



May 2023 Quarterly Meeting: CoC Director Report May 19, 2023 – August 11, 2023

CoC Competition

- Grant Inventory Worksheet – review, submit to HUD
- CoC Competition materials released – created bonus & DV bonus application, instructions, rubrics; sent out local coalition request for information & CoC funded agency requests; set timeline, prepared 1st draft of CoC Project Scoring Tool; conducted YHDP training (8/9/23); prepared 5 renewals applications – budget & match (SSO CE, SSO CE DV, RRH, YHDP CE, YHDP SSO) & planning grant; met with DV RRH grantees (8/8)

Youth Homelessness Demonstration Program (YHDP)

- Staff participate in monthly YHDP leadership team meetings – include HUD TA, ICA, WAHRS; attending YHDP Community calls & ICF calls; workshops to continue developing the CQI (continuous quality improvement) plan
- Ongoing support for youth compensation at local & CoC YAB level
- Staff provide monthly support for System Navigators & TA for YHDP projects

CoC Organizational Activities

- Organized and facilitated May virtual CoC mtg (5/19); planned August virtual CoC mtg (8/11)
- Planning & preparation for the BOS Annual In Person meeting (Feb 2024) – theme, plenary or keynote speakers, session tracks, agenda, food selection (met 6/24, 8/7)
- Staff facilitated multiple training opportunities including:
 - Trauma-Informed Engagement Model, 2 sessions, in person (5/23)
- Staff finalizing VIMEO & training migration; setting up MAILCHIMP for newsletter distribution
- Attended Board of Director mtgs: 6/6, 8/1; Exec mtgs: 5/18, 6/15, 8/10
- HAP funding – application & award process for 2023-2024
- Staff took the lead on the HAP monitoring (July 2023) & providing support for and gathering information for BOS agency audit
- Submitted Otto Bremer grant (8/2) for \$95,000 – DEI, Strategic Planning & compensation for youth/lived experience in 2024
- Staff – Supervision & meetings
 - Meredith McCoy (Monitoring & Compliance Coordinator): monitoring CoC projects; helping with sub-recipient monitoring; oversee housing first fidelity; will be working with Ryan on CQI; working with Kate on case management tool kit (see website for draft)
 - Supports Coulee, Jefferson, Kenosha, and Southwest coalitions
 - Supports Gaps & Needs, Lived experience*, and System performance* committees
 - Ryan Graham (CE System Coordinator): liaison w/WHEDA on EHV; provides training & TA; oversees non-HMIS platform; working to establish formal partnerships with other systems (e.g. 211, HMO, DOC); working on video platform transition to Vimeo with Kate; will be transitioning into project manager for YHDP and supporting the YAB; will be attending ICH Workgroup mtgs; point of contact with United Way of WI & WIRE project
 - Supports East Central, Northwest, North Central, Rural North & West Central coalitions

- Supports Discharge Planning & Coordinated Entry* committees; will be supporting YAB & Lived experience*
- Leigh Polodna (Project Coordinator): working on transition plan for projects, coalitions & committees; leaving her position at end of September
 - Supports Lived Experience*, System Performance* and YAB committees
- Kate Markwardt (Grant Specialist): providing oversight and maintaining compliance with sub-contracts among all sub-recipients; source documentation for HAP & DV RRH; works with Hebron House on additional grant review & support; working with Meredith on case management tool kit; working on video platform transition to Vimeo with Ryan; will be transitioning into HIC & PIT oversight with Holly
 - Supports Brown, Fox Cities, Lakeshore, Northeast, NWISH, and Winnebagoland coalitions
 - Supports DEI and Public Awareness & Advocacy committees
- Holly Sieren (CE System Specialist): working with Ryan to transition responsibilities; oversight of SSO staff; providing training & TA; conducting quarterly reviews & assisting with monitoring; will be transitioning into PIT oversight with Kate
 - Supports Central, Ozaukee, Rock Walworth, Washington & Waukesha coalitions
 - Supports Coordinated entry* & Veteran Advisory committees
- Action Plan
 - All coalitions should be working on Action Plan 2.0 goals. Progress report due 9/15.
- Point-in-Time (PIT)
 - Sent out HIC for May, June, July (Leigh created a HIC guide + recorded a training)
 - Participated in July PIT in Dairyland coalition
- BOS Committee Support
 - Attended Strategic Planning mtg w/UTECH (6/13, 7/24)
 - Attended Finance (5/23, 7/25)
 - Attended Discharge Planning (8/3)
- Local Coalitions/Agencies
 - Keynote speaker at Fox Cities Summit on Homelessness (5/31)
 - Presenter at Brown Coalition (7/12)
 - Presented at EC City Council (5/22), call w/City & business owners re: outreach (6/1), attending BID mtg (7/26)
 - Co-facilitate “Ending Homelessness in Eau Claire” community meeting - meet weekly with Dairyland Board rep for planning & monthly for larger group (5/23, 6/7, 6/29, 7/27)

CoC Grants

Grant Name	Status	Notes
SSO CE 22-23	done	14% of funds remaining (0 months left of grant)***
SSO CE DV 22-23	On track	34% of funds remaining (2 months left of grant)
HAP 22-23	On track	31% of funds remaining (6 months left of grant)**
DV RRH 22-23	Under spent	70% of funds remaining (3 months left on grant)
YHDP SSO CE 22-23	Under spent	68% of funds remaining (2 months left on grant)*

YHDP SSO 22-23	Under spent	71% of funds remaining (2 months left on grant)*
YHDP Planning CY23	On track	*June pending
CoC Planning CY23	On track	*June pending

*these are 1 year numbers, but the grant is 2 years for initial contract with HUD

**extension to 12/31/23 & added an additional \$125,000

***Working on close out, APR 9/28/23

National Conferences/Trainings/Webinars

- Facilitate as the Chair the Rural & BOS Community of Practice national mtg (6/13, 7/11, 8/8)
- Attending NLIHC/NAEH Housing First webinar (6/12)
- Attended NAEH in Washington DC (7/17-19)

Policy Development

- Proposed Accounting & Financial Policy changes v6, approved (6/6)
- Proposed CoC Project Scoring Tool 2023 YHDP, approved (8/1)

State Collaboration & Advocacy efforts

- Attended EFSP Set Aside Board meeting (7/27)
- Attended TAC-NEMT Advisory Board meeting (6/1)
- Collaboration conference calls with Dane, Milwaukee & Racine CoC leads – these calls include DEHCR, HUD & Mike Basford 7/13)
- Attend WI IAC work group meeting virtually (5/30)
- Met with Vivent Health to discuss collaboration (6/2)
- Participating on the planning committee & homeless track mtgs for A Home For Everyone (HFE) conference - (6/6, 6/7, 6/27); created overview & summary for panel discussion; staff moderated sessions at the conference (Meredith, Ryan & Leigh)
- Attended HUD Milwaukee field office (7/28); HUD DC (6/2)
- Coordinated discussions with other 3 CoC leaders & state agency staff on collaboration efforts, addressing issues & concerns =
 - Member of Housing Workgroup under DHS State Health Plan (6/14, 7/12)
 - DHS Medicaid update (6/12), Hospitals (6/24)
 - Met with DEHCR & Racine CoC regarding HOME APR & CE (7/12)

Out of the Office: I was out for surgery 6/19-6/29; vacation 6/8-9, 6/30-7/7

Upcoming days off: 8/24-9/4

Upcoming:

- Attending the Leadership Conference in West Virginia (10/16-18)
- Presenting with 3 other CoC leaders at the NASW-WI conference in Milwaukee (Oct)