

Balance of State Continuum of Care (BOSCOC)

Gaps and Needs Committee

Minutes

May 3, 2018

11:15am-12:15pm

Committee Members: Adrienne Roach (Chair) – End Domestic Abuse Wisconsin; Laura Laux (Recorder) – Community Action, Inc.; Ruth Orozco – Lakeshore Cap; Kristina Van Egeren – House of Hope; Sandra Reeves – ADVOCAP; Michelle Friedrich – SW CAP; Johneisha Prescott – Housing Action Coalition; Amy Peters – Women and Children’s Horizons; Kim Cable – Coulee CAP

EXCUSED: Carolina Martinez – Women and Children’s Horizons

UNEXCUSED:

- I. Introduction of New Committee Members - Amy Peters and Kristina Van Egeren – House of Hope. Carolina Martinez, also new but unable to make today’s meeting. WELCOME!
- II. Approval of March Minutes - Motion to approve: Michelle, Kim 2nd – passes
- III. Discuss Last Year’s Assessment – discussion / reflections
Jhnessia – give providers a little more time, especially because the deadline was close to the holidays.
- IV. Plan for this Year’s Assessment/Focus Groups – discussion.
 - Make a few adjustments to the assessments and/or conduct break-out sessions for providers.
 - Sandra – is there representation from all the different agencies at the quarterly meetings? If we exclusively did the break-outs we could be missing valuable feedback from other sectors not in attendance. Ruth, agrees that we could be missing out. We will plan to do both break out sessions and provider surveys.
 - Review last year’s questions and responses and consider digging deeper into some that stand out.
 - Laura, Adrienne and Ruth will review last year’s provider survey questions and responses to determine if there were noticeable/consistent responses that would be beneficial for a round table.
 - Request break-out sessions at the August meeting.
 - Adrienne will send the surveys to Amy, Kristina and Carolina (new members to the committee)
 - Suggestion to complete the surveys earlier this year - consider November as it is Homelessness Awareness Month. Finalize everything at our October meeting.
 - June meeting – break-out sessions, data and this year’s assessment.
- V. Other Business - none
- VI. Adjourn - Motion to adjourn: Michelle, Johneisha 2nd – passes (11:38)