



**DV Bonus RRH Expansion Sub-Recipient
New Project Scoring Rubric (FY19 CoC Competition)**

Total Points Received:	
Total Points Possible (460):	
Percentage of the Total:	
Reviewer #:	

Agency Name	
Project Name (new)	
Grant Amount Requesting	

Form Instructions

- Fill out each section of the scoring making notes as needed.
- The total points possible is the maximum amount for each parameter. Scorer can award anywhere from zero to the maximum amount based on the how the applicant met the requirements as described.
- Do not forget to sub-total each section.
- At the end of the form, there is a place to enter each sub-total to then calculate the total.

Points should be awarded based on:

- quality and substance of each answer,
- sufficiently addressing all parts of the question,
- providing detail, and
- demonstrating understanding of requirements, priorities, and purpose.

***If an applicant marked “no” on a required question, the application will be denied.**

Information in red is a guide as to what a review will be looking for in the responses.



Scoring

A. Experience of Applicant, Sub-recipient(s), and other Partners

Parameter	Points Possible	Points Received	Notes
<p>Experience of applicant & potential sub-recipients in effectively utilizing federal funds and performing activities proposed in application, given funding and time limitations.</p> <p><i>*This question is about the agency, not the project itself. Responses should include examples of federal funding the agency receives & other activities related to homelessness or case management.</i></p>	10		
<p>Explanation as to why the applicant is an appropriate entity to receive funding for this project type.</p>	5		
<p>Concrete examples that illustrate experience in: (1) working with and addressing the target population's identified housing needs, (2) develop and implement relevant systems and services, (3) identify and secure match, and (4) manage basic organization operations.</p> <p><i>*This response must address (1) – (4) with specific examples of the agency's experience.</i></p>	10		
<p>Experience in leveraging other Federal, state, local and private sector funds.</p> <p><i>*This response should include the agency's ability to leverage other resources and generate match.</i></p>	5		
<p>Basic organization and management structure. Must include evidence of internal and external coordination and an adequate accounting system.</p> <p><i>*This response must include examples of internal coordination within the agency and external coordination outside of the agency. In addition, the name of or description of the accounting system the agency uses, and the organization & management structure of the agency.</i></p>	10		
<p>Explanation of any areas of concern – monitoring, OIG audit findings, past experience or performance with other grants. Note: this is <u>not</u> limited to just CoC funding.</p> <p><i>*Ideally, there would be none. If there are, has the applicant sufficiently explained how they have worked to correct any concerns.</i></p>	5		
Subtotal	45		

B. DV Bonus

Parameter	Points Possible	Points Received	Notes
<p>Must describe: (1) how many DV survivors the local coalition is currently serving; (2) what data source(s) were used for the calculation; and (3) how and what the local coalition collect the data and what do they do with the information.</p> <p><i>*The response must include a # of people, explanation as to where the data was collected, and how and what does the local coalition do with that data.</i></p>	10		
<p>Must describe: (1) how many DV survivors need housing or services in the local coalition? (2) what data source(s) were used for the calculation; and (3) how and what the local coalition collect the data and what do they do with the information.</p> <p><i>*The response must include a # of people, explanation as to where the data was collected, and how and what does the local coalition do with that data.</i></p>	10		
<p>Narrative responses must include and address: (1) the unmet need for housing and services for DV survivors; (2) quantify the unmet need for housing and services for DV survivors; (3) describe the data source used to quantify the unmet need for housing and services for DV survivors; and (4) how does the local coalition determine the unmet need for housing and services for DV survivors.</p> <p><i>*The response must include a detailed response to #1-4. #2 should be a number.</i></p>	10		
<p>Describe how the project will specifically address the unmet needs of survivors of domestic violence, dating violence, sexual assault, and stalking.</p> <p><i>*The response must specifically make the connection between the unmet needs and the project.</i></p>	10		
<p>Narrative responses must address the capacity of the sub-recipient to implement the project by: (1) the rate of housing placement of DV survivors, (2) the rate of housing retention of DV survivors, (3) improvements in safety of DV survivors, (4) how the sub-recipient addresses multiple barriers faced by DV survivors.</p> <p><i>*The response must specifically address #1-4.</i></p>	10		
<p>Describe the project's experience providing housing and services to this specific population.</p>	10		

<p>*This response must contain the project’s experience serving DV.</p>			
<p>Describe the project’s experience working with trauma informed care. *This response should include the projects experience, trainings attended, education on the subject, and brief explanation of the training & dates.</p>	10		
<p>Describe the project’s experience working with victim/survivor-centered practice. *The response should include the project’s specific experiences being “victim centered.”</p>	10		
<p>Describe how the project will utilize trauma-informed, victim-centered approaches to meet needs of survivors by:</p> <ul style="list-style-type: none"> • Prioritizing participant choice and rapid placement and stabilization in permanent housing consistent with participants’ preferences; • Establishing and maintain an environment of agency and mutual respect, e.g. the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials; • Providing program participants access to information on trauma; • Placing emphasis on the participant’s strengths, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans includes assessments of program participants strengths and works toward goals and aspirations; • Centering on cultural responsiveness and inclusivity, e.g. training on equal access, cultural competence, nondiscrimination; • Delivering opportunities for connection for program participants, e.g. groups, mentorships, peer-to-peer; • Offering support for parenting, e.g. parenting classes, childcare <p>*The response should include a description of all the elements listed above.</p>	20		
<p>Describe the project’s experience with End Domestic Abuse Wisconsin (the statewide coalition against domestic violence). Include knowledge of the organization, ability to collaborate with an organization such as this, and/or experience with End Domestic Abuse Wisconsin (such as attending End Abuse-sponsored trainings, receiving technical assistance, etc.) *The response should demonstrate a relationship with End Domestic Abuse WI and willingness to request technical assistance and participate regularly in DV-specific trainings and/or other educational opportunities.</p>	10		

<p>Describe how the agency met service needs and ensured DV survivors were assisted to quickly move into permanent housing while addressing their safety needs, including:</p> <ul style="list-style-type: none"> • Child custody • Legal services • Criminal history • Bad credit history • Education • Job training • Employment • Physical/mental healthcare • Drug and alcohol treatment • childcare <p>*The response should include a description of all the elements listed above.</p>	15		
<p>Describe how the agency ensures the safety of DV survivors by:</p> <ul style="list-style-type: none"> • Training staff on safety planning? • Adjusting intake space to better ensure a private conversation? • Conducting separate interviews/intake with each member of a couple? • Working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance? <p>*The response should include a description of all the elements listed above.</p>	10		
<p>Describe how the agency measures its ability to ensure the safety of DV survivors.</p> <p>*The response should a description of the method by which the agency can actual measure its own ability to ensure safety as described in the previous question.</p>	10		
<p>Subtotal</p>	145		

C. Project Description

Parameter	Points Possible	Points Received	Notes
<p>Description of proposed project that included: (1) a clear picture of the target population to be served, (2) plan for addressing the identified housing & support service needs, (3) the anticipated project outcome(s), (4) coordination with other organizations, & (5) why CoC program funding is necessary?</p> <p>*The response must specifically include a detailed description of the project (new component) and address (1) – (5).</p>	15		

Project milestone & days from grant agreement execution. Are the days from execution “reasonable”? #1-3 should be within 60-90 days; #4 should be no longer than 6 months, ideally 120 days.	10		
Compliance with required participation in coordinated entry. *Must answer “yes.”	*Required		
Description of understanding and knowledge of coordinated entry, written standards, and order of priority. Must include how that knowledge will be incorporated into the operation of the project. *The response should include a basic explanation of how coordinated entry works both from the referral end and the project opening end. The response should identify the written standard requirements of the specific project type (new component) and the order of priority for that project.	15		
Compliance with housing first. *Must answer “yes” to question 5, 5b, and all boxes checked for b & c. Must also answer the question in 5a.	*Required		
Description of understanding and knowledge of housing first with clients at entry and while enrolled. *This should talk about no barriers at entry & re-housing if evicted while in the program. It should be clear that there is a difference between an eviction and project termination. The project should be assisting with the mediation of landlord issues to reduce the potential for an eviction.	10		
Subtotal	50		

D. Supportive Services for Participants

Parameter	Points Possible	Points Received	Notes
Education and access *Must answer “yes” for 1 & 2	*Required		
Description as to how the project applicant addresses the educational needs of the children and/or youth. *This answer should include 0-5 year old services, K-12 services, as well as post-secondary possibilities. All projects should answer this question because youth is defined as under 24.	5		
Description as to how participants will be assisted to obtain and remain in permanent housing. Must include: (1) needs of the target population, (2) plan to address those needs through proposed case	15		

<p>management activities, and (3) availability and accessibility of supportive services.</p> <p>*The response must include detailed response to (1) – (3) as it relates to obtaining permanent housing and maintaining permanent housing.</p>			
<p>Applicant should complete (A) or (B):</p> <p>(A) If units are not owned by project - Describe: (1) how the project will help identify appropriate units, (2) the project’s established arrangements with homeless services providers, and (3) the project’s ability to engage with and recruitment of landlords.</p> <p>*The response must include a description of (1) – (3).</p> <p>(B) If units are owned by project, describe: (1) how client choice is maximized and (2) how the project differentiates between the case management staff and process vs. the landlord role.</p> <p>*The response must include a description of (1)-(2).</p>	10		
<p>Description of a specific plan to coordinate and integrate with other mainstream health, social services, and employment programs.</p> <p>Specifically include:</p> <p>(1) how the project will help program participants obtain income (e.g. access to employment programs and educational opportunity);</p> <p>(2) how the supportive services provided will lead directly to program participants gaining employment, assessing SSI,SSDI, or other mainstream income streams; and</p> <p>(3) how the requested CoC program funds will contribute to the program participants becoming more independent.</p> <p>*The response must provide detailed description of how the project, the services, and the funds will assist in (1) – (3).</p>	15		
<p>Thoroughness of explanation of supporting services including who, how they will be accessed, and how often.</p> <p>*The chart must be completed. The goal is that projects should be partnering or working with partners to provide a variety of services.</p>	5		
<p>Will the project make available regular or as requested transportation assistance to attend mainstream benefit appointments, employment training, or jobs? <i>Yes = 5 pts. No = 0 pts.</i></p>	5		



Will the project provide at least annual follow-ups with participants to ensure mainstream benefits are received and renewed? <i>Yes = 5 pts. No = 0 pts.</i>	5		
Will project participants have access to SSI/SSDI technical assistance provided by the applicant, a sub-recipient, or partner agency (through a formal or informal relationship)? <i>Yes = 5 pts. No = 0 pts.</i>	5		
Subtotal	65		

E. Budget

Parameter	Points Possible	Points Received	Notes
Complete explanation of budget – including rental assistance <i>*The project must complete rental assistance. Must use 2018 FMR. The number of units must match what the application says in “E. Housing Type and Location.”</i>	15		
Cost effective description of supportive services (required) and HMIS (optional), including amount of funding for project type and needs of prospective project participants (i.e. number of units, FMR, rent reasonableness, community need) <i>*This should include both quantity and description for the supportive services and HMIS (if selected).</i>	15		
Subtotal	30		

F. Match

Parameter	Points Possible	Points Received	Notes
Description of match (in kind and/or cash), including type of commitment and source <i>*This chart should be complete with source, contributor, value, and date. These must match the letters of commitments. If complete and the totals match the requirement, give 10. Otherwise 0.</i>	10		
Meets the requirement for 25% match requirement <i>*This is 25% of the entire grant amount (including admin) minus any leasing costs.</i>	*required		
Subtotal	10		



G. Demonstration of Organization Fiscal Capacity

Parameter	Points Possible	Points Received	Notes
Overall assessment given length agency existed, length of time providing housing services, level of turnover in management, and agency's total budget in terms of capacity to administer a federal CoC grant.	20		
Description of experience administering other federal dollars. This is not limited to homeless funding. <i>(if none – must receive 0 points)</i>	10		
Description of experience administering state dollars. This is not limited to homeless funding. <i>(if none – must receive 0 points)</i>	10		
Overall adherence to fiscal requirements such as segregating funds and financial audits	*required		
Subtotal	40		

H. Appendix 1 - RRH

Parameter	Points Possible	Points Received	Notes
Description of the how people meeting the chronic homeless definition will be served in the community	20		
Description of how people scoring over 7 (individual) and over an 8 (family) will be served in the community	20		
Description of the difference between the ESG funded RRH already in operation in the community and the proposed COC funded RRH. Description of how the coalition ensures that the right people are enrolled in the right projects that meet their ends? This should include population, priorities, eligibility, etc. <i>*This response should answer each of the questions.</i>	15		
Using data from the PIT <u>and</u> coordinated entry <u>and</u> any other data source, describe the need that this project will meet in the community. If additional data sources are used, please identify and attach to this application. <i>*This description should draw a connection from the project description, units and beds requested, services provided, and target population identified and supported specifically with data.</i>	20		



*Must include both PIT data and CE data and any other data source necessary to describe the need the project will meet.			
Subtotal	75 RRH		

I. Required Attachments

Parameter	Points Possible	Points Received	Notes
Most recent fiscal year agency audit including management letter	*required		
Letter of support from at least 2 different agencies within the local coalition *Letters must be dated no earlier than 7/10/19	*required		
Letters of match (in-kind and/or cash) totally at least 25% of request (minus leasing dollars) *Letters must be dated no earlier than 7/10/19	*required		
Explanation and evidence from current coordinated entry prioritization lists as to what the need in the community is and how this proposed project will meet that need. *This must include a description and evidence of: (1) current coordinated entry prioritization list, (2) explanation of the need using the information on the prioritization list, and (3) how the project will meet the need explained in #2.	*required		
Specific and detailed timeline and explanation as to how the project will be prepared to start expending funds and enrolling & housing clients on Day 1. This must include both a timeline of events and explanation to ensure that the project will be ready to enroll and house clients following grant execution.	*required		
Subtotal	*required		



Total Points Possible

Section Subtotal	Points Possible	Points Received	Notes
Experience of applicant, sub-recipient, and other partners	45		
DV BONUS	145		
Project description	50		
Supportive services for participants	65		
Budget	30		
Match	10		
Demonstration of organization fiscal capacity	40		
Appendix I	75		
TOTAL	460		