



Permanent Housing Funds Transfer & New Project Application

Overview: The WI Balance of State CoC Board of Directors will consider applications from agencies that would be interested in receiving CoC funds for Rapid Re-housing. Currently, the grant belongs to Family Services of Northeast WI in Green Bay, Wisconsin. The organization is seeking to transfer the remaining funds and program participants in the 19-20 grant (no later than 6/1/20) and transfer the next year's allocation for the 20-21 grant year.

This RFP is not part of the CoC Competition FY2020 process. If the CoC approves the permanent housing application, the agency will work directly with the CoC Director and the HUD Milwaukee Field Office to finalize the grant award process. There will not be an *e-snaps* component until the HUD Milwaukee Field Office approves the Balance of State CoC's selection of a recipient.

Due Date: Applications and required attachments are due **by COB on Friday, April 3rd** to wiboscoc@gmail.com. **Please submit your application as a .pdf file.**

Review Process: Each application will be reviewed by CoC Staff, in consultation with the Board of Directors, and scored. The highest scoring project will be selected.

Contact: The contact for this application process is Carrie Poser, CoC Director. Her email address is: carrie.poser@wibos.org or 715-598-3301.

Pertinent details regarding this grant: This grant is not directly tied to a *Notice of Funding Availability (NOFA)*. Currently, this grant is a Rapid-Rehousing grant. However, the goal of the grant is to transfer the current grant and the next grant to a recipient and administer the funds in accordance with the FY19 CoC Competition NOFA.

- The total amount of funding available in the 19-20 grant is TBD. The total amount of funding available in the 20-21 grant is \$175,610.
- The current grant is 8/1/2019 – 7/31/2020. The next grant year will be 8/1/2020 – 7/31/2021.
- There are currently 12 households (4 families and 8 singles) in scattered site housing. The grant is written for 18-24 year olds.
- Match requirements can be found at 24 CFR 578.73 and are the responsibility of the applicant.
- New project applications must adhere to 24 CFR 578.51(f) and must request the full FMR amount per unit.
- New projects must use HMIS.
- Project Applicant must be in good standing with HUD – defined as no open findings or history of slow expenditure of grant funds.
- Demonstrate a connection to mainstream service systems
- Demonstrate a plan for rapid implementation of the program



Eligible Applicants: Eligible project applicants for CoC Program Competition are identified in Section V.B.2 of the NOFA (specifically 24 CFR 578.15, 24 CFR 5.100). Tribes, tribal housing authorities, and for-profit entities are ineligible to apply for grants or to be sub-recipients of grant funds.

Eligible Permanent Housing Types: The eligible project types will be considered:

- **Rapid Rehousing:** Serving homeless individuals and families, including unaccompanied youth, who meet the following criteria:
 - Residing in a place not meant for human habitation;
 - Residing in an emergency shelter;
 - Persons meeting the criteria of paragraph (4) of the definition of homeless, including persons fleeing or attempting to flee domestic violence situations;
 - Receiving services from a VA-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

New Project Grant Terms: This grant is only a one-year grant.

Participative Planning and Implementation: Applicants must identify the steps they will take to ensure that traditionally marginalized populations (such as racial and ethnic minorities and persons with disabilities) will be able to meaningfully participate in the planning process. The applicant must identify the specific populations that it will include, identify community organizations that represent these populations, and describe how these populations will be included in the planning process. In seeking public participation, applicants and recipients must ensure that all communications are provided in a manner that is effective for persons with hearing, visual, and other communication-related disabilities consistent with Section 504 of the Rehabilitation Act of 1973 and, as applicable, the Americans with Disabilities Act. In addition, Title VI of the Civil Rights Act of 1964, 42 U.S.C 2000d require that grantees take reasonable steps to ensure meaningful access to services, programs, and activities by persons with Limited English Proficiency (LEP persons).

HUD Threshold Requirements: The following are rules that affect how HUD evaluates applications.

1. **Past Performance in managing funds.** This includes, but is not limited to:
 - The ability to account for funds appropriately
 - Timely use of funds received from HUD
 - Timely submission and quality of reports submitted to HUD
 - Meeting program requirements
 - Meeting performance targets as established in the grant agreement
 - The applicant's organizational capacity, including staffing structures and capabilities
 - Timelines for completion of activities and receipt of promised matching and leveraged funds
 - The number of persons to be served or targeted for assistance



2. Threshold Requirements: Project Eligibility Threshold

HUD will review all projects to determine if they meet the following eligibility threshold requirements on a pass/fail standard. If HUD determines that applicable standards are not met on a project, the project will be rejected.

- Project applicants and potential sub-recipients must meet the eligibility requirements of the CoC program as described in 24 CFR part 578 and provide evidence of eligibility required in the application (e.g. nonprofit documentation).
- Project applicants and sub-recipients must demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds. Demonstrating capacity may include a description of the applicant/sub-recipient experience with similar projects and with successful administration of COC program funds or other federal funds.
- Project applicants must submit the required certifications as specified in the NOFA.
- The population to be served must meet program eligibility requirements as described in the Act, 24 CFR part 578, and Section II.B.10.f of the 2019 NOFA.
- The project must be cost-effective, including costs of construction, operations, and supportive services with such costs not deviating substantially from the norm in that locale for the type of structure or kind of activity.
- Project applicants must agree to participate in a local HMIS system. However, any victim service provider that is a recipient or sub-recipient must not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers must use a comparable database that meets the needs of the local HMIS.

3. Threshold Requirements: Project Quality Threshold

HUD will review all new project applicants to determine if they meet the following project quality threshold requirements with clear and convincing evidence. The housing and services proposed must be appropriate to the needs of the program participants and the community.

To be considered as meeting project quality threshold, new project applications must receive at least **3 out of the 4 points** available for the criteria below. New project applications that do not receive at least 3 points will be rejected.

- The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants (1 point);
- The type of supportive services that will be offered to program participants will ensure successful retention or help to obtain permanent housing, including all supportive services regardless of funding source (1 point);
- The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible to apply meets the needs of the program participants (e.g. Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education) (1 point);



- Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g. provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing) (1 point).

The Balance of State CoC requires each new project to meet the following criteria:

1. **Housing First philosophy and low barrier to entry:** Housing First is a model of housing assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements or preconditions (such as sobriety or a minimum income threshold). This approach quickly connects people experiencing homelessness to permanent housing:
 - No barriers to entry (e.g. sobriety, treatment, or service participation requirements);
 - No preconditions (e.g. sobriety, income);
 - Does not terminate program participants from the project for lack of participation in the program (e.g. supportive service participants requirements or rules beyond normal tenancy rules).
2. **Coordinated Entry:** Project applicants are required to comply with the policy and procedures, written standards, and order of priority for the specific project type requested. Participation includes but is not limited to: pre-screen, assessment, referral, follow-up.
3. **Adherence to HUD's Homeless Policy and Program Priorities:** Project applicants are required to comply with HUD's homeless policy and program priorities as listed in the NOFA FY2019, Section II, A (1-6).
4. **Balance of State COC:** Project applicants are required to comply with the Balance of State COC bylaws, governance charter, and other policy and procedure manuals as approved by the Board or membership. This includes, but is not limited to:
 - Committee participation
 - Actively involved in the Point-in-Time overnight street/known location count twice a year
 - Active involvement in their local coalition
 - Attendance at quarterly Balance of State meetings (at time of application, documented attendance at 2 of the last 4 meetings is required).
 - Good Standing with Balance of State CoC policies, including coordinated entry.