

WI BOS Executive Committee Meeting Minutes

June 15, 2023

10:30 am

Via Microsoft Teams Meeting

1. Meeting called to order by Lisa Haen at 10:31AM
2. Roll Call
 - a. In attendance: Lisa Haen, Cheryl Detrick, Kathleen Fisher, Kristina Bechtel, Carrie Poser
3. Director Update
 - a. GIW was released by HUD
 - i. Deadline is June 28th
 - ii. Discussion around when CoC Competition will be made available – Carrie suspects beginning of July with a deadline of before September
 - iii. YHDP projects will need to be renewed in this coming NOFO
 - iv. Discussion with William Snow about other National NOFO's
 1. Won't see dropped until early Fall.
 2. Debt Ceiling issue – communities who have not spent their CARES or ARP money may lose that money
 3. Will be sending
 4. Will send INSPIRE info out as she gets it – specifically CoC funded projects
 - b. Carrie is having surgery on Monday so she is trying to get everything ready for her to be out for a week
 - c. HAP applications will be reviewed – Leigh is collecting from reviewers
 - i. Has enough reviewers
 - d. Ending Homelessness through State and Federal partnership
 - i. Discussing state health plan
 - ii. Creating mapping around organizational structures
 - e. Meeting coming up this afternoon with HOME ARP folks who have expressed interest in using Coordinated Entry
 - f. Just got Issues and Conditions for SSO CE

- g. Ryan meeting with United Way and working with some meal sites as well
 - h. Meredith and Ryan are putting together a proposal to change up the way we do monitoring of direct recipients to create a more strength-based and data-driven process
 - i. Kate is going to be gone on vacation for the rest of this month
 - i. Leigh is backup for Kate while she's gone
 - ii. Kate will take over review of YHDP System Navigator Source Documentation as of August 1st
 - j. Holly did a monitoring on her own with the support of Ryan and it sounds as though she did well but there are a few things to work on. Ryan is working with her on this.
 - k. Leigh has given her notice and is going to be leaving at beginning of October
 - i. Carrie has draft of her job description – YHDP and PIT
 - 1. PIT may be moved to another BOS staff but she isn't sure yet
 - ii. Will be posting the job after the 4th of July and hoping to hire no later after Labor Day
 - iii. Leigh will finish all of her to-do list before she leaves
4. June Board Meeting Survey
- a. Reviewed the results of the June Board Meeting Survey
 - i. 10 responded
 - ii. Request for a Spanish version of the HMIS Consumer Notice
 - 1. Need to finalize and approve with YAB before sending out
 - iii. Request for Sarah Isaac to come to board meeting to talk about EHH changes
 - 1. Carrie explained that we cannot allow this because it would give board member knowledge of EHH funding that the rest of the membership would not be privy to. As not all board members attend their local coalition meetings, we could not verify that all local coalitions would receive the same information so do not feel comfortable with this.
 - iv. Concern about not being able to hear during board meetings. Committee brainstormed some trouble shooting ideas to help with these technical errors.
5. August Board Meeting Agenda

- a. Reviewed August Board Meeting agenda and updated for next meeting
6. Strategic Plan Update
 - a. Lisa continues to work through. Conversation had about worksheet #3 which has not been addressed as of yet.
7. Utech Meeting Update
 - a. Lisa and Carrie met with Utech on Tuesday and realized simply surveying the board would not sufficient due to constant turnover. Discussion around utilizing Illumyx to provide survey and interviews to BOS membership as a whole. More to come on this.
8. Other Business
 - a. Coulee Coalition looking to take a vote at their next meeting to replace current board rep as she is starting a new job and unable to attend coalition meetings or BOS board meeting for months of September and October. Kristi will update as information becomes available.
 - b. Discussion about the next Executive Committee Meeting scheduled for July 20th. We will not meet on this day due to the Home for Everyone Conference and Carrie is presenting in Washington DC at the National Alliance Conference. Carrie requested that we make a commitment to come together is there is anything competition related that needs to be addressed. Members agreed.
 - c. Lisa let members know that she will not be at the August 11th Quarterly meeting. Cheryl indicated that she will be there and facilitate the meeting.
 - d. Discussion about the August 17th Executive Committee meeting. Members agreed to change the date to August 10th at 3 pm.
9. Meeting adjourned at 12:09 pm

Next Meeting Thursday August 10, 2023 at 3:00 pm

Respectfully submitted by Kristina Bechtel