**Coordinated Entry Committee Minutes**

August 22, 2018

2:00 pm

GoTo Meeting

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Member** | **Agency** | **Present** | **Excused** | **Absent** |
| Kathie Sutton | Advocap | **X** |  |  |
| Melissa Randall | CAP Services |  | **X** |  |
| Julienne Linberg | Catholic Charities |  |  |  |
| Rozlyn Fox | Christine Ann | **X** |  |  |
| Wendy Schneider | CWCAC | **X** |  |  |
| Joe Locher | ECHO | **X** |  |  |
| Adrienne Roach | End Abuse WI | **X** | **X** |  |
| Amy Giani | Family Promise of Eau Claire |  | **X** |  |
| Lana Roever | Family Promise of Ozaukee County | **X** |  |  |
| Marlee Sickinger | Family Services | **X** |  |  |
| Holli Fisher | Golden House |  | **X** |  |
| Janelle Krueger | Hope House | **X** |  |  |
| Luisa Ramos Romero | Hope House | **X** |  |  |
| Trisha Picard | House of Hope Green Bay | **X** |  |  |
| Joneshia Prescott | Housing Action Coalition of Waukesha |  | **X** |  |
| Tara Prahl | Housing Partnership of the Fox Cities | **X** |  |  |
| Leigh Polodna | ICA | **X** |  |  |
| Rebecca Pritzl | KHDS | **X** |  |  |
| Kate Markwardt | Lakeshore CAP | **X** |  |  |
| Karen Roehl | Legal Action |  | **X** |  |
| Tami Brownell | New Community Shelter |  | **X** |  |
| Debbie Bushman | NEWCAP |  | **X** |  |
| Dana Baumgartner | Salvation Army |  |  |  |
| Lisa Sanders | Shalom Center | **X** |  |  |
| Sue Sippel | The Family Center |  | **X** |  |
| Melissia Pridgen | West CAP |  | **X** |  |
| Corin Tubridy | West CAP |  | **X** |  |
| Kelley Waddell | YWCA of La Crosse |  | **X** |  |
| Carrie Poser | WIBOSCOC |  |  |  |
| Ryan Graham | WIBOSCOC | **X** |  |  |

**MINUTES**

1. Goal of meeting was to touch base with each team. For those not currently on a Team, need to let Corin and Debbie know what team they would like to be a part of.
2. Team Review
	1. Implementation Team
		1. Reviewed the Category 2 and prevention process
		2. They will meet to discuss questions that come up as Ryan does monitoring and TA across the BOS
	2. Marketing
		1. They have translated the marketing materials into Spanish and Hmong. They aren’t sure what new materials are needed and may need some assistance with that. Ryan mentioned that he had come across a flyer from ECHO in Janesville that he thought would be good and will send it to the group to discuss.
	3. Outreach
		1. Hasn’t met and isn’t quite sure of their role. Ryan said the role of the team is yet to be determined.
	4. Youth
		1. Hasn’t met yet. They should be discussing all things about connecting youth to CE. They should join the YAB so they can speak about CE in that realm.
	5. DV
		1. They are waiting to see what happens with the DV Bonus funding.
		2. Adrienne brought up a question about when DV providers should be giving the Pre-screen form and other information to the housing provider. She is under the impression that when the Housing provider gets in touch with the DV agency to let them know a client is being considered for a housing opportunity, the DV agency is to touch base with their client and get the ROI signed before giving information. Ryan confirmed that he believes this is the correct process. Adrienne said she thinks there is some misunderstanding about that. These are the types of issues this Team should be tackling, and Ryan said he would join their group call to discuss these issues.
	6. Evaluation
		1. Hasn’t met yet. There are 2 parts to the evaluation- the stakeholder and the HMIS part. Once Ryan has started the evaluation process, he may need assistance from this team.
	7. Veterans
		1. Kathie went to one SSVF meeting with the VAF and they stated they are using CE. More team members are needed as there will need to be a plan developed to get all SSVF programs using CE. Those that are not yet on a team should consider this team, since this will be a big part of CE.
	8. Other Systems of Care
		1. There are 2 pilot projects in Eau Claire-the school district and LSS-that are thinking about incorporating CE so this team is looking to standardize the process and determine what it should look like.
		2. Joe is looking for feedback about those who work with agencies not required to use CE but are and what challenges they have faced. The feedback was that this has been challenging to communicate what CE is and is difficult for the partner agency to understand. Also, they are feeling overwhelmed with all the information and Joe would like to simplify the process for them.
		3. Adams Co. health and human services and Sharing Center have also been contacted about using CE.
	9. Prevention
		1. Team has met to discuss decreasing the threshold for the CE Prevention assessment, which was approved by the BOS Board. They also discussed the policy for Category 2 folks and moving them from the homeless list to the Prevention list. This was also approved by the BOS Board.
		2. There was a question about when these policies would go into effect and Ryan was not sure but would let everyone know.

The next meeting will be September 26, 2018 at 2 pm via GoToMeeting.