



Balance of State Continuum of Care
Veteran Advisory Board Meeting
Minutes

March 15, 2023

1. Open Meeting
2. Attendance: Holly Sieren, Ali Nelson, Andrew Butzler, Cassandra Barnett, Edward Flint, Felicia Decker, Jeremy Schmidt, Kris Bergh, Debbie Meye, Kimberly Neal, Ron Christensen, Sandy Declene, Todd Brehmer, David Holst, Peter Johnston, Aaron Greisen, Andrea Sanders, Angela Friend, Gail Nohr, Jill Geoffroy, Mark Martello, Rebecca Giroux, Richard Schlichtmann, Tori Degenhardt, Janelle Gallatin.
3. February Meeting Minutes Approval
 - a. Additions or Corrections - None
 - b. Motion to Approve February Meeting Minutes
 - i. 1st motion – Angela Friend
 - ii. 2nd motion – Jeremy Schmidt
 - iii. Motion passed.
4. Review Charter
 - a. Add County Veteran Service Office (CVSO) to Purpose and Mission section, paragraph 3.
 - b. Will finalize and vote on the Charter at next meeting.
5. Sub-committees in Ending Veteran Homelessness across the WIBOSCO
 - a. By Name List (BNL) – Jeremy Schmidt
 - i. Jeremy created a list by pulling data from HMIS. Out of 15 veterans, only 2 were referred to veteran services/resources.
 - ii. One goal of the BNL is to keep track of how many veterans have not been referred to a veteran agency for assistance and ensure they get connected to the appropriate resources.
 - iii. One way to combat this is through case conferencing. Perhaps there needs to be more veteran specific case conferencing throughout the BOS.
 - b. Landlord Engagement
 - i. Affordable housing and lack of housing poses a continuous problem with getting veterans housed.
 - ii. Some issues identified/shared: landlords who do not want to participate in or accept rental assistance from agencies, landlords asking for tenant to make 3x the rent.
 - iii. A website was created through Jefferson County with the goal of listing the names of landlords and their contact information.

6. Rewording veteran question on the CE Prescreen. Current wording: Are you a veteran
 - a. Proposed wording, "Have you ever served in the Armed Forces" or "Have you ever served in any branch of the uniform service"
 - b. Add "Do you have a DD-214" to the prescreen form.
 - c. Add "what state did you enlist in" to the prescreen form.
 - d. Decide and vote on proposed changes at next meeting.

7. Next Meeting: 4.19.2023 at 11:00am

8. Meeting adjourned.