**Rural North Meeting 02/08/2023**

Nancy Kraft, Co-Chair, called the meeting to order at 10:30 a.m.

**Present:** Cassandra Robinson – MHS Health Wisconsin, Liza Lane – Embrace, Stephena Smith – Salvation Army, Sandy Clark – Salvation Army, Kristen Moen-Salvation Army, Coll Fox-Taylor House, Kimberly Lee-Salvation Army, Leigh Polodna-Balance of State, Missy Jerome-Embrace, Paul Huber-VA, Cindy Pohlman-Lighthouse, Stacey Feidt-Salvation Army, Jessica Strohbusch-Salvation Army, Duana Bremer-Salvation Army, Kendra\_\_\_\_\_\_-Embrace

**\*Please note that I admitted Missy into the meeting, but I did not hear her give an introduction. Her attendance needs to be verified.**

**Agency updates**

Salvation Army-Transitional House for Youth in Spooner is full.

Embrace-Rusk County shelter is full.

Lighthouse-Shelter is full with a waitlist.

Taylor House-11/17 occupants at shelter.

Nancy-Working on FSET RFP proposal.

Leigh-Balance of State quarterly meeting on Friday 2/10/23.

**Approval of Agenda and Minutes**

Sandy makes a motion to approve February agenda. Duana seconds. Motion carried.

Kim makes a motion to approve January minutes. Sandy seconds. Motion carried.

**Prioritization list (update).**

The Households without children list has 78 clients. There are 10 youth on the Youth households without children list. There are 40 clients on the households with children list. There is 1 youth on the households with children list. There are 3 households with children on the DV RRH list. There are 5 singles on the DV RRH list.

Also, make sure that we are doing status updates, so it reflects correctly, and they prioritize. Make sure that we are doing 30-day follow-ups. There is one RRH spot-please let Stacey know if you come across an available unit.

**\*Please note that after the meeting, Stacey and I discussed a current RRH client and**

**we have decided to extend her for 2.5 months which means there is no longer a RRH**

**spot open.**

**PIT COUNT**

* 3 people were found during the count. No surveys have come back yet.

**Match**

* [**https://docs.google.com/forms/d/1YJekyxuKKf\_K6wWfHvS49vohCcxKGiUH4lm29sOqCN0/edit**](https://docs.google.com/forms/d/1YJekyxuKKf_K6wWfHvS49vohCcxKGiUH4lm29sOqCN0/edit)
  + Link for donating hours for match if not already paid with CoC funds or used to match for another grant

**Leight’s Presentation**

* Leigh’s presentation will check the 2nd box required on the Action Plan 2.0 for DEI.
* There was not a lot of data on racial disparity. These statistics from the presentation come from HMIS data and census data. The report range is 07/01/2021-06/30/2022.
* Leigh will send out her PowerPoint slides with all of the data.
* Steph asked if the census data asks about race in a different way than HMIS, because it seemed like some numbers were higher than what we expected. Nancy said it was asked differently; Leigh said she didn’t know. What is the weight of the census data vs HMIS data?

**WIBOS Committees**

Reminder to join a committee. Email included a description of each committee. If you need help figuring out who to contact, please email Steph.

**YHDP Grant Update**

Transitional unit in Spooner is full. House in New Richmond has a few clients. We are not able to start utilizing Ladysmith quite yet as final details of lease are worked out. Nancy asked if the information about YHDP contacts and case managers. Duana said she would send all of the contact information out.

**Action Plan**

We need to pick a second goal to work on. Nancy thought it would be a good idea to email Amanda our choices by February 20th and then Amanda can compile our top choices. We will then vote on it at our March 8th meeting. Leigh said that we just have to send an email asking for an extension of the March 1st deadline and we would not be penalized. Amanda will need to send that email. We need to start with 1 goal and we can always add another goal if we finish the first one. At six months, we will check in with Leigh to see how we are doing. Leigh will not be scoring us (reducing conflict), so she will be able to help us more with the plan moving forward.

**Program Funding Update**

* TBRA
  1. TBRA 21-13 (07/01/2021-06/30/2023)
     1. $669,526
        1. $411,392 Assistance remaining after January 2023 request
        2. $41,142 Admin remaining after January 2023 request
  2. TBRA 22-11 (07/01/2022-06/30/2024)
     1. $685,303
        1. $623,003 Assistance
        2. $62,300 Admin
* EHH
  1. ESG
     1. Taylor House
        1. $10740 remaining
     2. Lighthouse
        1. $13,207.80 after December 2022 request
     3. Faith House
        1. Zero funds remaining
     4. Admin
        1. Pending
  2. HPP
     1. Prevention
        1. All funds currently spent or pending
     2. Admin
        1. $6577 after December 2022 request
* YDP Planning Grant
  1. Ended 12/31/2022. Zero balance remaining
* Recovery Voucher Grant
  1. 01/01/2023-12/31/2023
     1. Covers Burnett, Clark, Rusk, Sawyer, Taylor, Washburn, Barron, Chippewa, Dunn, Pepin, Pierce, Polk, and St. Croix
     2. Covers cost of clients staying at a DHS registered Recovery Residence
        1. <https://www.dhs.wisconsin.gov/guide/recovresdir.pdf>
  2. $100,000
     1. $90,000 Program Funds
     2. $10,000 Admin

**Final Notes and Adjournment**

The next meeting will be **March 8th 10:30am-11:45am**.

Steph will email Leigh the updated contact information for the Alban House, so that the WIBOS website can be updated.

Motion to adjourn by Stacey. Second by Jessica. Motion carried. Meeting adjourned at 11:53 am.

Respectfully submitted,

Stephena Smith, February 9th, 2023