

Coordinated Entry Committee Meeting

April 26, 2023

2:00 – 3:30 p.m.

CE Committee onboarding session 1:30 – 2pm. all are welcome!

(April discussion: Emergency Shelter Group)

Teams Meeting

Minutes

- I. **Welcome/Attendance** - Holly called the meeting to order at 2 pm following the onboarding session providing history and explaining the Coordinated Entry Committee and all its participants do.
 - a. **Member or Participant** - Check the attendance sheet to be sure you are labeled correctly.
 - b. **Work group membership review** - If you are a member, be sure to check that you are on a team and participate in their meetings. This is a requirement of the CE Committee.
- II. **March meeting minutes including attendance** – Sue S. made several corrections regarding capitalization and DV Team minutes. Sue S. moved to approve minutes as amended and Sara M. seconded. Motion passed to approve March minutes as amended.
- III. **Match Requirements – Review match form link/process**
 - a. https://docs.google.com/forms/d/e/1FAIpQLSeCAgir7aMo-IE21cTcgGthh6dY_TGjOJlk-aFNgyMbtGiXA/viewform?usp=sf_link
 - b. **Review progress** – Be sure to follow this link and provide Match if allowed.
- IV. **Message from the CE Committee chairs (Stephena/Wendy/Marissa)** Thank you all for your hard work and input. It is greatly appreciated.
- V. **EHV update – Ryan** – This program is set to sunset the end of September. Any unfilled vouchers will go away. WHEDA still has 90 vouchers coming from priority 1-3: COC, ESG, TBRA projects that utilize Coordinated Entry and clients are move on ready. SSO's should inspect applications to assure they are readable and everything is included with the application. If they are not complete and readable, they won't go through or will be delayed.
- VI. **Work groups (with current projects) check in**
 - a. **Assessment & prioritization**
 - i. **Speaker: Corin Tubridy – Vivent Health** – Corin presented a very informative presentation on HIV and Aids. As part of the Assessment

tool, it was discussed if HIV/Aids should be separate or added to the Chronic Health Condition line. This presentation helped understand the uniqueness of HIV/AIDS and that It should be kept separate. Corin's PowerPoint presentation will be sent out with the May meeting minutes. IF you would like a more indebt presentation, contact Corin and someone will come speak.

ii. Implemented feedback to Barrier section of the new Assessment

b. Evaluation - Ryan

- i. Strategic Planning Session – next steps in the process** – The group will come back together virtually to discuss our findings and dig into the points more thoroughly. What is our Ask? We plan to have a presentation for the August Balance of State meeting.

c. OSOC

- i. OCOC Agency Agreement was sent via email for a vote.** – Agency Agreements were sent out to the work group and passed. There were no comments. Alma moved to approve and Corin seconded approving the Other System of Care Agency Agreements. Motion passed with one opposed. These will now go to full Membership for comment. The workgroup will take comments and make changes. If content is changed, it will be processed by the workgroup.

ii. Next assignment - updating the OSOC Staff Agreement

d. Youth

- i. 3rd Order of Priority – approved by BOD.** – The Policy was sent to ICA to be built into HMIS and NonHMIS system.

e. DV – Sue, Ryan

- i. Non-HMIS policy for emailable list – currently creating a policy before implementing** – This is in process.

f. Prevention

- i. Currently working on a new Prevention Assessment** – This assessment is in the final stages and will be voted on this month.

- g. Emergency Shelter** – This team is processing feedback form DEHCR. Once done, it will be sent back to DEHCR and if approved, will come to the Coordinated Entry Team for vote and once passed move on to the Board of Directors.

VII. CE in HMIS – Any updates? Stephanie reported the YHDP 3rd order of priority is now available in HMIS. It is the third tile on the Prevention list.

VIII. CE conversation. What are your CE concerns? What is going good with CE? None at this time.

IX. Next Meeting May 24, 2023.

Meeting adjourned at 2:48 with a motion from Corin and second from Sue S.

CE Committee Meeting - GoTo

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