



WI BOS Board of Director's Meeting

November 7, 2019

Directly following Day 1 of WIBOSCO Quarterly Meeting
Kalahari Resort, WI Dells

1. The meeting was called to order by Jeanette Petts at 4:47 pm and members introduced themselves.
Members Present: Paul Bissett, Mike Bonertz, Duana Bremer, Meika Burnikel, Cheryl Detrick, David Eberbach, Michael Etheridge, Noel Halvorsen, Kathleen Fisher, Michelle Friedrich, Lisa Haen, Jessica Locher, Jessica Mudgett, Jeanette Petts, Tara Prah, Millie Rounsville, Wendy Schneider, Chandra Wakefield
 - a. Members Excused: Dana Baumgartner, Mary Jacobson, Casey Levrich, Don Roach, Ed Wilson
 - b. Members Unexcused: Michelle Arrowood
 - c. Staff Present: Carrie Poser
2. The nominating committee chair, Lisa Haen facilitated the board officer election with the following results:
 - a. Secretary – Lisa Haen
 - b. Treasurer – Kathleen Fisher
 - c. Vice-Chair – Meika Burnikel
 - d. Chair – Jeanette Petts
3. Committee assignments and expectations
 - a. Jeanette announced the nominating committee recommendations for new board member committee assignments as follows:
 - i. Noel Halvorsen – Co-chair of the Public Awareness Committee
 - ii. Wendy Schneider – Co-chair of the Coordinated Entry Committee
 - iii. Chandra Wakefield – Member of the Discharge Planning Committee
4. Approval of 990
 - a. Motion to approve the 990 made by Jessica Locher
 - b. Second made by David Eberbach
 - c. No further discussion
 - d. All in favor
 - e. Motion carries

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5. Approval of September Finance Report
 - a. Motion to table the September finance report made by Cheryl Detrick
 - b. Second made by Jessica Locher
 - c. No further discussion
 - d. All in favor
 - e. Motion carries
6. Approval of 10/22/19 and 10/23/19 (email) minutes
 - a. Motion to approve the 10/22/19 and 10/23/19 (email) minutes made by Jessica Locher with the revisions below:
 - i. On the 10/22/19 need to add to the end of the sentence: Carrie will let the new board members know that they have been elected
 - ii. Change sentence that indicated Cheryl would not be in attendance
 - b. Second made by Meika Burnikel
 - c. No further discussion
 - d. All in favor
 - e. Motion carries
7. Closed Session
 - a. Motion to go into closed session made by Meika Burnikel
 - b. Second made by Noel Halvorsen
 - c. No further discussion
 - d. All in favor
 - e. Motion carries
 - a. Motion to go back into open session made by Mike Bonertz
 - b. Second made by Noel Halvorsen
 - c. No further discussion
 - d. All in favor
 - e. Motion carries
8. Other business
 - a. Approval of 11/5/2019 Executive Committee email meeting minutes
 - i. Motion to approve 11/5/2019 Executive Committee email meeting minutes made by Jessica Locher
 - ii. Second made by Jessica Mudgett
 - iii. No further discussion
 - iv. All in favor
 - v. Motion carries

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- b. Renee Resignation
 - i. Motion to accept Renee Greenland's resignation made by Noel Halvorsen
 - ii. Second by Jessica Locher
 - iii. No further discussion
 - iv. All in favor
 - v. Motion carries
 - c. The 2020 Meeting Dates for Board meetings were discussed. Traditionally we have met on the fourth Tuesday of the month between 1 pm and 3 pm. Members agree to change the meeting to the first Tuesdays of each month from 1-3pm. In person meetings will be March 3 2020, June 2, 2020, September 1, 2020, and November 2020 at annual meeting.
 - d. Board Binders were handed out to all members. There are several items in progress and not in the binders:
 - i. Governance Charter
 - ii. Board of Director List with contact information
 - iii. Accounting and Financial Policies and Procedures ManualOnce the documents are complete, they will be sent electronically to all members
 - e. Board members may decide if they want to keep their Board Badges or turn them into Lisa Haen after the business meeting at each quarterly meeting.
 - f. Mille was thanked for all of her hard work as treasurer and acknowledged for her dedication to the BOS.
9. Meeting was adjourned at 5:40 pm
- a. Motion to adjourn made by Jessica Mudgett
 - b. Second by Jessica Locher
 - c. No further discussion
 - d. All in favor
 - e. Motion carries
10. Next Meeting December 3, 2019 via GoTo Webinar

Respectfully submitted,

Lisa Haen
Nominating Committee Chair and Secretary



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