**Coordinated Entry Committee Minutes**

September 26, 2018

2:00 pm

GoTo Meeting

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Member** | **Agency** | **Present** | **Excused** | **Absent** |
| Kathie Sutton | Advocap |  | **X** |  |
| Melissa Randall | CAP Services |  |  | **X** |
| Julienne Linberg | Catholic Charities | **X** |  |  |
| Rozlyn Fox | Christine Ann |  |  | **X** |
| Wendy Schneider | CWCAC |  | **X** |  |
| Joe Locher | ECHO | **X** |  |  |
| Adrienne Roach | End Abuse WI |  | **X** |  |
| Amy Giani | Family Promise of Eau Claire |  | **X** |  |
| Lana Roever | Family Promise of Ozaukee County |  |  | **X** |
| Marlee Sickinger | Family Services |  | **X** |  |
| Holli Fisher | Golden House | **X** |  |  |
| Janelle Krueger | Hope House | **X** |  |  |
| Luisa Ramos Romero | Hope House | **X** |  |  |
| Trisha Picard | House of Hope Green Bay |  | **X** |  |
| Joneshia Prescott | Housing Action Coalition of Waukesha |  | **X** |  |
| Tara Prahl | Housing Partnership of the Fox Cities |  |  | **X** |
| Leigh Polodna | ICA | **X** |  |  |
| Rebecca Pritzl | KHDS | **X** |  |  |
| Kate Markwardt | Lakeshore CAP | **X** |  |  |
| Karen Roehl | Legal Action |  | **X** |  |
| Tami Brownell | New Community Shelter | **X** |  |  |
| Debbie Bushman | NEWCAP | **X** |  |  |
| Dana Baumgartner | Salvation Army | **X** |  |  |
| Lisa Sanders | Shalom Center | **X** |  |  |
| Sue Sippel | The Family Center | **X** |  |  |
| Melissia Pridgen | West CAP |  | **X** |  |
| Corin Tubridy | West CAP | **X** |  |  |
| Kelley Waddell | YWCA of La Crosse |  |  | **X** |
| Carrie Poser | WIBOSCOC | **N/A** |  |  |
| Ryan Graham | WIBOSCOC | **N/A** |  |  |

**MINUTES**

1. Team Review
	1. Members without a Team: Rozlyn, Tami, Kelley, Janelle
	2. Implementation Team – Debbie, Corin, Leigh, Lisa, Ryan
		1. No meetings in the last month
	3. Marketing – Kate, Sue, Joneisha
		1. In contact via email
		2. Kate is team lead
	4. Outreach – Lana
		1. Team needs more members
	5. Youth – Rebecca, Dana
		1. Met 9/11; next meeting end of October
		2. Plan to assist LCES ensure youth access to CE: Connect with Youth Advisory Board; how do we ensure youth can and are connecting with CE System?
	6. DV – Holli, Melissa, Sue, Adrienne
		1. Met 9/14
		2. Sue is team lead
		3. Sue explained that DV shelters need to have a specific release to forward a pre-screen form to a housing agency. This is in conflict to the CE Manual, so some changes may need to be made so agencies stay compliant.
	7. Evaluation – Tara, Joneisha, Tami
		1. Connect with Ryan to determine where the team can support him in evaluation of the system
	8. Veterans – Kathie, Julienne
		1. No updates
		2. What can be done now with limited person-power?
	9. Other Systems of Care – Wendy, Leigh, Joe, Missy, Ryan
		1. No meetings in the last month
		2. Working on a 2 page “elevator speech” – How to communicate the benefit of CE for the LCES to use when recruiting OSOC
	10. Prevention – Amy, Lisa, Leigh, Karen, Ryan
		1. No meetings in the last month
		2. Develop FAQs for prevention
	11. Each Team Lead should email Corin and Debbie their attendance information, so it can be tracked.
	12. Some things to think about: How is team helping at local level?
2. Other Items
	1. It was asked that the committee requirements be rethought so agencies can have more staff attend meetings without penalties. Debbie and Corin will meet to discuss this and bring a proposal to the board.
3. Meetings will be the 4th Wednesday of the month from 2-3:30 pm. Please connect with your team prior to this meeting.
	1. **Next Meeting Wednesday October 24th 2:00 – 3:30**