

**Iowa County Homeless Prevention Coalition**  
**Wednesday, April 19, 2017**

**Beginning at noon**

**Health and Human Services Building (HHS), 303 W. Chapel Street, Dodgeville, Room 2001**  
**Meeting minutes**

**Call the meeting to order** – Brandon Wilhelm, Vice-President

**Those present** – Sarah Baker-Shelter, Donna Peterson-Education, Pam LaFave-Employment, Elizabeth Platt-Youth Services, Kate Chambers-Emergency Services, Brandon Wilhelm-Law Enforcement, Jeff Lindeman-Veteran's, Sue Matye-Health Dept., Mark Williamson-Faith Based, Michelle Friedrich-Coalition Member, Roger Stewart-Non-Coalition Member, Joanne Eisenzimmer-Coalition Member

**Approval of Agenda** – Jeff made the motion, Joanne seconded. Motion carried.

**Review of March Financials** – Treasurer, Kate gave the report. Pam made a motion to place the report on file. Roger seconds the motion. Motion carried.

**Review of March minutes** – Roger made a motion to approve the secretary minutes. Pam second. Motion carried.

**Old Business –**

- **Resource Partners Update** –Sue reported that we are utilizing the Resource Partner form that the committee reported. This item will not remain on the agenda.
- **Shelter Status** – Michelle provided a written report. She also reported that \$380 was earned for being a greeter at the “Just Between Friends” event in March. They are planning on having another sale in August. Joanne, Michelle and four other volunteers were the greeters.
- **Tracking update** – Roger reported that he would like to create a spreadsheet/Google document. He wants to work on how to gather information when individuals/families come in and say they are homeless on what happens and how are these clients handled. Tracking questions; Where they go next? What services they received? If they were referred the agency that referred them? The number of homeless in the household according to – Individual or Family, Male or Female, Number of children age 17 and younger, Number of Preschoolers age 4 and younger, Number of seniors, Number of Veterans.

There is also a search for a definition of homelessness. CESA has provided this The simplest definition is: Individuals and families who lack a fixed, regular, and adequate nighttime residence.

- **Family Promise Update** – Donna and Roger reported that we are looking at Case Worker options. Family Promise did not feel that Iowa and Lafayette Counties homeless needs assessment report warranted a Family Promise shelter program. They suggested that we consider a Family Promise Case Worker program. If our homeless numbers change we are more than welcome to share that with Family Promise for review.
- **Singles Program in Richland County-** Michelle had not report as she has been unable to connect

**New Business –**

- The recertification notice was done through an email from Michelle to the President and Vice-President. The recertification is the Iowa County Homeless Prevention Coalition is authorizing that SWCAP will be the lead agency for the Emergency Transitional Housing (ETH) funds. Approval was given via email from Brandon to Michelle approving this action.

- The Coalition discussed the handouts that are provided during/for our meetings. It was agreed that all handouts/written reports that are part of the meeting should be attached to the minutes when emailed out.

**Adjournment of meeting** – Sue made the motion Kate second. Motion carried

Next meeting – Wednesday, May 17, 2017 beginning at noon at HHS Building

Next meeting agenda items –

Shelter Status

Tracking Update

Family Promise case worker update

Singles program in Richland County update