

# MEETING MINUTES

## WASHINGTON COUNTY CONTINUUM OF CARE

Tuesday, November 15<sup>th</sup>, 2016

2:00 PM to 3:00 PM

West Bend City Hall

### Present

Sara Truse, Keith Braun, Kathleen Fisher, Marisa Hurst, Paul Bissett, Kaitlin Fritz, Karen Roehl, Karl Glunz, Emily Greene, Melissa Madriaga, Jennifer Allen

1. Call to Order -Meeting called to order by Kathleen Christenson Fisher.
2. Review and Approval of July/September 2016 Meeting Minutes – Melissa Madriaga made a motion to approve the minutes. Sara Truse seconded that motion. Motion approved.
3. Finance Committee Update – Finance Committee Minutes from the October 1<sup>st</sup> meeting were included in the COC meeting packet. Kathleen Fisher reported briefly on the last finance meeting. Permanent Supportive Housing was one of the main focal points at the finance meeting. Emily Greene clarified that the Runaway Youth Program will not be effected by Youth and Family Project losing Permanent Supportive Housing funding. They are two separate programs and funded by two separate sources.
4. Emergency Solutions Grant (ESG) – Paul Bissett reported that Lisa Krenke (Friends of Abused Families) prepared a chart that shows what funding was requested and what funding has been spent as of 10/31/16. It also shows that some funding has not been paid by the state yet. The funding should be released “soon”. Paul reported on the new Systems Performance Measures required by the state. These apply to Friends of Abused Families and Family Promise. The performance measures show what clients have both maintained and gained income. Friends of Abused Families and Family Promise have positive scores with the performance measures of clients finding permanent destinations when they leave the program. Paul also talked about the qualifications for someone interested in the Homeless Prevention funding.
5. Runaway Homeless Youth (RHY)- Emily Greene reported they are preparing for the federal monitoring that will be happening soon. They are also going through a major data upload where they are entering clients through September 30<sup>th</sup> and making sure all the data is complete. The Runaway Homeless Youth program utilizes the Host Home program. These houses can hold homeless adolescents for up to 21 days. There is one in West Bend and one in Waukesha.
6. Permanent Supportive Housing (PSH)- Melissa Madriaga reported there are 12 people still in PSH, but one has received a Section 8 Voucher. The remaining 11 will have to be housed by May 2017. Melissa talked about the clients having many difficult obstacles when finding new housing. Kathleen Fisher proposed putting together a task force of a few people to help in the re-housing of these 11 PSH clients. Kathleen offered to help lead that effort. PSH funds can be re-applied for in 2017 for the 2018 funding.
7. FEMA Update – Kathleen Fisher reported that the first round of funds has been dispersed. The rest will be dispersed on March 31<sup>st</sup>.
8. Emergency Shelter for Singles (Interim Plan) – Marisa Hurst reported that Family Promise receives more male walk in’s when it is colder outside. There have been a few repeat male walk in’s that keep checking in to see if there are any new resources available. Family Promise has

made some meals for a few walk in's and has transported some homeless male's to out of county shelters.

9. Emergency Shelter for Singles (Plan for Static Site Shelter-Long Term) – Kathleen Fisher reported that the silent phase for funding has been launched. There was an investors lunch for key community leaders held to ask for their help. The Supportive Housing piece for the new singles shelter is on the upcoming Home Board Agenda. Karl Glunz reported the County approved the site concept. The next step is getting the lease agreement approved by the County. Paul Bissett reported the rules for the programs are being looked at. Julie Bain, Supervisor at Acute Care Services, Washington County, was added to the Operations/Program sub-committee. Paul will be finalizing a walkthrough of Hebron House, Waukesha, to see how they run their program.
10. BOSCO Report – Paul Bissett reported the first day of the Wisconsin Balance of State Continuum of Care was about motivational interviewing. Melissa Madriaga talked about the role playing done at the conference being very helpful in working with a client. There was a discussion during the second day on equal access and gender identity rules. This included a discussion on the requirement that domestic violence shelters must serve male head of households and cannot outsource them. Jennifer Allen, System Administrator at Institute for Community Alliances, reported it will be a big change nationally for Domestic Violence Shelters to change their rules. Kathleen Christenson Fisher reported Lisa Krenke, Friends of Abused Families Director, has stated she will be modifying the rules at Friends of Abused Families to comply with the new change.
11. Other news- Paul Bissett reported that our Coordinated Entry is working properly, but there isn't much movement on people coming off the prioritization lists. There was a discussion at the Balance of State about putting people on other counties prioritization lists. Coordinated Entry will be talked about at the next COC meeting.
12. Meeting Adjournment – Karl Glunz made a motion to adjourn the meeting. Karen Roehl second the motion. Motion approved.