

May 2020 Quarterly Meeting: CoC Director Report February 11, 2020 – May 20, 2020

CoC Competition

- FY19: CoC Competition
 - Tier 2 results were posted. The BOS did not receive BONUS grants and one renewal was not funded by HUD (Western Dairyland PSH 2).
 - Received CoC Debriefing document from HUD. This document provides an overview and the number of points received on the CoC Application. While HUD does not release everyone's scores to everyone, HUD does identify the top score, bottom score, and median score.
- FY20: CoC Competition
 - Completed the CoC FY2020 Review Process
 - Released the packet for local coalition information
 - Prepared the CoC Project Scoring Tool, reviewed and collated comments, facilitated a board discussion on the final product.
 - Working on a presentation for the CoC on the tool and changes

CoC Organizational Activities

- Arranged for speakers, secured location & food, and finalized May quarterly meeting including the agenda; Then, switched gears for a virtual BOS replacement meeting.
- Attended Board of Director mtgs: 3/3, 3/10 (strategic), 4/7, 5/5; Exec mtgs: 3/19, 4/16; RFP (4/16)
- Participated in COVID19 Board meetings: 4/2, 4/9, 4/16, 4/23, 4/30, 5/7, 5/14)
- Staff – Supervision & meetings (2/26, 3/13, 3/30, 4/6, 4/13, 4/20, 4/27, 5/6, 5/13, 5/20)
 - Monitoring and Compliance: Meredith McCoy – CoC grant monitoring; Sub-grantee (HAP, SSO, RRH) desk monitoring & follow up; worked on housing first assessment criteria for CoC Project Scoring Tool
 - CE System Specialist: Ryan Graham – working with CE committee & teams, ongoing mtgs w/HMIS staff, addressing local issues and concerns, CE monitoring & handling grievances
 - Grant Specialist: Leigh Polodna – review support documentation, approving requests for reimbursement, and overseeing RRH, HAP & SSO grants; developed sharing housing guide.
- Point-in-Time (PIT)
 - Created HIC for February, March, and April.
 - Reviewed post-PIT surveys and collated PIT match documentation
 - Began review process for HIC/PIT submission to HUD (due 6/30)
- Ongoing collaboration with HMIS Lead (ICA) – 2/27, 4/10, 5/19
- Consultation with HUD Field Office – 3/24, 4/10, 4/22
- Attended finance committee mtg and/or finance-related mtg – 2/25, 3/17, 4/1, 4/28
- Ongoing match collection & working with committee chairs on 2020 goals
- Consultation with City of Appleton including meetings & phone calls (3/11, 3/20, 4/16, 5/7)

- Participated in Coulee planning & community input mtg (3/5); West Central DV mtg (3/23); PC Lakeshore CAP (5/7), PC EC City Housing Authority (5/11)

CoC Grants

- HAP (19-20)
 - Submit invoice to fiscal agent & grantor for reimbursement (Jan – March)
- HAP (20-21)
 - Drafted RFP for HAP 20-21, reviewed applications, scored & made recommendation for funding
 - Working on HAP 20-21 DEHCR application (due 6/1)
 - Reviewed sub-grantee contract for 20-21
- Planning Grant (CoC): Completed & submitted APR (March 2020)
- SSO – CE (19-20):
 - Submit invoice to fiscal agent for reimbursement (Jan – March)
 - Worked with HUD on grant transfer (Pillars to City of Appleton)
- SSO – CE (20-21):
 - Reviewed sub-grantee contract for 20-21
- RRH (19 – 20):
 - Submit invoice to fiscal agent for reimbursement (Jan-March)
- RRH (20 - 21):
 - Reviewed sub-grantee contract for 20-21
 - Working on issues & conditions for HUD
- SSO – CE DV (20-21):
 - Reviewed sub-grantee contract for 20-21
 - Working with ICA on vendor agreement and timeline

National Conferences/Trainings/Webinars

- Rural & BOS Community of Practice call (4/14)
- Attended NAEH conference in San Francisco (2/18-2/21)
- Senior Leadership Cohort call (2/27, 3/26)
- NLIHC: Policy & Priorities 2020 webinar (3/18)
- Org Code: Leading in the Homeless service sector in turbulent times (3/25), Determination: A Check in with Leaders (4/3)
- HUD: Planning & Response for Homeless Assistance Providers (4/3, 4/10, 4/17, 4/24, 5/15)
- HUD: Engaging People with Lived Experience of Homelessness in Your COVID 19 Response (5/14)
- Disaster Housing Recovery Coalition: National Call on Coronavirus and Homelessness/Housing (4/6, 4/13, 4/20, 5/11)
- HUD ESG Office Hours (4/27)
- PC with Texas BOS re: governance and structure (3/6)

- PC with HUD, USDA, American Red Cross & MN CoC staff (4/28)

Policy Development

- Ongoing review of current policies, standards, and documents for consistency and clarity
- Working on equal access & gender identity policy and updated CoC governance charter.

State and National Collaboration & Advocacy efforts

- Ongoing - working on United Way EFSP committee (4/23); invited to participate on ALICE Research Advisor Committee (3/24)
- Collaboration conference calls with Dane, Milwaukee & Racine CoC leads – these calls include DEHCR, HUD & Mike Basford (3/2, 3/25, 3/31, 4/8, 4/14, 4/23, 4/29, 5/14)
- Attended WI IAC mtg by phone (5/5); attend work group meeting by phone (3/12)
- Discussion with state agency staff on collaboration efforts, addressing issues & concerns – DHS & American Red Cross (WIVOAD) – 4/9
- DEHCR EHH calls – multiple calls between 2/18-2/28, (4/7), waiver (4/8), planning call (4/17), ESG updates (4/20), office hours (4/27 & 5/11)
- ESF 6 Daily Briefing – involves CoCs, Mike Basford, HUD, DEHCR, FEMA, WI Emergency Management, WI DHS (5/6, 5/13, 5/20); Collate weekly data for DHS to FEMA
- PC w/WHEDA Staff (5/12)
- DPI 2020-2023 EHCY Grant Review webinar (5/14)

Out of the Office: Out (5/1, 5/4, 5/8, and 5/18)