

## Coordinated Entry Committee Meeting

July 26, 2023

2:00 – 3:30 p.m.

*CE Committee onboarding session 1:30 – 2pm. all are welcome!*

Teams Meeting

### MINUTES

- I. **Welcome/Attendance** – by Holly at 2:00 pm
  - a. Member or Participant – be sure to check attendance list and see if you are labeled correctly as a member or participant.
  - b. Work group membership review -
- II. **June meeting minutes including attendance** – Robin moved and Erika seconded to approve the minutes and attendance from June 2023. Motion passed.
- III. **Match Requirements – Review match form link/process**
  - a. [https://docs.google.com/forms/d/e/1FAIpQLSeCAqir7aMo-IE21cTcqGthh6dY\\_TGjOJlk-aFNqGYMbtGiXA/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSeCAqir7aMo-IE21cTcqGthh6dY_TGjOJlk-aFNqGYMbtGiXA/viewform?usp=sf_link)
  - b. **Review progress – be sure to track match** – CE committee has the highest number of hours.
- IV. **Message from the CE Committee chairs (Stephena/Wendy/Marissa)** Stephena reported to let her know if you are interested in being on the Emergency Shelter Team. Wendy wished everyone luck on the Point in Time Count tonight.
- V. **EHV update – Ryan** – Brown Co. had 31 pulled. September ends new vouchers.
- VI. **Work groups (with current projects) check in**
  - a. **Assessment & prioritization** – Because this team is working on the new assessment tool, other groups are on hold so everything ties together.
    - i. Changes to pre-screen form for new Assessment - waiting on last feedback. There is one last feedback before the pre-screen from comes before this group. Looking at how the pre-screen will be administered to people if single or family.
  - b. **Implementation**
    - i. Updating policy and procedure manual. Also on hold waiting on the new Assessment so things won't have to change again.

**c. Evaluation**

- i. Strategic Planning Session – This is an ongoing process. The next meeting will be set-up soon.

**d. OSOC**

- i. Has gone dormant – no current tasks to work on. The Staff and Agency agreements have been approved. There is HOME ARP money to use and this could require Coordinated Entry. Dept. of Health Services, HMOS and Medicare/Medicaid would utilize CE to administer this funding.

**e. Youth**

- i. Working on Non-HMIS System to include 3<sup>rd</sup> order of priority

**f. DV – Sue, Ryan**

- i. Non-HMIS policy for emailable list
  1. Currently creating a policy before implementing.
  2. DV work group will need to vote for approval prior to bringing this to our full committee.  
August is Sue’s last meeting. She will be retiring and we are looking for a replacement for her as Chair.

**g. Prevention**

- i. Currently working on a new Prevention Assessment. The meeting is coming up shortly.

- h. Shelter – Ryan** Stephena reported the standards had gone out for review and received some feedback that has come back to the workgroup for updates. The goal is for us to vote on the Shelter Standards soon and send them out for comment. We would like them operational by October 1, 2023.

**VII. CE in HMIS – Any updates?** Stephanie reported that the HUD HMIS Data Standards will be postponed, so there won’t be any Coordinated Entry changes for End Users at this time.

**VIII. CE conversation. What are your CE concerns? What is going good with CE?** None at this time.

**IX. Next Meeting Aug 23<sup>rd</sup>, 2023.**

Meeting adjourned at 2:15 pm.