

## Balance of State Continuum of Care (BOSCOC)

### *Gaps and Needs Committee*

#### Minutes

December 13, 2018

9:00-10:00am

**Committee Members:** Adrienne Roach (Chair) – End Domestic Abuse Wisconsin; Laura Laux (Recorder) – Community Action, Inc.; Ruth Orozco – Lakeshore Cap; Kristina Van Egeren – House of Hope; Sandra Reeves – ADVOCAP; Michelle Friedrich – SW CAP; Johneisha Prescott – Housing Action Coalition; Amy Peters – Women and Children’s Horizons; Kim Cable – Coulee CAP; Carolina Martinez – Women and Children’s Horizons, Billi Dequaine - Newcap

IN ATTENDANCE:

EXCUSED: Carolina

UNEXCUSED:

- I. Attendance
- II. Approval of September Minutes  
Motion to Approve Michelle; Johneisha 2<sup>nd</sup> – motion carries
- III. Approval of November Minutes  
Motion to Approve Kim; Billi 2<sup>nd</sup> – motion carries
- IV. Committee Match Documentation
  - a. Reminder to submit, any time related to the committee, to Adrienne as match for the last two quarters.
- V. Discussion of 2018 Client Survey Progress
  - a. 388 surveys were submitted this year; 566 submitted last year. Next year we will really push to have the initial notice of survey sent out to the CoC as its own e-mail and not combined with other information. The notice may have been lost on the first go around.
  - b. Put out before the November quarterly meeting so we can give a big push at the quarterly meeting.
  - c. Unclear why some people did not answer the location question.
  - d. Valuable written responses to read through and process.
  - e. Johneisha, Kim and Adrienne will review qualitative information. Laura and Adrienne will review quantitative. Adrienne will send out the information to the group.
  - f. Kim would like to see the group take some action on these needs. We will discuss further at the January meeting. How do we get this feedback to our legislators?
- VI. Other Business – Adrienne will send out Doodle Poll to schedule January meeting.
- VII. Adjourn – motion to adjourn at 9:43 Johneisha; second Ruth.