

## Coordinated Entry & Assessment Committee

December 8, 2016

Member/Agency	Present	Excused	Absent
Corin Tubridy – West CAP		x	
Karen Roehl – LAW		x	
Leigh Polodna - ICA	x		
Lisa Sanders – Shalom Center	x		
Emily Pope – Edgerton Outreach		x	
Melissa Randall – CAP Services		x	
Sarah Rodefer – NAMI Waukesha			x
Sue Sippel –The Family Center		x	
Carrie Zinda – Forward Service Corporation		x	
Barb Fischer – Advocates of Ozaukee		x	
Tony Gibart – End Abuse WI	x		
Jeanette Petts - CACSCW	x		
Debbie Bushman - NEWCAP		x	
Holli Fisher, Golden House	x		
Joe Locher – House of Mercy	x		
Johneisha Prescott – HAC of Wauk Co		x	
Julie Faust - ADVOCAP		x	
Sarah Williams – Edgerton Outreach	x		
Melissa Pridgen – WestCAP	x		
Ellen Allen – Hope House	x		
Maria Wierichs, Christine Ann Domestic Abuse Serv			x
Cheryl Marciniak, Christine Ann DAS (backup)	x		
Paul Bissett, Family Promise of Washington Co	x		
Tara Prah, Housing Partnership of the Fox Cities		x	
Martha Pearson, YWCA of Rock County		x	
Krista Kruger, Housing Partnership of the Fox Cities			x
Adrienne Roach, End Abuse WI			x
Tami Frea, New Community Shelter	x		
Siobhan Allen, Hope House of South Central Wisconsin			x

### TEAMS

Member/Agency	Implementation	Marketing/Outreach	Youth	Grievance	DV	Evaluation
Corin Tubridy – West CAP	x			x		
Karen Roehl – LAW				x		
Maggie Carden – ICA	x					
Leigh Polodna - ICA						x
Lisa Sanders – Shalom Center	x					
Emily Pope – Edgerton Outreach						
Melissa Randall – CAP Services		x				
Sarah Rodefer – NAMI Waukesha						
Sue Sippel –The Family Center		x			x	
Carrie Zinda – Forward Service Corporation				x		x
Barb Fischer – Advocates of Ozaukee		x			x	
Tony Gibart – End Abuse WI					x	
Jeanette Petts - CACSCW	x		x	x	x	x
Debbie Bushman - NEWCAP	x	x				
Holli Fisher, Golden House					x	
Joe Locher – House of Mercy						
Johneisha Prescott, HAC of Wauk Co		x				x
Julie Faust - ADVOCAP		x				
Sarah Williams – Edgerton Outreach						
Melissa Pridgen – WestCAP						

Ellen Allen – Hope House					x	
Maria Wierichs, Christine Ann Domestic Abuse Serv						
Cheryl Marciniak, Christine Ann DAS (backup)					x	
Paul Bissett, Family Promise of Washington Co				x		
Tara Prah, Housing Partnership of the Fox Cts						
Martha Pearson, YWCA of Rock County					x	
Krista Kruger, Housing Partnership of the Fox Cities						
Adrienne Roach, End Abuse WI						
Tami Frea, New Community Shelter						
Siobhan Allen, Hope House of South Central Wisconsin						

Also present: Carrie Poser, CoC Director

## Minutes

- I. Minutes from September meeting. There was not a quorum for this meeting so no vote was taken. One change was noted.
- II. Previously tabled: DV Team – wording change for Non-WISP form – see May 10 minutes. (Sue made a motion to table this request until information could be obtained on how much this change would cost the CoC. Corin 2<sup>nd</sup>, all approved.) This motion was discussed. Carrie reported that the change would cost between \$3,000 and \$6,000.
- III. There was no report from the Marketing/Outreach Team on progress. Jeanette noted that there will be a comment period established for the materials that were presented at the November BOS meeting.
- IV. Jeanette reported for the Grievance Team on progress. Three forms were presented and discussed. A special meeting was set to discuss these materials on January 6, 2017 at 10:00 am. An email will go out with the documents to be discussed with an anticipated vote for that day. Comments and suggestions can be emailed to [wiboscoc@gmail.com](mailto:wiboscoc@gmail.com) prior to the meeting.
- V. Carrie gave an update on the new VI-SPDAT trainings. The first of two will be live either December 29<sup>th</sup> or January 5<sup>th</sup> – we are awaiting confirmation of a presenter. After the live version, it will be posted on the website. This is a mandatory training.
- VI. Carrie reported on the work of the Implementation team. They are almost finished with the prioritization list reviews and soon will be giving feedback. The same process will be followed on a quarterly basis. There is also a FAQ document that has been created and that will go out to the leads as soon as it is finalized. The FAQ document will also be posted on the website.
- VII. Jeanette gave a report from the Evaluation Team. Two surveys have been created by the team; one for DLA's to complete and another for consumers. Jeanette presented the forms and asked for feedback. There were 2 consumer surveys presented and the group gave feedback on which one they felt was preferred. DLA's will be sent the survey information shortly along with an explanation of how many consumer survey's they need to collect and the deadline for completion.
- VIII. Leigh reported from ICA. There will be a WISP evaluation done along with the evaluation the Team is working on. This should be completed by the end of January. The Coordinated Entry report is now updated and we should expect a training on the changes soon.
- IX. Jeanette clarified the idea that was presented on 'No Wrong Door' or 'One Door' concept at the last BOS meeting. The entire concept she presented was to alter WISP to be able to have all CoC's referring to any CoC in the State's prioritization list. It is NOT a concept where there would be one giant list. Jeanette received favorable feedback from committee members present for this new concept.
- X. Lisa inquired about the training for Trauma Informed Care. After discussion, Carrie volunteered to contact Matt and Sarah from Waukesha to discuss looking over the power point and discussing the creation of this

training. Carrie also updated the training list to include potential dates for new and improved prioritization trainings she is working on (see below).

XI. With no other business, the meeting adjourned.

List of trainings for Committee

Completed

Non-WISP Google Form

Screening (VI-SPDAT) \*January 2017

Referrals

Trauma Informed Care {PowerPoint completed}

Evaluations

Fair Housing and Confidentiality

Administrative LCA training

TH Prioritization\* early 2017

PH Prioritization\* early 2017

RRH Prioritization\* early 2017

Chronic Homelessness

Prevention and Diversion

CE System for Shelters

CE System for Mainstream Resources