

## **Balance of State Continuum of Care (BOSCO)**

### *Gaps and Needs Committee*

#### Minutes

September 6, 2018

9:00-10:00am

**Committee Members:** Adrienne Roach (Chair) – End Domestic Abuse Wisconsin; Laura Laux (Recorder) – Community Action, Inc.; Ruth Orozco – Lakeshore CAP; Kristina Van Egeren – House of Hope; Sandra Reeves – ADVOCAP; Michelle Friedrich – SW CAP; Johnisha Prescott – Housing Action Coalition; Amy Peters – Women and Children’s Horizons; Kim Cable – Coulee CAP; Carolina Martinez – Women and Children’s Horizons

EXCUSED: Adrienne Roach (Chair) – End Domestic Abuse Wisconsin; Kristina Van Egeren – House of Hope; Amy Peters – Women and Children’s Horizons; Carolina Martinez – Women and Children’s Horizons

UNEXCUSED:

- I. Attendance
  - II. Approval of June Minutes – motion to approve Michelle; Kim 2<sup>nd</sup> – passes
  - III. Approval of August Minutes – motion to approve Michelle; Kim 2<sup>nd</sup> – passes
  - IV. Debrief on Groups Discussions from August Quarterly Meeting
    - a. group thought the roundtables went well
    - b. condense round table notes and provide to CoC Board for their review and consideration
    - c. group members present today discussed starting the client survey October 1, 2018 through November 16<sup>th</sup>. Everyone agreed it would be best to have survey completed before the start of the holiday season. The next Balance of State Meeting is November 8<sup>th</sup> and 9<sup>th</sup> so a reminder can be made that one week remains for survey responses.
      - i. Laura will send out last year’s client survey with the results. Over this next week, committee members will review last year’s questions with the feedback from the roundtable and make suggestions for changes via e-mail. If necessary, we will schedule another meeting the last week of September to finalize the survey.
- Consider:**
- ii. Are there any questions that should be removed or added? Feedback from the roundtables suggested limiting the survey to no more than one page front and back.
  - iii. Another comment suggested that questions follow trauma informed care. Do our current questions follow TIC?
- V. Adjourn - (9:24)