



# COORDINATED ENTRY COMMITTEE WI BOS QUARTERLY MEETING

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Presenter:

Ryan Graham-Coordinated Entry System Specialist

WI Balance of State CoC

Feb 2022

# Coordinated Entry Committee:

- The CE Committee is a large committee, they are putting in a lot of time and effort to continually improve and update CE.
- We meet on the 4<sup>th</sup> Wednesday of the month from 2-3:30pm.
  - Member – Representing an EHH or COC funded agency or other member of a BOSCO agency. Has full voting rights.
  - Participant – No eligibility requirements, can vote on work groups, but not at the committee level.
  - **NEW!** We have an onboarding session at 1:30, a half hour prior to the CE Committee meeting to assist new members in understanding CE, the purpose of the committee, and to get caught up with everything we have done prior.
  - If you would like to join please email Wendy, Hannah, or myself. (contact info on last slide)
- CE conversation at the end of every meeting.

# Coordinated Entry Committee:



- There are 11 work groups under the CE Committee.
  - DV, Evaluation, Implementation, Marketing, Youth, Other Systems of Care, Outreach, Prevention/Diversion, Veterans, Data Management, Assessment and prioritization.
  - You do not have to be on the CE Committee to participate on a workgroup. We need your expertise!
  - To be added to any workgroup, please contact myself, Wendy, or Hannah. (Contact info on last slide)

## Workgroups:

- DV
  - Guiding the support and training needed for the DV SSO staff.
  - Evaluating CE for survivors
  - Evaluating and providing feedback on the Non-HMIS system development.
  - Other duties as assigned
- Evaluation
  - We are required to evaluate our CE system on an annual basis. This is the entity designated for this task.
  - Partnered with the gaps & needs committee to reduce the number of surveys going out.
  - This workgroup will receive the CE portion of those responses to evaluate, present, and make any necessary suggestions to the CE committee.
- Implementation
  - This workgroup has taken on the responsibility of refreshing the CE policy and Procedure manual.
  - This workgroup will be the entity responsible for evaluating the after hours plans and providing feedback (Evaluation form on [wiboscoc.org](http://wiboscoc.org)). After hours plans will move to the find services tab of the website.

# Coordinated Entry Committee:

## Work groups continued:

- Marketing
  - Responsible for developing effective tools for marketing the CE system.
  - Evaluating marketing materials presented by other coalitions to make sure they meet BOS requirements.
- Youth
  - Responsible for how the CE system is responding to the needs of youth.
  - Will play a role with YHDP and how the CE system will need to respond to the needs of that program
  - In need of a chair if anyone is interested!
- Other Systems of Care
  - Focused on the CE needs of those agencies who are participating or want to participate in CE, but are not required to.
  - Currently working on agency and staff participation agreements for these agencies that focus more on what they are able to contribute to the overall system and less on what they are required to do.
- Outreach
  - Focused on the CE needs of those who are unsheltered or not actively seeking services.
  - Just finished the proposed outreach standards that will go out for comment.

# Coordinated Entry Committee:

## Work groups continued:

- Prevention/Diversion
  - Focused on how CE is working for homeless prevention programs
  - Created the prevention standards that were approved and sent out last month
  - Created policy for prevention programs in response to Covid-19
  - Created the new homeless prevention order of priority for the BOS
- Veterans
  - The group is focused on how CE is working for homeless veterans.
  - This is currently being done in conjunction with the Veterans Advisory Board.
    - What role will CE play in assisting to “end veteran homelessness”?
    - What role does CE play in veterans case conferencing?
- Data Management
  - Guides the CE system to ensure data privacy and security throughout.
- Assessment and Prioritization
  - Tasked with developing a new CE assessment to replace the current VI-SPDAT assessments.
  - Tasked with evaluating what role that assessment will play in prioritization.

## Emergency Housing Voucher (EHV) Updates:

- Currently have 276 of about 340 processing for WHEDA.
- Currently have 24 of 24 processing for Kenosha.
- Currently have 35 of 35 processing for Brown.
- Currently have 15 of 15 processing for Sauk. Over 60% utilization Way to go!
- We are STILL open to level 1-3 in the WI BOSCO order of priority for EHV at this time.
  - Order of Priority of EHV can be found on the CE2021 tab of the WI BOSCO website: <https://www.wiboscoc.org/ce2021.html>
- We sent out over 200 HH's from the PL for level 4 of the WI BOSCO order of priority for EHV on December 1st. We will be sending out another batch Monday February 14<sup>th</sup>.

# Emergency Housing Voucher (EHV) Updates (Continued):



- WI BOSCO Order of Priority for EHV Level 4.

## 4th Priority:

Households who have been identified on the Local Homeless Coalition's HMIS and Non-HMIS Coordinated Entry Prioritization List who have scored an 8 or below on the VI-SPDAT assessment series and have less than 12 months of homelessness. If two or more households have the same score and less than 12 months homelessness, priority should be given to:

- Household with the longest length of time homeless under 12 months.
  - Household with the longest days since referral
  - Household belonging to a sub population of fleeing domestic violence, youth, or veteran otherwise not eligible for veterans serve programs.
- Process – The WI BOSCO CE System specialist will run the entire BOS PL and contact the SSO in each local coalition to notify them of the clients who prioritize for these EHV vouchers. The SSO will then connect with the referring agency to assist the client in processing the EHV application.
    - Will now evaluate in the 7 range.
    - Move on assessment is not needed for the 4<sup>th</sup> priority.
    - These must be put on the EHV tracking form.

# Emergency Housing Voucher (EHV) Updates (Continued):



- What we've learned from meetings with PHA's
  - Please be sure to use the most updated forms. You can get these from your local SSO staff person.
  - Please take advantage of WHEDA's service fee request form.
    - <https://prezi.com/view/psgyi3SNJZDCLLeBDGyc/>
    - SSO's will be sending out this info training and guide.
  - Please help clients understand the appropriate avenues to address their concerns.
  - Please review documents to be sure they are completed accurately and are readable to help expedite the process.
  - HQS Inspections. We need your assistance!
  - Vouchers expiring will be sent to SSO staff. Can re-apply if still in need.



# Other CE updates:

- Now that we are through the HMIS transition, we are starting back up with the Qtr review process.
  - This process is done directly with the local SSO staff and reviews errors on the local coalitions CE prioritization lists and in the system overall.
  - This process looks for errors that directly affect a clients prioritization for housing programs and errors that create an in efficient CE system.
  - Not homeless on the PL's
  - These errors will need to be fixed promptly. Please respond promptly when your SSO or CE lead staff reach out to you to fix these errors.
  - Please reach out to your SSO staff, the WI BOSCO CE System Specialist, or your ICA HMIS System Admin if you have any questions or issues fixing these errors.
- We will also be updating all the WI BOSCO CE trainings.
- New Non-HMIS system
  - Manual transfer from old system – please ensure current Non-HMIS referrals are still in need.

# Contact Information



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Wisconsin Balance of State CoC

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