Tool attached, via email.*

*First, we will need a motion, a second, any discussion and a **vote** on the **Project Scoring Tool Metrics Only** (you are voting on all items, including changes highlighted in yellow. This vote **does not include** the item highlighted in blue: **BONUS projects will be placed on the top of Tier 2.***

*Second, members are being asked to review and **select one of the five options** presented below for where to place Bonus Projects.*

*Please reply to [kbechtel@lacrossecounty.org](mailto:kbechtel@lacrossecounty.org) and [lhaen@khds.org](mailto:lhaen@khds.org) with the following by July 18, 2022 at 5:00 pm.*

1. *Your vote for the Project Scoring Tool Metrics*

**AND**

2. *Your one Option Selection for the placement of Bonus Projects*

*Please read the information below regarding Bonus Projects Placement:*

*If the Balance of State ARD (annual renewal demand) is \$10 million. HUD says that 93% goes on Tier 1 and 7% of that goes on Tier 2. Doesn't matter how many projects that is or anything else. It is just the percentage of the renewal demand.*

*So \$9.3 million worth of projects go on Tier 1. \$700,000 worth of projects go on Tier 2.*

*Then, BONUS funds (in 2019, it was \$300,000) and not a guarantee – depends on how well the CoC does nationally. But let's say we could get BONUS funds (because the Balance of State CoC scores well nationally and we have demonstrated to HUD sufficiently that we take action against poor performing projects). Then, we have to know where to put those bonus projects. BONUS is not included in the ARD because it is "extra." I don't know exactly what kind of projects can be funded with BONUS funds. The NOFA will tell us that when it is released. Generally, it allows for already existing CoC funded projects to expand; expand coordinated entry grant; write for new housing projects (RRH and PSH).*

*No matter which option you select: The total amount on Tier 1 will always be \$9.3 and then Tier 2 will always be 300,000 + 700,00 = \$1 million.*

*In addition, Tier 2 projects are never awarded in the same way as Tier 1 projects. There is a separate scoring metric HUD uses to decide whether to fund Tier 2 projects. I have attached the Tier 2 scoring criteria to this email – both for 2018 and 2019.*

**Option #1: Place all BONUS projects at the Bottom of Tier 1.**

*If you do that, the floor of Tier 1 is still 9.3 million. So \$300,000 of bonus added to Tier 1 will move \$300,000 worth of renewal projects to the top of Tier 2.*

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*\*Historically, the Balance of State CoC has always been awarded by HUD all projects on Tier 1.*

***Option #2: Place all BONUS projects at the Top of Tier 2.***

*If you do that, the floor of Tier 1 is still 9.3 million. \$700,00 worth of renewal projects are already on Tier 2. The extra \$300,000 will go to the top and push placement on Tier 2 of the other projects down. However, the renewal project ranked last will still be ranked last. The project ranked 2nd to the bottom will still be the 2nd to the bottom. Etc.*

*\*Historically, the Balance of State CoC has always been awarded by HUD all projects at the Top of Tier 2.*

***Option #3: Place all BONUS projects at the Bottom of Tier 2.***

*If you do that, the floor of Tier 1 is still 9.3 million. So \$300,000 of bonus added to Tier 1 will move another \$300,000 worth of projects to Tier 2. Except the Bonus funds will be placed at the bottom of the Tier. So the renewal project that was ranked last will now not be ranked last. The project ranked 2nd to the bottom will no longer be ranked 2nd to the bottom. Etc.*

***Option #4: Place BONUS projects consistent with HUD priorities at the Bottom of Tier 1 and all other Bonus Projects at the bottom of Tier 2.***

***Option #5 : Place BONUS projects consistent with HUD priorities at the Top of Tier 2 and all other Bonus Projects at the bottom of Tier 2.***

*\*Historically, the Balance of State CoC has never been awarded by HUD projects on the bottom of Tier 2. If you have any questions or would like additional information, please email Carrie and me anytime.*

*Thank you,  
Lisa Haen*

On July 14, 2022, at 4:58 p.m. Kristina Bechtel emailed: *I will make the motion to approve the Project Scoring Tool Metrics Only. I also choose Option #5.*

On July 15, 2022, at 9:45 a.m. Michael Etheridge emailed: *I will second the motion.*

There was no discussion.

On July 18, at 5:00 p.m. the vote to approve the 2022 COC Project Scoring Tool closed.

On Tuesday morning July 19, 2022 at 9:25 am Lisa Haen wrote:

*Good morning,*

*Thank you Tara, Angela and Kathleen for voting this morning. I would like to proceed with extending the deadline for Board members to vote on the COC Project Scoring Tool to 5:00 pm today 7/19/2022 in an effort to have the record show the three votes that came in after the initial deadline of 5:00 pm on 7/18/2022 and to allow other board members who have not voted an opportunity to do so. Board members that have not voted will be receiving a separate email. If anyone has any questions or concerns please let me know.*

*Thank you,*

*Lisa Haen*

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On July 19, 2022 at 5:00 pm the vote to approve the 2022 COC Project Scoring Tool closed.

The results below indicate 19 in favor of the COC Project Scoring Tool Metrics, 0 opposed, and 5 members did not vote to approve the metrics. Bonus Project Placement Selection includes 1 vote for option 1, 1 vote for option , 4 votes for option 3 and 13 votes for option 5.

Motion carries to approve the 2022 COC Project Scoring Tool Metrics with option 5 for placement of Bonus Projects.

	VOTE OPTIONS	YES	NO	#1	#2	#3	#4	#5	Did Not Vote or select an option
1	Marissa Heim	X		X					
2	Wendy Schneider	X						X	
3	Kristina Bechtel	X						X	
4	Robin Adams	X				X			
5	Tara Prah	X				X			
6	Meghan Mietchen	X						X	
7	Lisa Haen	X						X	
8	Michael Etheridge								X
9	Chandra Wakefield	X						X	
10	Cheryl Detrick								X
11	Millie Rounsville	X						X	
12	Kathleen Fisher	X						X	
13	Jessica Locher	X						X	
14	Jessica Mudgett								X
15	Michelle Friedrich	X						X	
16	Hannah Conforti	X						X	
17	Peter Kilde	X			X				
18	Michael Bonertz	X						X	
19	David Eberbach								X
20	Sara Krall	X				X			
21	Angela Friend	X				X			
22	Randall Brown								X
23	Kim Cable	X						X	
24	Jill Amos-Polifka	X						X	
	<b>TOTALS</b>	19		1	1	4		13	5

Submitted by:

Lisa Haen  
Board Chair

