

## HAP HomeBASE Co-Housing Agreement

Date \_\_\_\_\_

The following people are agreeing to live together and abide by the below described agreements for a period from \_\_\_\_\_ to \_\_\_\_\_:

|    | Adult Name(s) | Name(s) of any children |
|----|---------------|-------------------------|
| a) | _____         | _____                   |
| b) | _____         | _____                   |

### Housing Expenses

- a) Total monthly rent is \$ \_\_\_\_\_
- Amount to be paid by \_\_\_\_\_ is \$ \_\_\_\_\_/month
  - Amount to be paid by \_\_\_\_\_ is \$ \_\_\_\_\_/month
- b) Security deposit is \$ \_\_\_\_\_
- Amount to be paid by \_\_\_\_\_ is \$ \_\_\_\_\_
  - Amount to be paid by \_\_\_\_\_ is \$ \_\_\_\_\_
- c) Utility expenses is estimated to be \$ \_\_\_\_\_/month
- Amount to be paid by \_\_\_\_\_ is \$ \_\_\_\_\_/month
  - Amount to be paid by \_\_\_\_\_ is \$ \_\_\_\_\_/month
- d) Other (i.e. telephone, cable TV, internet, etc.)
- Amount to be paid by \_\_\_\_\_ is \$ \_\_\_\_\_/month
  - Amount to be paid by \_\_\_\_\_ is \$ \_\_\_\_\_/month

### 1. Use of Apartment/House Space

- List below who will occupy what bedrooms:  
\_\_\_\_\_  
\_\_\_\_\_
- What, if any, rules are there for the use of any of the "common areas"? \_\_\_\_\_  
\_\_\_\_\_

### 2. Furnishings

- List the large pieces of furniture (i.e. beds, tables, chairs, sofa, lamps, etc.) that both parties agree to provide for this apartment:  
a) \_\_\_\_\_ (name) will provide: \_\_\_\_\_  
b) \_\_\_\_\_ (name) will provide: \_\_\_\_\_



- List the “smaller” items (i.e. plates, silverware, cooking items, etc.) that both parties agree to provide for this apartment:
  - a) \_\_\_\_\_ (name) will provide: \_\_\_\_\_
  - b) \_\_\_\_\_ (name) will provide: \_\_\_\_\_

3. Apartment Living Together Agreements – list the agreements made by the two parties on the topics below:

- a) Visitors/Guests - when, how many, overnight OK? \_\_\_\_\_  
\_\_\_\_\_
- b) Sharing food or other household supplies \_\_\_\_\_  
\_\_\_\_\_
- c) Noise especially at bedtime \_\_\_\_\_  
\_\_\_\_\_
- d) Cleaning – who will do what when? \_\_\_\_\_  
\_\_\_\_\_
- e) Personal possessions – what you willing to share, and what you are you not? \_\_\_\_\_  
\_\_\_\_\_
- f) Alcohol or drug use \_\_\_\_\_  
\_\_\_\_\_
- g) Smoking – allowed or not? If so where? \_\_\_\_\_  
\_\_\_\_\_
- h) Pets – allowed or not? \_\_\_\_\_  
\_\_\_\_\_
- i) Security – access to keys and locking the doors \_\_\_\_\_  
\_\_\_\_\_

4. Sharing Responsibilities if possible – list below any agreements on sharing childcare, transportation, etc.:

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_



5. How to Handle Disagreements or Conflicts – if there are problems list any agreements below. As examples: agreeing to sit down and discuss in a calm and respectful manner as soon as the problem arises; what is helpful and what is not when resolving problems; what if someone doesn't pay their share of the rent on time, etc.

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_
- d) \_\_\_\_\_

We the below signed parties agree to the terms above.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date