

# WI BOS Board of Director's Meeting

August 2, 2022 1:00 pm  
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1. Meeting called to order at 1:06PM
2. Roll Call
3. Approval of 7/5/2022 Board meeting minutes & 7/21/2022 Executive Committee meeting minutes – **VOTE**
  - a. Motion made by Jessica Locher
  - b. Motion seconded by Dave Eberbach
  - c. Any Discussion
  - d. All in Favor
  - e. Motion Passes
4. Approval of Email Vote minutes for 2022 COC Project Scoring Tool – **VOTE**
  - a. Motion made by Jessica Mudgett
  - b. Motion seconded by Michelle Fredrich
  - c. Any Discussion
  - d. All in Favor
  - e. Motion Passes
5. Treasurers Report
  - a. Financial Reports – **VOTE**
    - i. Motion made by Jessica Locher
    - ii. Motion seconded by Dave Eberbach
    - iii. Any Discussion
    - iv. All in Favor
    - v. Motion Passes
  - b. Approval of BOS 990 – **VOTE**
    - i. Motion made by Dave Eberbach
    - ii. Motion seconded by Wendy Schneider
    - iii. Any Discussion
    - iv. All in Favor
    - v. Motion Passes

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c. Approval of Amended Budget – **VOTE**

- i. Motion made by Dave Eberbach
- ii. Motion seconded by Jessica Mudgett
- iii. Any Discussion
- iv. All in Favor
- v. Motion Passes

6. Financial Services Contract – **VOTE**

- a. Motion made by Jessica Mudgett
- b. Motion seconded by Jessica Locher
- c. Any Discussion
- d. All in Favor
  - i. Abstains
    1. Dave Eberbach
    2. Kathleen Fisher

e. Motion Passes

7. Approval of Rapid Rehousing Standards Version 4 – **VOTE**

- a. Motion made by Megan Mietchen
- b. Motion seconded by Chandra Wakefield
- c. Any Discussion
- d. All in Favor
- e. Motion Passes

8. Rural Set Aside Funding Opportunity – **VOTE**

- a. Motion made by Jessica Locher to **not apply** for Rural Set Aside Funding Opportunity
- b. Motion seconded by Michelle Fredrich
- c. Any Discussion
- d. All in Favor
  - i. Nay
    1. Marissa Heim

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## ii. Yay

1. Wendy Schneider
2. Kristina Bechtel
3. Robin Adams
4. Lisa Haen
5. Michael Ethridge
6. Chandra Wakefield
7. Cheryl Detrick
8. Kathleen Fisher
9. Jessica Locher
10. Jessica Mudgett
11. Michelle Friedrich
12. Hannah Conforti
13. Peter Kilde
14. Mike Bonertz
15. Sara Krall
16. Angela Friend

## iii. Abstain

1. Dave Eberbach

## iv.

## e. Motion Passes

## 9. Director Update – Carrie Poser

### **Staff**

- We have hired Kate Markwardt as the Grant Specialist. She starts 8/16.
- We are posting the Coordinated Entry Specialist position by the end of the week.
- Ryan was asked to present at the NAEH conference last week on Emergency Housing Vouchers (EHV). He attended a lot of sessions around CE!
  - o Ryan has worked out an arrangement with WHEDA for SSO agencies to get paid some funds based on the number of successful referrals for EHV. More to come on that.

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## **DEHCR**

- Do not have a contract yet for HAP 1 or HAP 2 (started 7/1/22)
- Received close out to HAP desk monitoring. Staff working on setting up a time with Sarah for additional guidance on her expectations for client files.
- DEHCR opened the public comment period for 2022 Annual Action Plan. The 2022 Annual Action Plan defines how the State will distribute federal grant funds. Deadline is August 5th

**To view the DRAFT 2022 Annual Action Plan, click the following link:**

<https://doa.wi.gov/Pages/Publicmeeting.aspx>

The State of Wisconsin will take comments for 30 days and prepare a final submission to HUD. HUD must approve the proposed Plan before the final application notice can be posted. Please note that this 2022 Annual Action Plan to Wisconsin's 2020-2021 Consolidated Plan will appear as a narrative attachment until the U.S. Department of Housing and Urban Development (HUD) modifies its automated Integrated Disbursement and Information System (Econ IDIS Suite.)

Public comments on the DRAFT 2022 Annual Action Plan may be emailed to the Division of Energy, Housing, and Community Resources at [DOADEHCR@wisconsin.gov](mailto:DOADEHCR@wisconsin.gov), or, mailed to:

Department of Administration, Division of Energy, Housing, and Community Resources, P.O. Box 7970, Madison, WI 53707-7970

Please ensure that your comments are received by the Division by 4:00 p.m. on August 5, 2022.

Comments received during the comment period will be considered as the Division prepares the final 2022 Annual Action Plan document for submission. A summary of the comments, both those accepted and those rejected, will be attached to the final document prior to submission to HUD for approval.

## **• Written Standards**

Carrie sent DEHCR a copy of the prevention & outreach standards; a draft of the RRH Version 4 that you are voting on today; & a draft of the Shelter committee's standards to Robyn Thibado & Sarah Isaak on July 12<sup>th</sup>. No response as of today's date.

## **Point-in-Time**

- Point-in-Time happened on July 27th. The Post-PIT count continues until 5:00 pm on Wednesday, August 3<sup>rd</sup>.

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- Data deadlines will be sent soon (likely the 19th). Post-PIT survey will be due a bit earlier.
- Looking for feedback on how things went, what additional trainings people need. Plan to have CoC YAB provide feedback on methodology and process prior to January's count.

## **Other State Departments**

DHS

- Working with DHS on several initiatives:
  - o the plan amendment that would allow agencies to bill Medicaid for case management;
  - o SCHIP project which would fund 2 CM and 2 Housing Navigators in the Balance of State.
  - o COVID debriefing paper (ESF 6 team) with facilitator; monthly homeless forum; meet every other week

## **Grants**

- DV RRH – we have not yet received a detailed letter from HUD as of today's date. Working on budget amendments; staff are doing on-site monitoring of all current subs. Grant ends 9/30. New grant starts 10/1 with 5 new sub-recipients. Should receive issues and conditions next week for contract. Staff has plan to provide training series that will cover coordinated entry, fiscal, and client file/program requirements. Dates – TBD
  - o New Horizons, Family Services, Bolton, Solution Center, and In Courage
- SSO CE – grant ended 6/30 working on close out. Grant signed w/HUD, sub-contracts signed for those that have submitted (missing a couple)
- SSO DV – grant ends 8/31. Should receive issues and conditions next week for contract.
- HAP – grant ends 9/30.
- YHDP System Navigator – anticipate start date 10/1; waiting to hear from 4 coalitions on sub-grantee
- YHDP SSO Youth – anticipate start date 10/1; waiting to hear from 5 agencies on sub-grantee
- YHDP Planning – finish up coalition spending & continue youth compensation

## **Competition - CoC**

CoC Competition started on August 1st. However, the CoC application is not available in ESNAPS nor are the directions; project applications are not available in ESNAPS nor are the directions; new project

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applications are not available in ESNAPS nor are the directions or the available amount. The deadline is 9/30. However, because of scheduling, the BOS deadline will need to be 9/23. Carrie has a tentative timeline that will be posted on the website, but it depends on when HUD provides access to the materials.

- Carrie sent a reminder email, list of things agencies could be working on now, on July 26th
- Carrie sent 2 emails today – one with the NOFO attached and a second one that has the tentative timeline and quick observations from the NOFO.
  - o 95% Tier 1 limit. That means 5% of renewals will be on Tier 2.
  - o No bonus points for leveraging other housing resources or healthcare; actually, part of the regular scoring now.

Carrie is working on plugging in numbers and data into the scoring tool now.

## **YHDP**

- Leadership group (CoC staff, ICA, WAHRS, HUD TA) continue to meet weekly.
    - o We have been invited by WAHRS to implement a YHDP track. Save the date and registration material should come out tomorrow. Agencies receiving YHDP funds for projects & System Navigation should attend. We will be providing a variety of training sessions specific to project implementation, outcome tracking, and best practices on YHDP values and principles.
    - o Leigh is going to present more details around goals/objectives/action steps at the quarterly meeting.
    - o Our meeting this Friday will focus on HMIS – assessments, reporting, and commonalities with RHY data.
    - o Upcoming meeting (likely the week of Aug 16th) for those agencies with Joint TH/RRH and RRH under YHDP to go over project implementation and development. Stay tuned.
  
  - YAB – CoC & Local
    - o CoC YAB is meeting weekly.
    - o CoC YAB members will be presenting at the BOS meeting on what they are working on & excited about.
    - o Reminder: local YAB work should be continuing; recruitment and outreach; embedding them into local planning and coalition meetings. Once the navigators are hired, they will
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be able to help support this work as well.

- DCF

- o Carrie has been working with DCF about the possibility of securing some administrative match funding for the CoC. Sounds like we have a workaround (because we haven't every applied for DCF funding in the past). Sounds like they have \$37,000 they can contribute (for the initial 3 year grant). While not a lot, it is a start!

- DOJ

- o Carrie presented to the WI Task Force on Children In Need, facilitated by Dept. of Justice. Included an ask for support, including but not limited to financial & collaboration.

- Upcoming:

- o Carrie am meeting with Rebecca Murray, from the Child Abuse & Neglect Prevention Board regarding collaboration opportunities (August 5th)
- o Carrie is meeting with Jennie Mauer from Head Start to talk about collaboration (Aug. 8th)
- o Carrie has a follow up meeting with DPI regarding possible funding support & collaboration (Aug. 17th). Looking at an opportunity to present in October at their conference as well.

## **Quarterly Meetings**

- August Quarterly meeting will be Friday, August 12th

. Presentations and updates will be provided by DEHCR, DHS (on 988 and Medicaid related initiatives), DCF, Mike Basford, and Child Abuse & Neglect Prevention Board

- On Thursday, August 11th we will have Ellie Krug's training from 9-noon & staff from SOAR Fox Cities conducting a training/presentation around Traumatic Brain Injury from 1-3:30.

Other Trainings in 2022

Working with Kristi on setting up 2 more trainings for 2022 – one with Alonzo Kelly; one with Jacqueline Battalora.

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10. Local Coalition Updates (Voluntary information sharing about the status of unsheltered people or any urgent community issue)
  - a. Jessica Locher – eviction numbers going up in Rockwal because WERA is running out
  - b. Jessica Mudgett – Taylor County – at about 65% capacity with shelter – PIT count identified 5 unsheltered people
  - c. Lisa Haen – Kenosha – Some community partners informed them they are struggling with finding landlords willing to rent to EFSP recipients because they had a bad WERA experience (not getting paid)
11. Committee Reports (Time permitting)
  - a. System Performance Network – Dave and Randall
    - i. Did not meet last month due to schedule conflict
  - b. Coordinated Entry – Wendy, Hannah, and Marissa
    - i. DV voted on their order of prioritization funding
  - c. Discharge Planning – Kristina and Chandra
    - i. Working on communicating with local coalitions to discuss discharge planning toolkit/request feedback/offer technical assistance in using it
  - d. Emergency Shelter – Meghan
    - i. Met with Ryan G last month to discuss standards that need to be approved
    - ii. She is working on establishing who the members of the committee are
  - e. Veteran Advisory Board – Angela
    - i. No report given
  - f. Gaps and Needs – Michelle and Sara
    - i. Updating the gaps and needs surveys for this upcoming year – also working on getting survey translated to Spanish and Hmong
  - g. Public Awareness – Jessica and Michael
    - i. Working on new platforms to use for publicity
  - h. Fiscal and Audit – Kathleen and Millie
    - i. Will be working on 2023 budgets and membership fee structure
      1. Will present to board in September 2022
  - i. Nominating Committee – Mike and Tara
    - i. Still seeking board members for vacant local coalition spots
    - ii. Mike sent out email to board members who's terms are expiring and requesting they meet with coalition to determine if they will be re-appointed to the board
  - j. Diversity, Equity, and Inclusion Committee – Kim
    - i. Continuing to search for training opportunities for membership and board specific
    - ii. DEI survey link on WIBOSCO home page – please complete if you have not done so already
  - k. Lived Experience Committee – Cheryl
    - i. Sent draft letters to Randall for Lived Experience and is waiting to hear
  - l. Youth Advisory Board
    - i. A few CoC YAB members will be presenting at the Quarterly Meeting

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- ii. Leigh updated website with YHDP info – CCP, new logo, etc.
- iii. YAB is creating their own website

## 12. Adjourn

- a. Motion to adjourn made by Dave Eberbach
- b. Motion Seconded by Jessical Mudgett
- c. Any Discussion
- d. All in favor
- e. Motion passes
- f. Meeting adjourned at 2:57PM

Next Meeting September 6, 2022

Respectfully submitted by Kristina Bechtel