BOSCOC Gaps and Needs Committee

Minutes 12/02/2021

9:30am

Present: Jeanne M., Sara W., Michelle F., Sandra R., Devin M., Meredith M., Elizabeth K-S., Ajha M.

1. Check in
2. Approval of minutes from Nov. meeting
	1. Devin motions, Isabel second
3. Updates on Surveys
	1. Connecting with the person from St. Vincent De Paul who offered some feedback about the accessibility of our client survey to invite her to our meeting had been unsuccessful
		1. Update: after our committee meeting, I reached out again and received a response. I’ve asked her to join our February 2022 meeting if she’s able. She did offer in her email reply to me that access to the internet is a challenge for those they serve, so the full survey printed out is overwhelming. Additionally, it can be challenging in some parts of their service area for those who do not speak English as their first language, as well as literacy levels.
	2. Group reviewed the status of survey responses for both providers and clients. We’re on track to meet our goal overall, but there are still several coalitions with 0 or very few client responses, which is of concern because we want to ensure there is a diverse set of feedback and it’s not just coming from a few pockets of our state.
		1. Will be doing some more targeted outreach to coalitions and agencies in those coalitions with few/no responses.
	3. Sara K will be reaching out to set up a meeting in early January with those who agreed to be a part of reviewing survey results and doing some analysis/crafting some recommendations
4. Other business?
	1. Committee members briefly discussed whether the meeting date/time still works well for people. Those in attendance agreed that the first Thursday at 9:30 still works. Sara K. will send out calendar invites with a zoom link for 2022 meetings.
5. Adjourn
	1. Isabel motions, Devin seconds

**Next meeting Jan. 06 at 9:30**

**Please remember to submit your match forms.**

Gaps and Needs Committee Match Form: <https://docs.google.com/forms/d/e/1FAIpQLSdR9ZhfiEcRy0v9MjAVR6JqlTAMQDueG7FojLYSR7bzF6-SOQ/viewform?usp=sf_link>