



## WI BOS Board of Director's Meeting

GoTo Webinar  
December 18, 2018  
1:00-3:00 pm

1. Meeting was called to order at 1:06 pm by Jeanette Petts
  - a. Members Present: Duana Bremer, Meika Burnikel, Debbie Bushman, David Eberbach, Renee Greenland, Lisa Haen, Mary Jacobson, Jeanette Petts, Adrienne Roach, Don Roach, Millie Rounsville, Susan Tucker, Alexia Wood
  - b. Members Excused: Kathleen Fisher
  - c. Members Unexcused: None
  - d. Staff Present: Carrie Poser
2. Approval of 10/23/18 and 11/8/18 minutes
  - a. Motion to approve the 10/23/18 minutes by Meika Burnikel
  - b. Second by Duana Bremer
  - c. No further discussion
  - d. All in favor
  - e. Motion carries
  - a. Motion to approve the 11/8/18 minutes by Meika Burnikel
  - b. Second by Renee Greenland
  - c. No further discussion
  - d. All in favor
  - e. Motion carries
3. Approval of 11/15/18 Executive Committee Meeting minutes
  - a. Motion to approve the 11/15/18 Executive Committee Meeting minutes by Millie Rounsville with the following corrections: Corrie is misspelled in number 5 and under number 3 the ICA contract that will go through 12/31/2019 not 2018.
  - b. Second by Debbie Bushman
  - c. No further discussion

- d. All in favor
    - e. Motion carries
  4. Finance Report – October. Millie highlight the Legal fee expense and discussed a pending Youth Advisory Board Reimbursement.
    - a. Motion to approve the Finance Report by Don Roach
    - b. Second by Debbie Bushman
    - c. No further discussion
    - d. All in favor
    - e. Motion carries
  5. ICA Contract for 2019
    - a. Members reviewed the 2019 ICA Contract. Clarifications and revisions included
      - 2<sup>nd</sup> page – 14 general – twice a month payroll should be changed to every other week.
      - Number 14 should state “paragraph 13” not 14.
      - Number 18 Should change “this position” to “these positions” or “the positions under this contract”.
      - Number 19 licensed by the Wisconsin Insurance Department – period after the State of Wisconsin.
      - Number 20 first sentence – liability of premise – should delete “on the premises”
      - 1M Payment of salary for employees every other week.
      - Motion to accept 2019 ICA Contract with revision made by Meika Burnikel
      - Second by Debbie Busman
      - No further discussion
      - All in favor with David Eberbach Abstaining
      - Motion carries
  6. Update on bylaws
    - a. On December 12, 2018 there was a BOS Bylaw Taskforce meeting. It was very productive. Everyone was on the call initially with only one COC dropping off. Good conversation, only one thing outstanding with the Regional version of the Bylaws regarding regional composition. Steve has made the revisions and sent them to Jeanette and Carrie. Carrie is going to check with Ann to confirm the revised bylaws are

ready to send out to membership. Every Local Coalition will need to vote again on either a Regional Governance or Local Coalition Representation prior to the meeting in February.

7. November meeting feedback was shared. Membership provided a lot of good feedback as well as criticism about the November quarterly meeting.
8. Update on Interagency Council
  - a. Carrie provided members an update. Email that Michael Lucky resigned his position with the Interagency Council. His last day is January 7, 2019. Carrie is meeting with the three other CoC leads to discuss plan to move forward. Question asked about how the new administration feels about the council and plan. There is not a sense of that yet. Adrienne indicated that in her experience with transitions of this type it is common for this to take time and to not give up hope. Adrienne offered her support to Carrie and the Council.
9. Members discussed February meeting agenda ideas. Carrie is currently working with Sarah Issacs who has requested to do some training for EHH. People who attended the Rapid Rehousing Institute in the Fall will do a brief presentation. Don will do a presentation on Veterans. Scott Caldwell – State person for Motivational Interviewing has been contacted. In May in Green Bay – Scott Web – updated Trauma Informed Care and why it is necessary for self-care- he is available in August. A Woman to discuss LGBTQ issues is also available in August. Reached out to Millie and Michael about doing a presentation on single men in shelter after the February meeting. Other ideas include training for HMIS, EHH and COC monitoring, presentation from the Safe at Home Program. Members also discussed the order of the Agenda for the Quarterly meeting. Carrie will be sending the CoC Project ranking tool in January and members agreed that she could have some time at the February Quarterly meeting to review the CoC Competition and Ranking Tool. Carrie asked us if we could think of a topic that we are missing – think about the NOFA. Single men and Elderly women are trending in shelter currently.
10. We still need an August meeting location. Debbie is working to make a connection with either Mole Lake or Lac Du Flambeau.
11. New Business
  - a. Carrie indicated that desk monitoring for 2018-2019 THP State Grant is due on Thursday. Millie and Carrie are working on that.

- b. Carrie also reported that HUD has not responded to Richard's Place appeal. HUD has 60 days and we are at day 30.
12. Adjourn at 1:58 pm
- a. Motion to adjourn made by Debbie Bushman
  - b. Second by Duana Bremer
  - c. No further discussion
  - d. All in favor
  - e. Motion carries

*The Wisconsin Balance of State Continuum of Care's mission is to end homelessness by supporting local coalitions throughout Wisconsin.*