

WI BOS Board of Director's Meeting

July 7, 2020 1:00 pm

GoTo Meeting Webinar

1. The meeting was called to order by Kathleen Fisher at 1:04 pm.
 - a. Members Present: Michelle Arrowood, Dana Baumgartner, Mike Bonertz, Duana Bremer, Kim Cable, Cheryl Detrick, David Eberbach, Michelle Friedrich, Angela Friend, Kathleen Fisher, Noel Halvorsen, Lisa Haen, Hannah Hamberg, Mary Jacobson, Casey Levrich, Jessica Locher, Jessica Mudgett, Tara Prah, Millie Rounsville, Wendy Schneider, Chandra Wakefield, Ed Wilson
 - b. Members Excused: Michel Etheridge, Jeanette Petts
 - c. Members Unexcused: None
 - d. Staff Present: Carrie Poser
2. Approval of minutes from Board of 6/2/20 and 6/11/20 and Executive Committee of 5/27/20.
 - a. Motion to approve the 6/2/20 and 6/11/20 and Executive Committee of 5/27/20 made by Kim Cable
 - b. Second made by Jessica Locher
 - c. No further discussion
 - d. All in favor
 - e. Motion carries
3. Kathleen Fisher indicated that her intention is to present the financial report on a quarterly basis. April, May and June Financials will be presented in August. Breanna and Chuck from Hawkins and Ash presented the BOS Audit that was completed for year ending December 31, 2019:
 - a. The actual financial statements were found to be materially correct and we received the highest opinion possible.
 - b. There was one finding. Preparation of financial statements had a significant deficiency.
 - c. No findings specific to federal or state programs.
 - d. One journal entry included legal fees paid for in 2019 that were provided in 2018.
 - e. Advisory Comments/issues that are brought to management attention:

7. Director Update – Carrie

- a. HUD Required HIC/PIT Data was submitted on time
- b. SSO Contract was signed this morning and sent to sub-recipients. ECHO is no longer doing CE-SSO. Community Action Inc, Rock and Walworth Counties is taking on the CE role.
- c. The DV Grant is extended through 9/30
- d. SSO DV grant has an issue. After Issues and Conditions were submitted there is no money in ELOCCS which is a nationwide issue. Letter from HUD that no contract will be issued until the money is in ELOCCS. We might have to push back the start date to August 1st.
- e. HAP Grant – we are waiting for a contract from DEHCR. Trainings set up for SSO and HAP which will start tomorrow. Trainings are mandatory. If a subrecipient cannot attend they have to let Leigh know and watch the recording.
- f. Coalition Support Process – BOS Staff are working to support local coalitions.
- g. Leigh Created a new match system – different for PIT, Coalitions and Committees. The new match system is a Google form.
- h. Meredith facilitated a virtual training on the verification of homelessness.
- i. Ryan is creating program type trainings and working with Jen to update the website.
- j. There is an issue with some ESG only recipients and not being compliant with Coordinated Entry. Trying to figure out how much time Ryan will spend helping people become compliant. DECHR indicates they will hold the money and that it is the BOS responsibility to help people become compliant. Since we no longer have an EHH Certification we need to consider requesting that DECHR compensate the work that Ryan does. Ryan will be tracking his time spent on helping ESG only funded organizations.
- k. EFS-6 weekly meetings continue each Wednesday. Last effort was for thermometers. People are still waiting for the thermometers. People should continue to reach out to Emergency Management in their counties.
- l. The four COC leaders have expressed concerns about DEHCR's race to spend money. Second phase of ESG CV money was announced and is \$19 million additional funding. There is currently not a plan for the second round of money.

- m. Interagency council had a meeting last month. Mike Basford invited Joe Volk to present his white paper.
- 8. August Meeting – Carrie sent a document out earlier today about presenters for August. Members agreed to go with Audrey Elegbede. Members discussed what we would charge for the two Sessions on Thursday. Suggestion to keep the cost \$50 or below. The training would be worth more if there are CEUs attached.
- 9. Public Policy Report – Carrie reported that she sent out the request for people to contact their congressman for the HEROS Act. There is going to be some legislation coming out soon. The Bills are all dead and there is no word that they will be pitched again and COVID could be a barrier.
- 10. Committee Reports (Time permitting)
 - a. System Performance Network – David Eberbach reported they had a meeting last month. Jack from ICA did some great work on System Performance Measures in response to the struggle we were having with seeing how each agency is doing as part of the whole. David showed members the functions of a new Notice of Funding Availability System Performance Measure (NOFA SPM) Impact Dashboard. ICA will present to the SPN Committee in August and work through the data.
 - b. Coordinated Entry – Dana Baumgartner and Wendy Schneider reported there was no meeting in June. The next meeting is in July.
 - c. Discharge Planning – Duana Bremer reported that they are meeting. Next meeting, they will be discussing the status of where jails are in the discharge planning process.
 - d. Youth Advisory Board (YAB) – Mary Jacobson reported they met a few weeks ago and are getting back on track. Working on the contest. Will be meeting monthly moving forward.
 - e. Emergency Shelter – Jessica Mudgett reported there was no meeting in June. Next meeting is August.
 - f. Veteran Advisory Board – Casey Levrich and Angela Friend reported they did not meet in June. They are meeting next month and hope to have a report in August.
 - g. Gaps and Needs – Michele Friedrich reported the committee will meet Thursday July 9th and work on the survey.

- h. Public Awareness- Noel Halvorsen reported that they met in June and Noel is working on a doddle poll for committee members to schedule meetings.
 - i. Fiscal and Audit – Kathleen Fisher reported they did not meet in June and there is nothing to report.
 - j. Nominating Committee – Lisa Haen reported they did not meet in June and there is nothing to report.
11. Other business – Tara asked if we received a final version of the Project Scoring Tool. Carrie is working on finalizing the tool and will send it out once complete.
12. The meeting was adjourned at 2:40 pm.
- a. Motion to adjourn made by David Eberbach
 - b. Second made by Jessie Mudgett
 - c. No further discussion
 - d. All in favor
 - e. Motion Carries

Next meeting is scheduled for August 4th.

Respectfully submitted,

Lisa Haen, Secretary

