**WIBOSCOC Public Awareness & Advocacy Committee**

Meeting Minutes

6/22/2021

Present: Michael Etheridge, Jessica Locher, Diahann Graham, Jennifer Henry, Amy Lang,

1. Introductions were made.
2. Approval of the meeting meetings
	1. Diahann Graham made a motion to approve minutes as presented.
	2. Jennifer Henry seconded the motion.
	3. Motion carried.
3. Committee Match
	1. Leigh Polodna is the WIBOSCOC staff member assigned to our committee.
	2. People who can report their time attending these meetings and working on any projects related to the Public Awareness Committee should do so.
	3. Anyone funded with non-COC funds or funds that are not used for match for other grants may report their time.
	4. Link to fill out to report monthly time: [https://docs.google.com/forms/d/e/1FAIpQLSdLnMx4jN54l\_7mlbdr-ilL0b8\_M5daGjJvdFgcp3rcpX4SBw/viewform?usp=sf\_link](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdocs.google.com%2Fforms%2Fd%2Fe%2F1FAIpQLSdLnMx4jN54l_7mlbdr-ilL0b8_M5daGjJvdFgcp3rcpX4SBw%2Fviewform%3Fusp%3Dsf_link&data=04%7C01%7Ckim.cable%40couleecap.org%7C00e28b0290e64fb8f83c08d8b4011e97%7Cee857ecdc90f45b98da8429648f2724b%7C1%7C0%7C637457264194854776%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=TWI7w8hEZPVjVxDrn8gCG6Jz8XewvepmU%2B9zPvVAN4g%3D&reserved=0)
4. Final Draft of Media Release was shown and will be sent out for full WISBOSCOC board approval. Need to send to Lisa Haen at least 7 days before next board meeting to be included on board agenda.
5. Final Draft of Committee Charter was shown.
	1. Amy Lang made a motion to remove listing on committee roster and committee chairs from committee charter and attendance to be tracked on a different document.
	2. Diahann Graham seconded the motion.
	3. Motion carried.
6. Advocacy Efforts
	1. Survey update: Jenna and Shay not in attendance. Michael and Diahann will follow up with them to see where they are with it. Discussed where survey will be released. Would like it sent via email and out on website. Diahann suggested that we have 2 surveys: consumer survey and agency survey.
	2. WIBOSCOC website will be updated after the COC competition.
7. Next Steps
	1. Housing First Coalition has requested to speak at our next meeting. Will be either 7/20 or 7/27.
8. Future Meeting Dates
	1. Will meet monthly going forward to get current projects completed. 3rd Tuesdays at 1pm.

Respectfully submitted,

Jessica Locher, WIBOSCOC Secretary