

Coordinated Entry Committee Meeting

October 4, 2023

2:00 – 3:45 p.m.

Teams Meeting

MINUTES

- I. **Welcome/Attendance** – by Holly at 2:00 pm
- II. **Homeless Assessment review and discuss.** This meeting was to review all parts of the new Assessment tool, discuss and vote to accept or decline each piece.
- III. **WIBOS Assessment Tool:** The committee reviewed the WIBOS Assessment tool first. This tool will replace the VI-Spdad tool and will be built into the Clarity System. It will be scored in Clarity, so when evaluating a client, we won't see the numbers or have to add them together. Points can be added together. Example: In Sub-population, if a family with 5+ individuals has children under 4 years old, the 35% and 30% would be combined for 65%. Singles are scored, but would not receive any points in this category if they don't fall into any of the 5 areas. Under Most Needs: Corin clarified Chronic Health vs HIV/Aids. For 3 bonus points, the two or more reoccurring (change this to co-occurring) conditions must be in separate categories (not all under chronic health for example). The non-chronic Medical Needs category was discussed. This will be discussed further in training. It relates to right now – what is happening in client's life. This is not long term. It was suggested to add Covid 19 to the list of examples. The questions should mimic the Pre-Screen. Stacey Feidt moved accept the WIBOS Assessment Tool and Abbi Jeffers seconded the motion. Motion passed.
- IV. **Housing Support Tool:** The Housing Support Tool ties into the final section of the WIBOS Assessment Tool: Housing Support Assessment worth 10 points. Depending on the score (25 possible) clients will receive their available points. Discussion was held on the questions and length of time. #2 – How many times arrested – can be during lifetime. #4 – victim in the past year? Is this fair. Active Restraining Order (do you have one against someone?) Change ect. To etc. 3a – add bankruptcy. #6 – clarify yes – 0 and No – 3 points. Discussed pets – it was talked about, but did not make the final version. Steph Kaiser moved and Veronica Judon seconded to accept the Housing Support Assessment tool. Motion passed.
- V. **Pre-Screen Form:** This form has been updated to mimic the Assessment tool. The first questions were reorganized. Will change "If yes to the questions above" to "If you answered Yes to Currently Fleeing" – answer the following additional questions:

Move “Would you like a referral to a local victim services agency? Above the Yes to Currently Fleeing question so everyone has this option – even those not currently fleeing. A map will be included under the areas so people can identify where each is. At the end: Change Signature of CoC Agency Rep to Staff signature. Many don’t realize what a CoC is. Comments: Don’t need SSN for Coordinated Entry, so it is not on the Pre-Screen. Need to indicate where are the Now – not last night. Corin T. moved and Stacey F. seconded to accept the Pre-Screen form with grammatical changes. Motion passed.

- VI. Transition Plan and Timeline** – 10/5/2023 – out for 2 week comment period: If comments are grammatical, changes can be made and sent to the WIBOSCOC Board following this timeline. If they relate to content, it will have to go back to the work group to process and the Timeline will change. 12/1/2023 – is 2 weeks long enough to transition? Yes – this is a work in progress. When SSO runs list after 2 weeks, anyone not changed will show up at the bottom of the list and follow-up will happen. Corin moved and Holland seconded to accept the WI BOSCOS Assessment Transition Plan & Timeline. Motion passed.

- VII. Coordinated Entry (CE) Homeless Assessment Policy** – Changes were made to match the new Assessment Tool. Under WI BOS Homeless Assessment: third bullet: A re-assessment can be offered to the participant after the person (s) has been enrolled in CE for six months (add) or if there are any significant changes. The participant... This is moved up to clarify it doesn’t have to be 6 months. Abbi J. moved and Corin seconded to accept the Assessment Policy with change. Motion passed.

All of these items will be on the WI BOS Website tomorrow, Oct 5. Carrie will send them out with her e-mail and ask for comments. Comments are due by Oct 20.

Meeting adjourned at 3:45 pm