

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Additional training resources can be found on the HUD.gov at https://www.hud.gov/program_offices/comm_planning/coc.
- Questions regarding the FY 2021 CoC Program Competition process must be submitted to CoCNOFO@hud.gov.
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile) must be submitted to e-snaps@hud.gov.
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under the Fiscal Year (FY) 2021 Continuum of Care (CoC) Program Competition. For more information see FY 2021 CoC Program Competition NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2021 CoC Program NOFO.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with navigational guides, which are also found on the HUD Exchange.
- Before starting the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- Carefully review each question in the Project Application. Questions from previous competitions may have been changed or removed, or new questions may have been added, and information previously submitted may or may not be relevant. Data from the FY 2019 Project Application will be imported into the FY 2021 Project Application; however, applicants will be required to review all fields for accuracy and to update information that may have been adjusted through the post award process or a grant agreement amendment. Data entered in the post award and amendment forms in e-snaps will not be imported into the project application.
- Rental assistance projects can only request the number of units and unit size as approved in the final HUD-approved Grant Inventory Worksheet (GIW).
- Transitional housing, permanent supportive housing with leasing, rapid re-housing, supportive services only, renewing safe havens, and HMIS can only request the Annual Renewal Amount (ARA) that appears on the CoC's HUD-approved GIW. If the ARA is reduced through the CoC's reallocation process, the final project funding request must reflect the reduced amount listed on the CoC's reallocation forms.
- HUD reserves the right to reduce or reject any renewal project that fails to adhere to 24 CFR part 578 and the application requirements set forth in the FY 2021 CoC Program Competition NOFA.

1A. SF-424 Application Type

1. **Type of Submission:** Application
2. **Type of Application:** Renewal Project Application

If "Revision", select appropriate letter(s):

If "Other", specify:

3. **Date Received:** 10/28/2021

4. **Applicant Identifier:**

5a. **Federal Entity Identifier:**

5b. **Federal Award Identifier:** WI0010

This is the first 6 digits of the Grant Number, known as the PIN, that will also be indicated on Screen 3A Project Detail. This number must match the first 6 digits of the grant number on the HUD approved Grant Inventory Worksheet (GIW).

Check to confirm that the Federal Award Identifier has been updated to reflect the most recently awarded grant number

6. **Date Received by State:**

7. **State Application Identifier:**

1B. SF-424 Legal Applicant

8. Applicant

a. Legal Name: City of Appleton

b. Employer/Taxpayer Identification Number (EIN/TIN): 39-6005381

	c. Organizational DUNS:	053090312	PLUS 4	
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d. Address

Street 1: 100 N Appleton Street

Street 2: Sixth Floor

City: Appleton

County: Outagamie

State: Wisconsin

Country: United States

Zip / Postal Code: 54911

e. Organizational Unit (optional)

Department Name: Community and Economic Development

Division Name: Community Development Specialist

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Mrs.

First Name: Nikki

Middle Name:

Last Name: Gerhard

Suffix:

Title: Community Development Specialist

Organizational Affiliation: City of Appleton

Telephone Number: (920) 832-6469

Applicant: City of Appleton

053090312

Project: Fox Cities Housing Coalition RRH Program

188779

Extension:

Fax Number: (920) 832-6044

Email: nikki.gerhard@appleton.org

1C. SF-424 Application Details

9. Type of Applicant: C. City or Township Government

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6500-N25

Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:

Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (State(s) only): Wisconsin
(for multiple selections hold CTRL key)

15. Descriptive Title of Applicant's Project: Fox Cities Housing Coalition RRH Program

16. Congressional District(s):

a. Applicant: WI-006, WI-008
(for multiple selections hold CTRL key)

b. Project: WI-006, WI-008
(for multiple selections hold CTRL key)

17. Proposed Project

a. Start Date: 10/01/2022

b. End Date: 09/30/2023

18. Estimated Funding (\$)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process? b. Program is subject to E.O. 12372 but has not been selected by the State for review.

If "YES", enter the date this application was made available to the State for review:

20. Is the Applicant delinquent on any Federal debt? No

If "YES," provide an explanation:

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE:

21. Authorized Representative

Prefix: Mayor

First Name: Jacob

Middle Name: A

Last Name: Woodford

Suffix:

Title: Mayor

Telephone Number: (920) 832-6400
(Format: 123-456-7890)

Fax Number: (920) 832-6400
(Format: 123-456-7890)

Email: jake.woodford@appleton.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 10/28/2021

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880
U.S. Department of Housing and Urban Development
OMB Approval No. 2506-0214 (exp.02/28/2022)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: City of Appleton

Prefix:

First Name: Jacob

Middle Name: A

Last Name: Woodford

Suffix:

Title: Mayor

Organizational Affiliation: City of Appleton

Telephone Number: (920) 832-6400

Extension:

Email: jake.woodford@appleton.org

City: Appleton

County: Outagamie

State: Wisconsin

Country: United States

Zip/Postal Code: 54911

2. Employer ID Number (EIN): 39-6005381

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received

4a. Total Amount Requested for this project: \$184,524

5. State the name and location (street address, city and state) of the project or activity: Fox Cities Housing Coalition RRH Program 100 N Appleton Street Appleton Wisconsin

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? Yes
(For further information, see 24 CFR Sec. 4.3).

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. No

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

I AGREE:

Name / Title of Authorized Official: Jacob Woodford, Mayor

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 10/13/2021

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: City of Appleton

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b. Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;	

Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Workplaces, including addresses, entered in the attached project application.
 Refer to addresses entered into the attached project application.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I

X

acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.



WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

Authorized Representative

Prefix: Mayor

First Name: Jacob

Middle Name: A

Last Name: Woodford

Suffix:

Title: Mayor

Telephone Number: (920) 832-6400
(Format: 123-456-7890)

Fax Number: (920) 832-6400
(Format: 123-456-7890)

Email: jake.woodford@appleton.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 10/28/2021

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file

the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: City of Appleton

Name / Title of Authorized Official: Jacob Woodford, Mayor

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 10/28/2021

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.
Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program? No

Legal Name: City of Appleton
Street 1: 100 N Appleton Street
Street 2: Sixth Floor
City: Appleton
County: Outagamie
State: Wisconsin
Country: United States
Zip / Postal Code: 54911

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and complete.

Authorized Representative

Prefix: Mayor

First Name: Jacob

Middle Name: A

Last Name: Woodford

Suffix:

Title: Mayor

Telephone Number: (920) 832-6400
(Format: 123-456-7890)

Fax Number: (920) 832-6400
(Format: 123-456-7890)

Email: jake.woodford@appleton.org

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 10/28/2021

IK. SF-424B

(SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Number: 4040-0007
Expiration Date: 02/28/2022

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- | | |
|----|---|
| 1. | Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application. |
| 2. | Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. |
| 3. | Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. |
| 4. | Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency. |
| 5. | Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F). |
| 6. | Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application. |
| 7. | Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. |

- | | |
|-----|--|
| 8. | Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds. |
| 9. | Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements. |
| 10. | Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more. |
| 11. | Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205). |
| 12. | Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system. |
| 13. | Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.). |
| 14. | Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance. |
| 15. | Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance. |
| 16. | Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures. |
| 17. | Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations." |
| 18. | Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program. |
| 19. | Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award. |

As the duly authorized representative of the applicant, I certify:

Authorized Representative for: City of Appleton
Prefix: Mayor

First Name: Jacob

Middle Name: A

Last Name: Woodford

Suffix:

Title: Mayor

Signature of Authorized Certifying Official: Considered signed upon submission in e-snaps.

Date Signed: 10/28/2021

Information About Submission without Changes

Follow the instructions below making note of the exceptions and limitations to the “Submit Without Changes” process.

In general, HUD expects a project’s proposed project application information will remain the same from year-to-year unless changes are directed by HUD or approved through the grant agreement amendment process. However, HUD expects applicants to carefully review their information to determine if submitting without changes accurately reflects the expiring grant requesting renewal.

Due to e-snaps limitations, only previously submitted renewal applications can import data into the FY 2021 renewal project application. The data from previously submitted new and renewal project applications can be imported into a FY 2021 renewal project application. The “Submit without Changes” process is not applicable for:

- first time renewing project applications
- a project application that did not import last FY 2019 information
- a project that had Issues or Conditions that were addressed in FY 2019 Post-Award and updates need to be reflected in the FY 2021 project application
- a project that had amendments approved in FY 2019 or FY 2020 that need to be reflected in the FY 2021 project application

e-snaps will automatically be set to “Make Changes” and all questions on each screen must be updated.

Renewal projects that brought forward data from FY 2019 and have either a Leasing budget, Operating budget or use HUD PAID RENTS (Actual Rents) instead of FMR MAY NOT use the “Submit Without Changes” process and e-snaps will automatically be set to “Make Changes”. All Leasing and Operating budgets, along with Rental Assistance budgets that use HUD PAID Rent will need to be updated in the application. Refer to the GIW posted on the HUD Exchange for accurate budget information on leasing and operating budgets and refer to the HUD PAID RENT document sent by your field office from HUD HQ to accurately set your rental assistance budgets that use HUD PAID rents. This will only impact the FY 2021 competition.

The e-snaps screens that remain “open” for required annual updates and do not affect applicants’ ability to select “Submit without Changes” are:

- Recipient Performance Screen
- Consolidation and Expansion
- Screen 3A. Project Detail
- Screen 6D. Sources of Match
- All of Part 7: Attachments and Certification; and
- All of Part 8: Submission Summary.

All other screens in Part 2 through Part 6 begin in “Read-Only” format and should be reviewed for accuracy; including any updates that were made to the 2019 or 2020 project during the CoC Post Award Issues and Conditions process or as amended. If all the imported data is accurate and no edits or updates are needed to any screens other than the mandatory screens and questions noted above, project applicants should select “Submit Without Changes” in Part 8. If project applicants imported data and do need to make updates to the information on one or more screens, they must navigate to Part 8: “Submission Without Changes” Screen, select “Make Changes”, and check the box next to each relevant screen title to unlock screens for editing. After project applicants select the screens they intend to edit via checkboxes, click “Save” and those screens will be available for edit. Once a project applicant selects a checkbox and clicks “Save”, the project applicant cannot uncheck the box.

Please refer to the Detailed Instructions found on the left side menu of e-snaps or hud.gov to find more in depth information about applying under the FY 2021 CoC Competition.

Submission Without Changes

1. Are the requested renewal funds reduced from the previous award due to reallocation? No

2. Do you wish to submit this application without making changes? Please refer to the guidelines below to inform you of the requirements. Make changes

3. Specify which screens require changes by clicking the checkbox next to the name and then clicking the Save button.

Part 2 - Subrecipient Information	
2A. Subrecipients	<input checked="" type="checkbox"/>
Part 3 - Project Information	
3A. Project Detail	<input checked="" type="checkbox"/>
3B. Description	<input checked="" type="checkbox"/>
Part 4 - Housing Services and HMIS	
4A. Services	<input checked="" type="checkbox"/>
4B. Housing Type	<input checked="" type="checkbox"/>
Part 5 - Participants and Outreach Information	
5A. Households	<input checked="" type="checkbox"/>
5B. Subpopulations	<input checked="" type="checkbox"/>
Part 6 - Budget Information	
6A. Funding Request	<input checked="" type="checkbox"/>
6C. Rental Assistance	<input checked="" type="checkbox"/>
6D. Match	<input checked="" type="checkbox"/>
6E. Summary Budget	<input checked="" type="checkbox"/>
Part 7 - Attachment(s) & Certification	

7A. Attachment(s)	<input checked="" type="checkbox"/>
7A. In-Kind Match MOU Attachment	<input checked="" type="checkbox"/>
7B. Certification	<input checked="" type="checkbox"/>

You have selected "Make Changes" to question #2 above. Provide a brief description of the changes that will be made to the project information screens (bullets are appropriate):

updates to specific program details

You have selected "Make Changes." Once this screen is saved, you will be prohibited from "unchecking" any box that has been checked regardless of whether a change to data on the corresponding screen will be made.

Recipient Performance

1. Did you submit your previous year's Annual Performance Report (APR) on time? Yes

2. Do you have any unresolved HUD Monitoring or OIG Audit finding(s) concerning any previous grant term related to this renewal project request? No

3. Do you draw funds quarterly for your current renewal project? Yes

4. Have any funds remained available for recapture by HUD for the most recently expired grant term related to this renewal project request? Yes

4a. If HUD recaptured funds provide an explanation.

Funds were returned due to inability to fully spend down by the subrecipients.

Renewal Grant Consolidation or Renewal Grant Expansion

The FY2021 CoC Competition will continue offering opportunities to expand or consolidate CoC projects. A few changes have occurred that differentiate the process from FY 2019.

1. Expansions and Consolidations will submit individual applications.
 - a. Expansions will ONLY submit a Stand-Alone Renewal application and a Stand-Alone New application.
 - b. Consolidations will ONLY submit individual renewal project applications, identifying the renewal application that will survive, and the renewal applications that will terminate. Up to 10 grants may be included in a consolidation.

2. HUD HQ will combine the data (e.g., units, budgets) for Expansion or Consolidation requests from the individual project applications selected for conditional award and provide a data report with further instructions for the field office and conditional recipient.

1. Is this renewal project application No requesting to consolidate or expand?

If "No" click on "Next" or "Save & Next" below to move to the next screen.

2A. Project Subrecipients

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the  icon. To view or update subrecipient information already listed, select the view  option.

Total Expected Sub-Awards: \$168,524

Organization	Type	Sub-Award Amount
ADVOCAP	M. Nonprofit with 501C3 IRS Status	\$45,212
Pillars, Inc.	M. Nonprofit with 501C3 IRS Status	\$19,764
Salvation Army Fox Cities	M. Nonprofit with 501C3 IRS Status	\$103,548

2A. Project Subrecipients Detail

a. Organization Name: ADVOCAP

b. Organization Type: M. Nonprofit with 501C3 IRS Status

c. Employer or Tax Identification Number: 39-1053365

	* d. Organizational DUNS:	078934148	PLUS 4	
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e. Physical Address

Street 1: 19 West First Street

Street 2: P.O. Box 1108

City: Fond du Lac

State: Wisconsin

Zip Code: 54936-1108

f. Congressional District(s): WI-006
(for multiple selections hold CTRL key)

g. Is the subrecipient a Faith-Based Organization? No

h. Has the subrecipient ever received a federal grant, either directly from a federal agency or through a State/local agency? Yes

i. Expected Sub-Award Amount: \$45,212

j. Contact Person

Prefix: Mrs.

First Name: Lu

Middle Name:

Last Name: Scheer

Suffix:
Title: Affordable Housing Director
E-mail Address: luanns@advocap.org
Confirm E-mail Address: luanns@advocap.org
Phone Number: 920-922-7760
Extension:
Fax Number:

Documentation of the subrecipient's nonprofit status is required with the submission of this application.

2A. Project Subrecipients Detail

a. Organization Name: Pillars, Inc.

b. Organization Type: M. Nonprofit with 501C3 IRS Status

c. Employer or Tax Identification Number: 39-1582471

	* d. Organizational DUNS:	779950930	PLUS 4	
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e. Physical Address

Street 1: 605 E. Hancock Street

Street 2:

City: Appleton

State: Wisconsin

Zip Code: 54911

f. Congressional District(s): WI-006, WI-008
(for multiple selections hold CTRL key)

g. Is the subrecipient a Faith-Based Organization? No

h. Has the subrecipient ever received a federal grant, either directly from a federal agency or through a State/local agency? Yes

i. Expected Sub-Award Amount: \$19,764

j. Contact Person

Prefix: Mr.

First Name: Joseph

Middle Name:

Last Name: Mauthe

Suffix:

Title: Executive Director

E-mail Address: jmauthe@pillarsinc.org

Confirm E-mail Address: jmauthe@pillarsinc.org

Phone Number: 920-731-6644

Extension:

Fax Number:

Documentation of the subrecipient's nonprofit status is required with the submission of this application.

2A. Project Subrecipients Detail

a. Organization Name: Salvation Army Fox Cities

b. Organization Type: M. Nonprofit with 501C3 IRS Status

c. Employer or Tax Identification Number: 36-2167910

	* d. Organizational DUNS:	150777253	PLUS 4
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Renewal Project Application FY2021	Page 28	10/28/2021
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e. Physical Address

Street 1: 130 E North Street

Street 2:

City: Appleton

State: Wisconsin

Zip Code: 54911

f. Congressional District(s): WI-006, WI-008
(for multiple selections hold CTRL key)

g. Is the subrecipient a Faith-Based Organization? Yes

h. Has the subrecipient ever received a federal grant, either directly from a federal agency or through a State/local agency? Yes

i. Expected Sub-Award Amount: \$103,548

j. Contact Person

Prefix: Mr.

First Name: Patrick

Middle Name:

Last Name: Leigl

Suffix:

Title: Social Services Director

E-mail Address: Pat.Leigl@usc.salvationarmy.org

Confirm E-mail Address: Pat.Leigl@usc.salvationarmy.org

Phone Number: 920-955-1222

Extension:

Fax Number:

Documentation of the subrecipient's nonprofit status is required with the submission of this application.

3A. Project Detail

1. Expiring Grant Project Identification Number (PIN): WI0010

(e.g., the "Federal Award Identifier" indicated on form 1A. Application Type)

2. CoC Number and Name: WI-500 - Wisconsin Balance of State CoC

3. CoC Collaborative Applicant Name: Wisconsin Balance of State Continuum of Care, Inc.

4. Project Name: Fox Cities Housing Coalition RRH Program

5. Project Status: Standard

6. Component Type: PH

6a. Select the type of PH project. RRH

7. Is your organization, or subrecipient, a victim service provider defined in 24 CFR 578.3? No

3B. Project Description

1. Provide a description that addresses the entire scope of the proposed project.

ADVOCAP, Pillars, and the Salvation Army- as the City of Appleton’s sub-recipients- will administer the provision of low-barrier, rapid placement entry into housing, both agency-owned and third-party private units. Subrecipient staff will utilize the local CE process to ensure appropriate assessment and prioritization for the program. In addition, through the use of the VI-SPDAT and VI-F-SPDAT, primary focus will be placed on serving individuals and families who meet the following: (a) reside in places not meant for human habitation; (b) reside in an emergency shelter or come directly from the streets; (c) who qualify under category 4 of the definition of homelessness. Funds will specifically support rental assistance for participants and supportive services by each agency. Supportive services will be offered and available for all clients, incorporating goal setting and action planning that is client-centered and constructed from their own self-determination. These client specific services and supports will be identified and provided through continuous case management. Project outcomes of the rapid re-housing program will focus on unit utilization, increased income, and connection to mainstream resources and benefits. To achieve these outcomes and support the specific needs of the households being served, all three agencies will coordinate and collaborate with the local shelters, care providers, and supportive service agencies in the community, including Pillars Adult & Family Shelter, Pillars Adult Shelter, and Harbor House Domestic Abuse Shelter. The funding offered through this opportunity contributes to retaining a level of programming equivalent to the need in the community.

2. Check the appropriate box(s) if this project will have a specific subpopulation focus. (Select all that apply)

N/A - Project Serves All Subpopulations	<input type="checkbox"/>	Domestic Violence	<input type="checkbox"/>
Veterans	<input type="checkbox"/>	Substance Abuse	<input type="checkbox"/>
Youth (under 25)	<input type="checkbox"/>	Mental Illness	<input type="checkbox"/>
Families with Children	<input type="checkbox"/>	HIV/AIDS	<input type="checkbox"/>
		Chronic Homeless	<input type="checkbox"/>
		Other(Click 'Save' to update)	<input type="checkbox"/>

3. Housing First

3a. Does the project quickly move participants into permanent housing Yes

3b. Does the project enroll program participants who have the following barriers? Select all that apply.

Having too little or little income	<input type="checkbox"/>
------------------------------------	--------------------------

	<input checked="" type="checkbox"/>
Active or history of substance use	<input checked="" type="checkbox"/>
Having a criminal record with exceptions for state-mandated restrictions	<input checked="" type="checkbox"/>
History of victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
None of the above	<input type="checkbox"/>

3c. Will the project prevent program participant termination for the following reasons? Select all that apply.

Failure to participate in supportive services	<input checked="" type="checkbox"/>
Failure to make progress on a service plan	<input checked="" type="checkbox"/>
Loss of income or failure to improve income	<input checked="" type="checkbox"/>
Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area	<input checked="" type="checkbox"/>
None of the above	<input type="checkbox"/>

3d. Does the project follow a "Housing First" approach? Yes

4A. Supportive Services for Program Participants

**1. For all supportive services available to program participants, indicate who will provide them and how often they will be provided.
 Click 'Save' to update.**

Supportive Services	Provider	Frequency
Assessment of Service Needs	Subrecipient	As needed
Assistance with Moving Costs	Subrecipient	As needed
Case Management	Subrecipient	Bi-weekly
Child Care	Non-Partner	As needed
Education Services	Non-Partner	As needed
Employment Assistance and Job Training	Subrecipient	As needed
Food	Subrecipient	As needed
Housing Search and Counseling Services	Subrecipient	As needed
Legal Services	Subrecipient	As needed
Life Skills Training	Subrecipient	Bi-weekly
Mental Health Services	Subrecipient	As needed
Outpatient Health Services	Subrecipient	As needed
Outreach Services	Subrecipient	As needed
Substance Abuse Treatment Services	Subrecipient	As needed
Transportation	Subrecipient	As needed
Utility Deposits	Subrecipient	As needed

Identify whether the project includes the following activities:



2. Transportation assistance to program participants to attend mainstream benefit appointments, employee training, or jobs? Yes

3. Annual follow-up with program participants to ensure mainstream benefits are received and renewed? Yes

4. Do program participants have access to SSI/SSDI technical assistance provided by this project, subrecipient, or partner agency? Yes

4a. Has the staff person providing the technical assistance completed SOAR training in the past 24 months? Yes

4B. Housing Type and Location

The following list summarizes each housing site in the project. To add a housing site to the list, select the  icon. To view or update a housing site already listed, select the  icon.

Total Units: 7
Total Beds: 13

Housing Type	Housing Type (JOINT)	Units	Beds
Scattered-site apartments (...)	---	2	2
Scattered-site apartments (...)	---	1	2
Scattered-site apartments (...)	---	4	9

4B. Housing Type and Location Detail

1. Housing Type: Scattered-site apartments (including efficiencies)

2. Indicate the maximum number of units and beds available for program participants at the selected housing site.

a. Units: 2

b. Beds: 2

3. Address

Project applicants must enter an address for all proposed and existing properties. If the location is not yet known, enter the expected location of the housing units. For Scattered-site and Single-family home housing, or for projects that have units at multiple locations, project applicants should enter the address where the majority of beds will be located or where the majority of beds are located as of the application submission. Where the project uses tenant-based rental assistance in the RRH portion, or if the address for scattered-site or single-family homes housing cannot be identified at the time of application, enter the address for the project's administration office. Projects serving victims of domestic violence, including human trafficking, must use a PO Box or other anonymous address to ensure the safety of participants.

Street 1: 181 N Water St

Street 2:

City: Menasha

State: Wisconsin

ZIP Code: 54956

**4. Select the geographic area(s) associated with the address:
(for multiple selections hold CTRL Key)**

559015 Calumet County, 559087 Outagamie County, 559139 Winnebago County

4B. Housing Type and Location Detail

1. Housing Type: Scattered-site apartments (including efficiencies)

2. Indicate the maximum number of units and beds available for program participants at the selected housing site.

- a. Units:** 1
- b. Beds:** 2

3. Address

Project applicants must enter an address for all proposed and existing properties. If the location is not yet known, enter the expected location of the housing units. For Scattered-site and Single-family home housing, or for projects that have units at multiple locations, project applicants should enter the address where the majority of beds will be located or where the majority of beds are located as of the application submission. Where the project uses tenant-based rental assistance in the RRH portion, or if the address for scattered-site or single-family homes housing cannot be identified at the time of application, enter the address for the project's administration office. Projects serving victims of domestic violence, including human trafficking, must use a PO Box or other anonymous address to ensure the safety of participants.

Street 1: 605 E Hancock St

Street 2:

City: Appleton

State: Wisconsin

ZIP Code: 54911

**4. Select the geographic area(s) associated with the address:
(for multiple selections hold CTRL Key)**

559015 Calumet County, 559087 Outagamie County

4B. Housing Type and Location Detail

1. Housing Type: Scattered-site apartments (including efficiencies)

**2. Indicate the maximum number of units and beds available
for program participants at the selected housing site.**

- a. Units:** 4
- b. Beds:** 9

3. Address

Project applicants must enter an address for all proposed and existing properties. If the location is not yet known, enter the expected location of the housing units. For Scattered-site and Single-family home housing, or for projects that have units at multiple locations, project applicants should enter the address where the majority of beds will be located or where the majority of beds are located as of the application submission. Where the project uses tenant-based rental assistance in the RRH portion, or if the address for scattered-site or single-family homes housing

cannot be identified at the time of application, enter the address for the project's administration office. Projects serving victims of domestic violence, including human trafficking, must use a PO Box or other anonymous address to ensure the safety of participants.

Street 1: 130 E North St

Street 2:

City: Appleton

State: Wisconsin

ZIP Code: 54911

**4. Select the geographic area(s) associated with the address:
(for multiple selections hold CTRL Key)**

559015 Calumet County, 559087 Outagamie County

5A. Program Participants - Households

Households	Households with at Least One Adult and One Child	Adult Households without Children	Households with Only Children	Total
Total Number of Households	5	2	0	7

Characteristics	Persons in Households with at Least One Adult and One Child	Adult Persons in Households without Children	Persons in Households with Only Children	Total
Persons over age 24	5	2		7
Persons ages 18-24	0	0		0
Accompanied Children under age 18	6		0	6
Unaccompanied Children under age 18			0	0
Total Persons	11	2	0	13

Click Save to automatically calculate totals

5B. Program Participants - Subpopulations

Persons in Households with at Least One Adult and One Child

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Chronic Substance Abuse	HIV/AIDS	Severely Mentally Ill	DV	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Persons over age 24	1	0	0	1	0	0	2	1	0	0
Persons ages 18-24	0	0	0	0	0	0	0	0	0	0
Children under age 18	2			0	0	0	3	1	0	0
Total Persons	3	0	0	1	0	0	5	2	0	0

Click Save to automatically calculate totals

Persons in Households without Children

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Chronic Substance Abuse	HIV/AIDS	Severely Mentally Ill	DV	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Persons over age 24	1			1						
Persons ages 18-24										
Total Persons	1	0	0	1	0	0	0	0	0	0

Click Save to automatically calculate totals

Persons in Households with Only Children

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Chronic Substance Abuse	HIV/AIDS	Severely Mentally Ill	DV	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Accompanied Children under age 18										
Unaccompanied Children under age 18										
Total Persons	0			0	0	0	0	0	0	0

6A. Funding Request

1. Do any of the properties in this project have an active restrictive covenant? No
2. Was the original project awarded as either a Samaritan Bonus or Permanent Housing Bonus project? No
3. Does this project propose to allocate funds according to an indirect cost rate? No
4. Renewal Grant Term: This field is pre-populated with a one-year grant term and cannot be edited: 1 Year
5. Select the costs for which funding is requested:
- | | |
|---------------------|-------------------------------------|
| Rental Assistance | <input checked="" type="checkbox"/> |
| Supportive Services | <input checked="" type="checkbox"/> |
| HMIS | <input type="checkbox"/> |

6C. Rental Assistance Budget

The following list summarizes the rental assistance funding request for the total term of the project. To add information to the list, select the icon. To view or update information already listed, select the icon.

Total Request for Grant Term:		\$64,476	
Total Units:		7	
Type of Rental Assistance	FMR Area	Total Units Requested	Total Request
TRA	WI - Appleton, WI MSA (5501599999)	5	\$51,780
TRA	WI - Oshkosh-Neenah, WI MSA (5513999999)	2	\$12,696

Rental Assistance Budget Detail

Type of Rental Assistance: TRA

Metropolitan or non-metropolitan fair market rent area: WI - Appleton, WI MSA (5501599999)

Does the applicant request rental assistance funding for less than the area's per unit size fair market rents? No

Size of Units	# of Units (Applicant)	FMR Area (Applicant)	HUD Paid Rent (Applicant)	12 Months		Total Request (Applicant)
SRO	x	\$444	\$444	x	12	\$0
0 Bedroom	x	\$592	\$592	x	12	\$0
1 Bedroom	x	\$619	\$619	x	12	\$0
2 Bedrooms	4 x	\$803	\$803	x	12	\$38,544
3 Bedrooms	1 x	\$1,103	\$1,103	x	12	\$13,236
4 Bedrooms	x	\$1,107	\$1,107	x	12	\$0
5 Bedrooms	x	\$1,273	\$1,273	x	12	\$0
6 Bedrooms	x	\$1,439	\$1,439	x	12	\$0
7 Bedrooms	x	\$1,605	\$1,605	x	12	\$0
8 Bedrooms	x	\$1,771	\$1,771	x	12	\$0
9 Bedrooms	x	\$1,937	\$1,937	x	12	\$0
Total Units and Annual Assistance Requested	5					\$51,780
Grant Term						1 Year
Total Request for Grant Term						\$51,780

Click the 'Save' button to automatically calculate totals.

Rental Assistance Budget Detail

Type of Rental Assistance: TRA

Metropolitan or non-metropolitan fair market rent area: WI - Oshkosh-Neenah, WI MSA (5513999999)

Does the applicant request rental assistance funding for less than the area's per unit size fair market rents? No

Size of Units	# of Units (Applicant)		FMR Area (Applicant)	HUD Paid Rent (Applicant)		12 Months		Total Request (Applicant)
SRO		x	\$397	\$397	x	12	=	\$0
0 Bedroom	2	x	\$529	\$529	x	12	=	\$12,696
1 Bedroom		x	\$591	\$591	x	12	=	\$0
2 Bedrooms		x	\$759	\$759	x	12	=	\$0
3 Bedrooms		x	\$1,025	\$1,025	x	12	=	\$0
4 Bedrooms		x	\$1,246	\$1,246	x	12	=	\$0
5 Bedrooms		x	\$1,433	\$1,433	x	12	=	\$0
6 Bedrooms		x	\$1,620	\$1,620	x	12	=	\$0
7 Bedrooms		x	\$1,807	\$1,807	x	12	=	\$0
8 Bedrooms		x	\$1,994	\$1,994	x	12	=	\$0
9 Bedrooms		x	\$2,181	\$2,181	x	12	=	\$0
Total Units and Annual Assistance Requested	2							\$12,696
Grant Term								1 Year
Total Request for Grant Term								\$12,696

Click the 'Save' button to automatically calculate totals.

6D. Sources of Match

The following list summarizes the funds that will be used as Match for this project. To add a Match source to the list, select the icon. To view or update a Match source already listed, select the icon.

Summary for Match

Total Value of Cash Commitments:	\$35,541
Total Value of In-Kind Commitments:	\$10,590
Total Value of All Commitments:	\$46,131

1. Will this project generate program income No
described in 24 CFR 578.97 to use as Match
for this project?

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Type	Source	Contributor	Value of Commitments
Cash	Private	SAFC Private Dona...	\$15,377
Cash	Government	Community Service...	\$9,787
In-Kind	Private	Pillars staff time	\$5,000
Cash	Private	Pillars Private D...	\$10,377
In-Kind	Private	ADVOCAP Donations	\$5,590

Sources of Match Detail

- 1. Type of Match Commitment:** Cash
2. Source: Private
3. Name of Source: SAFC Private Donations
(Be as specific as possible and include the office or grant program as applicable)
4. Amount of Written Commitment: \$15,377

Sources of Match Detail

- 1. Type of Match Commitment:** Cash
2. Source: Government
3. Name of Source: Community Service Block Grant
(Be as specific as possible and include the office or grant program as applicable)
4. Amount of Written Commitment: \$9,787

Sources of Match Detail

- 1. Type of Match Commitment:** In-Kind
2. Source: Private
3. Name of Source: Pillars staff time
(Be as specific as possible and include the office or grant program as applicable)
4. Amount of Written Commitment: \$5,000

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Sources of Match Detail

- 1. Type of Match Commitment:** Cash
2. Source: Private

- 3. Name of Source:** Pillars Private Donations
(Be as specific as possible and include the office or grant program as applicable)
- 4. Amount of Written Commitment:** \$10,377

Sources of Match Detail

- 1. Type of Match Commitment:** In-Kind
- 2. Source:** Private
- 3. Name of Source:** ADVOCAP Donations
(Be as specific as possible and include the office or grant program as applicable)
- 4. Amount of Written Commitment:** \$5,590

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

6E. Summary Budget

The following information summarizes the funding request for the total term of the project. Budget amounts from the Leased Units, Rental Assistance, and Match screens have been automatically imported and cannot be edited. However, applicants must confirm and correct, if necessary, the total budget amounts for Leased Structures, Supportive Services, Operating, HMIS, and Admin. Budget amounts must reflect the most accurate project information according to the most recent project grant agreement or project grant agreement amendment, the CoC's final HUD-approved FY 2018 GIW or the project budget as reduced due to CoC reallocation. Please note that, new for FY 2018, there are no detailed budget screens for Leased Structures, Supportive Services, Operating, or HMIS costs. HUD expects the original details of past approved budgets for these costs to be the basis for future expenses. However, any reasonable and eligible costs within each CoC cost category can be expended and will be verified during a HUD monitoring.

Eligible Costs	Total Assistance Requested for 1 year Grant Term (Applicant)
1a. Leased Units	\$0
1b. Leased Structures	\$0
2. Rental Assistance	\$64,476
3. Supportive Services	\$104,048
4. Operating	\$0
5. HMIS	\$0
6. Sub-total Costs Requested	\$168,524
7. Admin (Up to 10%)	\$16,000
8. Total Assistance plus Admin Requested	\$184,524
9. Cash Match	\$35,541
10. In-Kind Match	\$10,590
11. Total Match	\$46,131
12. Total Budget	\$230,655

7A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1) Subrecipient Nonprofit Documentation	No	sub recipient non...	10/03/2014
2) Other Attachment	No	HUD 50070 Sites f...	09/07/2017
3) Other Attachment	No		

Attachment Details

Document Description: sub recipient non profit documents

Attachment Details

Document Description: HUD 50070 Sites for Work Performance

Attachment Details

Document Description:

7A. In-Kind Match MOU Attachment

Document Type	Required?	Document Description	Date Attached
In-Kind Match MOU	No	Match Letters	10/28/2021

Attachment Details

Document Description: Match Letters

7B. Certification

A. For all projects: Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance. It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

Additional for Rental Assistance Projects:

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR 578.33(d) or 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

B. For non-Rental Assistance Projects Only.

20-Year Operation Rule.

Applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 20 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

15-Year Operation Rule – 24 CFR part 578 only.

Applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 15 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

1-Year Operation Rule.

For applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provided.

C. Explanation.

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall provide an explanation.

Name of Authorized Certifying Official Jacob Woodford

Date: 10/28/2021

Title: Mayor

Applicant Organization: City of Appleton

PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).

Active SAM Status Requirement.

I certify that our organization has an active System for Award Management (SAM) registration as required by 2 CFR 200.300(b) at the time of project application submission to HUD and will ensure this SAM registration will be renewed annually to meet this requirement.

8B Submission Summary

Page	Last Updated
1A. SF-424 Application Type	10/13/2021
1B. SF-424 Legal Applicant	No Input Required
1C. SF-424 Application Details	No Input Required

Renewal Project Application FY2021	Page 55	10/28/2021
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1D. SF-424 Congressional District(s)	10/13/2021
1E. SF-424 Compliance	10/12/2021
1F. SF-424 Declaration	10/13/2021
1G. HUD-2880	10/13/2021
1H. HUD-50070	10/13/2021
1I. Cert. Lobbying	10/13/2021
1J. SF-LLL	10/13/2021
IK. SF-424B	10/13/2021
Submission Without Changes	10/13/2021
Recipient Performance	10/22/2021
Renewal Grant Consolidation or Renewal Grant Expansion	10/13/2021
2A. Subrecipients	10/13/2021
3A. Project Detail	10/13/2021
3B. Description	10/22/2021
4A. Services	10/13/2021
4B. Housing Type	10/12/2021
5A. Households	10/12/2021
5B. Subpopulations	No Input Required
6A. Funding Request	10/12/2021
6C. Rental Assistance	10/12/2021
6D. Match	10/28/2021
6E. Summary Budget	No Input Required
7A. Attachment(s)	10/12/2021
7A. In-Kind Match MOU Attachment	10/28/2021
7B. Certification	10/13/2021

Section 06 - Legal
Minute # 4
Part # 1
Date of Minute:

**CENTRAL TERRITORIAL HEADQUARTERS
10 West Algonquin Road
Des Plaines, Illinois 60016**

INCOME TAX

Income Tax

INTERNAL REVENUE CODE

The Salvation Army is certified by the Internal Revenue Service as an organization exempt from Federal Income Taxes, contributions to which are deductible by the donors within the limitations prescribed by Section 23 of the 1939 code and Section 170 of the 1954 code. By LT. 2747, XII - 2 C.B. 70 (1933), the Treasury Department specifically ruled that The Salvation Army was exempt from Federal Income Taxes under Section 103 (6) of the Revenue Act of 1932 (the earlier counterpart of Section 101 (6) of the 1939 code and Section 501 © (3) of the 1954 code), and that this was applicable to all branches of The Salvation Army organization. It is unnecessary, therefore, for The Salvation Army to file Form 1023 with the Treasury Department.

CONTRIBUTIONS TO THE SALVATION ARMY

On October 10, 1955, the following letter was written by the Assistant Commissioner, U.S. Treasury Department to The Salvation Army's Attorneys, Messrs. Cadwaladar, Wickersham and Taft in New York:

"Gentlemen:

Under section 170 (b) (1) (A) of the 1954 Code, individuals are allowed an additional deduction of not exceeding 10 percent of their adjusted gross income for contributions made to a church or a convention or association of churches, to educational organizations referred to in section 503 (b) (2), and to hospitals referred to in section 503 (b) (5).

We have held The Salvation Army and its State and Regional organizations and local posts exempt from Federal income tax under the provisions of section 101 (6) of the Internal Revenue Code of 1939, and that contributions made thereto are deductible by the donors in arriving at their taxable net income in the manner and to the extent provided by section 23 (o) and (q) of the 1939 Code.

Section 101 (6) and section 23 (o) and (q) of the 1939 Code correspond to section 501 © (3) and section 170 of the Code of 1954.

Based upon the evidence submitted it is the opinion of this office that the National Headquarters of The Salvation Army and its various components throughout the United States constitute a church or a convention or association of churches as that term is used in section 170 (b) (1) (A) (I) of the 1954 Code, and contributions made thereto are deductible by individual donors to the extent of the special rule provided in section 170 (b) (1) (A) of the 1954 Code.

Very truly yours
(signed) Justin F. Winkle
Assistant Commissioner
U.S. Treasury Department"

The Tax Reform Law of 1969 provides for mandatory exemption for a church or convention or association of churches which coincides with the 1955 letter above recorded.

CONFIRMATION

On 20 April, 1972, the following letter was written from the Internal Revenue Service to The Salvation Army's National Headquarters in New York:

"Gentlemen:

This refers to your letter of November 18, 1971, in which you request a ruling that the National Headquarters of The Salvation Army and its components be excluded pursuant to Sections 509 (a) (1) and 170 (b) 1) (A) (I) from "private foundation" classification.

You received a ruling dated October 10, 1955, which determined the National Headquarters of The Salvation Army and its various components throughout the United States do constitute a church or a convention or association of churches as that term is used in Section 170 (b) (1) (A) (I) of the Code.

Based on the information provided and assuming there have been no material changes in the organization or operation since the ruling dated October 10, 1955, we rule The Salvation Army and its various components throughout the United States constitute organizations described in Section 170 (b) (1) (A) (I) and therefore are not private foundations under Section 509 (a) (1).

Sincerely yours
(signed) J.A. TIDESCO
Chief, Rulings Section
Exempt Organizations Branch"



U. S. TREASURY DEPARTMENT
INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR

Determination Letter
Mil-80-66-211

P. O. Box 1157, Milwaukee, Wis. 53201
August 18, 1966

IN REPLY REFER TO
Form L-178

A:R:P:RWG

Fond du Lac Area Economic Opportunity
Committee, Incorporated
146 Forest Ave.
Fond du Lac, Wis. 54935

Gentlemen:

PURPOSE	
Charitable	
ADDRESS INQUIRIES & FILE RETURNS WITH DISTRICT DIRECTOR OF INTERNAL REVE	
Milwaukee, Wis.	ACCOUNTING PERIOD
FORM 990-A RE- QUIRED	ENDING
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	December 31

On the basis of your stated purposes and the understanding that your operations will continue as evidenced to date or will conform to those proposed in your ruling application, we have concluded that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code. Any changes in operation from those described, or in your character or purposes, must be reported immediately to your District Director for consideration of their effect upon your exempt status. You must also report any change in your name or address.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code, in which event you are required to file Form 990-T. Our determination as to your liability for filing the annual information return, Form 990-A, is set forth above. That return, if required, must be filed on or before the 15th day of the fifth month after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office, as should any questions concerning excise, employment or other Federal taxes.

This is a determination letter.

Very truly yours,

W. S. Stumpp

District Director

*R2m 5/18
on*

Department of the Treasury



District Director

Internal Revenue Service

Date:

April 29, 1974

In reply refer to: Mr. Swanson
612-725-7344

A:F:211:RMS:ag

▷ **Advocap, Inc.**
19 West First Street
Fond du Lac, Wisconsin 54935

Gentlemen:

In a letter dated August 18, 1966, your organization was granted exempt status under Section 501(c)(3) of the Internal Revenue Code. In that letter we made no determination as to your foundation status.

Based on information available, we have now classified your organization as one that is not a private foundation as defined in Section 509(a) of the Internal Revenue Code because you are an organization described in Code Section 509(a)(1) and Section 170(b)(1)(A)(vi).

This classification is based on the assumption that your operations will continue as stated in your application.

All changes in your purposes, character or method of operation must be reported to your District Director so he can consider their effect on your status.

Very truly yours,

A handwritten signature in cursive script that reads "C. D. Switzer".

C. D. Switzer
District Director

1 640 9th Ave. S.W., Aberdeen, S. Dak. 57401
2 17 N. Dearborn St., Chicago, Ill. 60602
3 210 Walnut St., Des Moines, Iowa 50309
4 653 Second Ave. N., Fargo, N. Dak. 58102

5 517 E. Wisconsin Ave.
Milwaukee, Wis. 53202
6 15th and Dodge Sts., Omaha, Nebr. 68102
7 1114 Market St., St. Louis, Mo. 63101

8 Federal Building and U. S. Courthouse
316 Robert St., St. Paul, Minn. 55101
9 325 W. Adams St., Springfield, Ill. 62704

Department of the Treasury

District Director Internal Revenue Service

Date:

March 8, 1974

In reply refer to:

A:F:1211:DJM



▷ **Advocap, Inc.**
19 West First Street
Fond Du Lac, Wisconsin 54935

Date of Exemption: August 18, 1966
Internal Revenue Code Section: 501(c)(3)

Gentlemen:

Thank you for submitting the information shown below. We have made it a part of your file.

The changes indicated do not adversely affect your exempt status and the exemption letter issued to you continues in effect.

Please let us know about any future change in the character, purpose, method of operation, name or address of your organization. This is a requirement for retaining your exempt status.

Thank you for your cooperation.

Sincerely yours,

R. C. Voskuil
District Director

Item Changed

From

To

Name

Fond Du Lac Area Economic
Opportunity Committee, Inc.

Advocap, Inc.

Internal Revenue Service

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

Date: April 10, 2003

Person to Contact:

Ms. Smith #31-07262
Contact Representative

Toll Free Telephone Number:

8:00 a.m. to 6:30 p.m. EST
877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

39-1582471

Housing Partnership of the Fox Cities, Inc.
P.O. Box 5101
Appleton, WI 54912-5101

Dear Sir or Madam:

This is in response to your request of April 10, 2003, regarding your organization's tax exempt status.

Our records indicate that a determination letter issued in October 1987 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(a)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Housing Partnership of the Fox Cities, Inc.
39-1582471

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

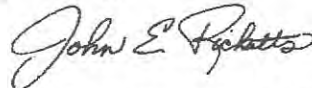
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

**Sites for Work Performance
HUD 50070**

City of Appleton
100 N Appleton St
Appleton, WI 54911
Outagamie County
Project/Activity: Administration

ADVOCAP, Inc.
181 N Water St #210
Neenah, WI 54956
Winnebago County
Project/Activity: Transitional Housing Leasing & Supportive Services

Salvation Army of the Fox Cities
130 E North St
Appleton, WI 54911
Outagamie County
Project/Activity: Transitional Housing Supportive Services

Housing Partnership of the Fox Cities
605 E Hancock St
Appleton, WI 54911
Outagamie County
Project/Activity: Transitional Housing Supportive Services



*Our Mission:
To create
opportunities
for people
and
communities
to reduce
poverty and
increase
self-sufficiency.*

October 25, 2021

Nikki Gerhard
Community Development Specialist
City of Appleton
100 N Appleton St.
Appleton, WI 54911

RE: Fox Cities Housing Coalition Rapid Rehousing Program

ADVOCAP is pleased to again participate as a sub-recipient with the City of Appleton in the Fox Cities Housing Coalition Rapid Rehousing Program.

ADVOCAP will provide matching funds in the amount of \$9,787 in corporate and discretionary funds including Community Service Block Grant funds and Employment and Training program funds and \$5,590 from in kind donations as well as the difference of fair market rents and rent received from participants for FY2021.

We look forward to continuing to work with you in providing services to those experiencing homelessness in the Fox Cities area.

Sincerely,

Tony Beregszazi
Interim Executive Director

Website:
www.advocap.org

MAIN OFFICE

19 West First St.
P.O. Box 1108
Fond du Lac, WI
54936-1108
(920) 922-7760
FAX: (920) 922-7214

OSHKOSH

2929 Harrison St.
Oshkosh, WI 54901
(920) 426-0150
FAX: (920) 426-3071

NEENAH

181 E. North Water St.
Suite 210
Neenah, WI 54956
(920) 725-2791
FAX: (920) 725-6337

BERLIN

237 Broadway, Suite C
Berlin, WI 54923
(920) 361-9880
FAX: (920) 361-2463

PRAIRIE VIEW

W911 State Highway 44
Markesan, WI 53946
(920) 398-3907
FAX: (920) 398-2103



SHELTER. SUPPORT. SOLUTIONS.

October 22, 2021

WI Balance of State Continuum of Care
PO Box 272
Eau Claire, WI 54702
715-598-3301

RE: Source of Match for Grant COC RRH 2022 beginning October 1, 2022

Pillars, Inc. certifies that matching funds in the amount of \$15,377 will be available for the grant year October 1, 2022 – September 30, 2023 and will be secured through the following:

In –Kind	\$ 5,000
Private Donations	<u>\$10,377</u>
Total Match	\$15,377

Respectfully Submitted,

A handwritten signature in cursive script that reads "mott".

Mary Ott
Finance Director



605 E. Hancock Street
Appleton, WI 54911
920.734.9192
info@pillarsinc.org

www.pillarsinc.org

Brian Peddle
General

Commissioner Brad Bailey
Territorial Commander

Major Steven J. Merritt
Divisional Commander

Majors J. David and Shanda Minks
Corps Officers



DOING THE
MOST GOOD™

Founded in 1865 by William and Catherine Booth

Fox Cities Corps

P.O. Box 1605

Appleton, WI 54912-1605

920.734.3324

Fax 920.734.4798

October 27, 2021

Nikki Gerhard,
Community Development Specialist
City of Appleton
Finance Dept.
Appleton, WI 54911-4799

RE: Match for the Continuum of Care Rapid Rehousing Application for the Fox Cities
Housing Coalition Continuum of Care

The Salvation Army is committed to reducing homelessness in the Fox Cities. Therefore, it is our intention to partner with the City of Appleton to provide Rapid Re-housing and supportive services for homeless individuals in the Fox Cities.

As part of our commitment to this project, we will allocate \$15,377 as cash match (Salvation Army appropriations, private donations) to pay for the necessary case management and other supportive services incurred in this program. In addition, These funds will be available as needed from October 1, 2022 through September 30, 2023.

Our commitment has been, and will continue to be, to break the cycle of homelessness. Therefore, we are delighted to have this opportunity to assist in making that happen by partnering with the City of Appleton on this grant application. Please contact Patrick Leigl at 920-955-1222, with any questions.

Sincerely,

Interim signature
Patrick Leigl, CSW
Social Services Director

"Have you remembered The Salvation Army in your will?"

Donations by phone 1.800.SALARMY or internet www.safoxcities.org