

WIBOSCOC Guidance on “Reason for Exit” on Exit Assessments in HMIS

Introduction

The WI Balance of State CoC is collecting information in HMIS related to reasons households are exited from projects. With the previous HMIS tool, these questions were collected and provided useful data for many purposes. Reason for Exit is not a HUD required data element, so the CoC in conjunction with ICA, have added this revamped customized field.

In the Balance of State, CoC funded agencies are required to complete this field on the Exit Assessment. The answers are used in assessing compliance with Housing First. Compliance is a component of monitoring and the CoC Competition ranking process. Any non-CoC funded agency is welcome to use this feature to assess agency or project compliance with housing first and other data analysis related to why clients exit programs. If there are questions related to HMIS data entry or reporting, please contact your ICA System Administrator.

Because the old data is no longer accessible, the requirement becomes effective immediately. To ensure quality data for monitoring and the CoC Competition scoring process, each project should ensure that this field is completed for the most recently ended project and current project. For example:

- If your project starts 3/1/22 you will want to make sure Reason for Exit is completed for everyone that left the project during the grant year 3/1/21-2/28/22. And the current grant that started 3/1.
- If your project that ends 6/30/22, you will want to make sure Reason for Exit is completed for everyone that left the project during the previous grant year 7/1/20-6/30/21 and the current grant year 7/1/21-6/30/22.

The purpose of this guide is to assist in determining how to answer this question. Below is listed the options to choose from in Clarity along with further guidance and examples to assist in determining the correct reason for exit.

REASONS FOR EXIT – OPTIONS TO CHOOSE IN CLARITY

1. Left for Housing opportunity – Permanent

Households that exit the project for a permanent housing opportunity (this would mean there is NO time limit established at the time of exit in which the person will be living there).

Examples of permanent housing would be:

- Rental housing with a subsidy,
- Rent or own housing without a subsidy,
- Moving in with friends or family on a permanent basis

2. Left for Housing opportunity – Temporary

Households that exit the project to a temporary living situation (there is a time limit established at time of exit in which they person will be living there).

Examples of temporary housing would be:

- Staying with family or friends on a temporary basis. (A time limit has been established for length of stay),
- Hotel or motel stay NOT paid with emergency voucher or charitable organization.

3. Reached Maximum time allowed, no permanent housing solution

This option is for Rapid Re-housing and Transitional Housing projects only. Participants that have been housed for the maximum allowed time to receive rental assistance or leasing and were not able to move on to a permanent housing solution.

4. Left for long-term institutional care facility

Individual has exited to an institutional care facility.

Examples:

- Foster care home or foster care group home
- Long-term care facility or nursing home

5. Jail/Prison – greater than 90 days

Agency chose to exit a participant from program due to incarceration that extended beyond 90 days.

6. Death

Client died while enrolled and/or housed in the program.

7. Violence against staff

Household was exited due to violence against staff. Violence can include things like severe and consistent threats to physical safety or actual physical assault and stalking. An agencies discretion should be used for the best interest of staff and the participant.

8. Housing not obtained – no housing move-in date

This option is for Rapid Re-housing and Permanent Support Housing projects only. Households that have been offered a unit and enrolled in project, but could not secure a lease, and as a result were exited from the project.

9. Nonpayment of rent

Household has been exited from housing project due to failure to pay household's portion of rent.



10. Eviction – other than nonpayment of rent

Household has been exited from housing program due to eviction for anything other than nonpayment of rent.

Example: Landlord eviction due to lease violation

11. Non-compliance with program rules

Agency has established rules that participants didn't follow and chose to exit the household for this reason.

12. Other: must provide explanation

For any other reason a household was exited from a housing program and the reason is not an option to choose from. An explanation MUST be given if this option is chosen.