



WIBOSCOOC

COORDINATED ENTRY COMMITTEE

WI BOS QUARTERLY MEETING

Presenter:

Holly Sieren

Coordinated Entry System Specialist

WI Balance of State CoC

August 2023



Coordinated Entry Committee

There are 12 work groups under the
CE Committee

- DV
- Evaluation
- Implementation
- Marketing
- Youth
- Emergency Shelter
- Outreach
- Prevention/Diversion
- Data Management
- Veterans
- Assessment and Prioritization
- Other Systems of Care (OSOC)

Other Systems of Care (OSOC)

- Focuses on the CE needs of agencies who are participating or want to participate in CE but are not required to. Examples are:
 - Jails
 - Health systems
 - 211
 - Public libraries
 - Police departments
 - DHS
 - School Systems

OSOC



WIBOSCOOC

- They can do one part of the CE process, such as filling out a pre-screen form, or they can do the entire CE process (access, assessment, referral, follow-up)
- How they participate in CE is up to them – there are no requirements
- OSOC Work Group created OSOC Agency and Staff Agreements

Difference between OSOC Agency & Staff Agreement

Agency Agreement

- To specify what Agency Partners agree to as members of the WI BOSCOCCES
- Agree to do part or all of the CE process, which is outlined in the agreement

Staff Agreement

- To specify the staff's responsibilities in implementing the WI BOSCOCCES
- Each staff agrees on what their part will be of the CE process
- If there are parts of the CE process that they are unable to complete, they identify who will complete that part, in the agreement

OSOC Agency Agreement Sections

1. Purpose
2. Guiding Principles & Strategies
3. Core Components of Coordinated Entry
4. Description of CE
5. Other Systems of Care Agency description
6. Local Coalition Meetings
7. Data Sharing
8. Confidentiality
9. Non-discrimination
10. Termination of Agreement
11. Costs
12. Conformance
13. Grievance Policy
14. Marketing
15. Training Requirements
16. Shared Responsibilities
17. Term of Agreement
18. Approval

OSOC AGENCY AGREEMENT DOCUMENT

OSOC Staff Agreement Sections

Purpose

Guiding Principles & Strategies

Description of Coordinated Entry

Key Roles

Components of the CE System

OSOC Staff Agreement Sections

Non-discrimination

Affirm the following

Terms of Agreement

Termination of Agreement

Coordinated Entry Staff Responsibilities

CE Staff Agrees to:

- Complete pre-screen forms
- Complete client rights & responsibilities form
- Administer CE Assessment
- Provide referrals to CE
- Not share personally identifying information
- Complete follow-ups

If the staff member that is signing the form is unable to complete those things, they are required to indicate who will be responsible for doing it.

This could be someone else at their agency or their coalition's SSO

OSOC STAFF AGREEMENT DOCUMENT

Where to find the OSOC Agreements

Located on WI BOS website:

[CE2023 - Wisconsin Balance of State Continuum of Care \(WIBOSCOC\)](#)

Coordinated Entry Documents section



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**THE OSOC WORK GROUP HAS PUT IN A LOT OF
TIME AND EFFORT TO CREATE THESE NEW
AGREEMENTS!**

**THE WORK GROUP HAS NOW GONE DORMANT
UNTIL THEY HAVE ANOTHER TASK.**



WIBOSCOOC

If you'd like to join the CE Committee:

- Meet on the 4th Wednesday of each month
- Next meeting is August 23rd from 2:00 – 3:30
- Onboarding session directly prior to the meeting at 1:30

If you'd like to join one of the 12 work groups, please contact myself, Wendy, Stephen or Marissa

- You do not have to be on the CE Committee to participate on a work group
- We need your expertise!

Contact Information



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