

Coordinated Entry & Assessment Committee

September 8, 2016

Member/Agency	Present	Excused	Absent
Corin Tubridy – West CAP	x		
Karen Roehl – LAW		x	
Leigh Polodna - ICA	x		
Lisa Sanders – Shalom Center			x
Emily Pope – Edgerton Outreach			x
Melissa Randall – CAP Services	x		
Sarah Rodefer – NAMI Waukesha			x
Sue Sippel –The Family Center	x		
Carrie Zinda – Forward Service Corporation	x		
Barb Fischer – Advocates of Ozaukee	x		
Tony Gibart – End Abuse WI	x		
Jeanette Petts - CACSCW	x		
Debbie Bushman - NEWCAP	x		
Becky Piper – Career Development Center			x
Holli Fisher, Golden House	x		
Joe Locher – House of Mercy	x		
Kalee Luedtke – Family Services of North East WI			x
Johneisha Prescott – HAC of Wauk Co	x		
Karen Alcantar – Golden House			x
Julie Faust - ADVOCAP	x		
Sarah Williams – Edgerton Outreach		x	
Melissa Pridgen – WestCAP		x	
Ellen Allen – Hope House			x
Maria Wierichs, Christine Ann Domestic Abuse Serv			x
Cheryl Marciniak, Christine Ann DAS (backup)	x		
Paul Bissett, Family Promise of Washington Co	x		
Tara Wettstein, Housing Partnership of the Fox Cities		X	
Martha Pearson, YWCA of Rock County		x	
Krista Kruger, Housing Partnership of the Fox Cities		X	

TEAMS

Member/Agency	Implementation	Marketing/Outreach	Youth	Grievance	DV	Evaluation
Corin Tubridy – West CAP	x			x		
Karen Roehl – LAW				x		
Maggie Carden – ICA	x					
Leigh Polodna - ICA						x
Lisa Sanders – Shalom Center	x					
Emily Pope – Edgerton Outreach						
Melissa Randall – CAP Services		x				
Sarah Rodefer – NAMI Waukesha						
Sue Sippel –The Family Center		x			x	
Carrie Zinda – Forward Service Corporation				x		x
Barb Fischer – Advocates of Ozaukee		x			x	
Tony Gibart – End Abuse WI					x	
Jeanette Petts - CACSCW	x		x	x	x	x
Debbie Bushman - NEWCAP	x	x				
Becky Piper – Career Development Center						
Holli Fisher, Golden House					x	
Joe Locher – House of Mercy						
Kalee Luedtke – Family Services of North East WI						

Johneisha Prescott, HAC of Wauk Co		x				x
Karen Alcantar – Golden House						
Julie Faust - ADVOCAP		x				
Sarah Williams – Edgerton Outreach						
Melissa Pridgen – WestCAP						
Ellen Allen – Hope House					x	
Maria Wierichs, Christine Ann Domestic Abuse Serv						
Cheryl Marciniak, Christine Ann DAS (backup)					x	
Paul Bissett, Family Promise of Washington Co				x		
Tara Wettstein, Housing Partnership of the Fox Cts						
Martha Pearson, YWCA of Rock County					x	
Krista Kruger, Housing Partnership of the Fox Cities						

Also present: Carrie Poser, CoC Director and Meika Burnikel, Youth Team Lead

Minutes

- I. Approval of minutes from April meeting.
- II. VOTES taken:
 - a. DV Team – wording change for Non-WISP form – see May 10 minutes. Sue made a motion to table this request until information could be obtained on how much this change would cost the CoC. Corin 2nd, all approved.
 - b. Youth Team – approve TAY-VI-SPDAT as tool – see May 23 minutes and tool. Jeanette made a motion to accept this tool for the Youth population. Debbie 2nd, all approved.
- III. Report from Marketing/Outreach team on progress: Debbie reported that a brochure and poster will be available at the November Quarterly BOS meeting. Jen S. is working on the map on the website.
- IV. Report from Grievance team on progress: Corin reported that the team has created 3 draft forms and they should be ready for the November Quarterly BOS meeting.
- V. Update on new VI-SPDAT trainings: Carrie reported that there will be 2 new trainings for the VI-SPDAT and they should start in October. Session 1 will be on the VI-SPDAT 2.0. Session 2 will be centered around the real-life use of the tool.
- VI. Report from Implementation team: Carrie reported that this team will be setting up a schedule whereas CoC’s will submit reports quarterly, similar to the current APR system. Leigh from ICA is also working on a FAQ document.
- VII. Creation of Evaluation Team: Jeanette explained the necessity to begin the evaluation process soon and received a few volunteers to help on the Evaluation Team.
- VIII. Report from ICA: Leigh reported they are working on using a Need to do a referral, a follow-up assessment and have updated the How-To guide.

IX. With no other business, the meeting was adjourned.

List of trainings for Committee

Completed

Non-WISP Google Form

Screening

Referrals

Trauma Informed Care {PowerPoint completed}

Evaluations

Fair Housing and Confidentiality

Administrative LCA training

TH Prioritization

PH Prioritization

Chronic Homelessness

Prevention and Diversion

CE System for Shelters

CE System for Mainstream Resources