

WI BOS Board of Director's Meeting

July 5, 2022 1:00 pm
GoTo Meeting Webinar



1. Meeting Called to Order by Lisa Haen at 1:04PM.
2. Roll Call
 - a. In Attendance: Wendy Schneider, Kristina Bechtel, Tara Prah, Megan Mietchen, Lisa Haen, Chandra Wakefield, Cheryl Detrick, Millie Rounsville, Kathleen Fisher, Jessica Locher, Michelle Friedrich, Peter Kilde, Mike Bonertz, Sara Krall, Dave Eberbach
 - b. Notified of Absence: Marissa Heim, Kim Cable, Angela Friend
 - c. Not Notified: Michael Ethridge, Jessica Mudgett, Hannah Conforti, Jill Polifka, Randall Brown
 - d. BOS Staff Present: Carrie Poser
3. Approval of 6/7/2022 Board meeting minutes – **VOTE**
 - a. Motion made by Jessica Locher
 - b. Motion Seconded by Chandra Wakefield
 - c. Any Discussion
 - d. All in Favor
 - e. Motion Passes
4. Approval of Email Vote minutes for 2022-2023 ICA-HAP Agreement and Fiscal Agent Agreement ICA WI CoC BOS-SSO CE Grant – **VOTE**
 - a. Motion made by Jessica Locher
 - b. Motion Seconded by Millie Rounsville
 - c. Any Discussion
 - d. All in Favor
 - e. Motion Passes
5. Approval of 2022-2023 Fiscal Contracts – **VOTE**
 - a. Fiscal Agent Agreement ICA WI CoC BOS DV SSO CE Grant
 - i. Motion made by Jessica Locher
 - ii. Motion Seconded by Kathleen Fisher
 - iii. Any Discussion
 - iv. All in Favor
 1. Dave Eberbach Abstains

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- v. Motion Passes
 - b. Fiscal Agent Agreement ICA WI CoC BOS RRH Grant
 - i. Motion made by Jessica Locher
 - ii. Motion Seconded by Megan Mietchen
 - iii. Any Discussion
 - iv. All in Favor
 1. Dave Eberbach Abstains
 - v. Motion Passes
6. Approval of Dairyland Local Coalition Board Representative (Robin Adams) – **VOTE**
 - a. Motion made by Millie Rounsville
 - b. Motion Seconded by Peter Kilde
 - c. Any Discussion
 - d. All in Favor
 - e. Motion Passes
7. COC Project Scoring Tool Presentation and Possible Vote
 - a. Carrie provided explanation of changes made to scoring tool and how this could improve our scoring during NOFO competition
 - b. Discussed the metrics and different options for where to place Bonus Projects on the tiers
 - i. Will have an email vote to give folks not on the call the opportunity to review and discuss with their local coalitions before voting
 1. Motion to hold email vote made by Peter Kilde
 2. Motion Seconded by Mike Bonertz
 3. Any Discussion
 4. All in Favor
 5. Motion Passes
8. Treasurers Report – Financial Reports – **VOTE**
 - a. Motion to approve financial report made by Dave Eberbach
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- b. Motion Seconded by Wendy Schneider
- c. Any Discussion
- d. All in Favor
- e. Motion Passes

9. Local Coalition Updates

- a. Millie updated their local coalition got to host Secretary Bloomingfield and Mike Basford
 - i. Lake Superior - Partnership with police department to outreach to unsheltered and are uninterested in housing
 - ii. Local trailer park is being foreclosed on and around 40 households will be displaced
 - iii. Continue to have a lack of housing
- b. Jessica Locher
 - i. Family Promise of Greater Beloit just opened static site shelter
 - ii. Emergency Shelter House of Mercy in Janesville will hopefully be opening back up soon
 - iii. City of Janesville provided money to ECHO to build more shelter
 - iv. City of Beloit is applying to receive vouchers to foster youth independence
- c. Tara Prahul
 - i. Fox Cities – Fully integrated YAB committee – will be fully compensated
 - ii. Outagamie County just provided plan for ARPA money
- d. Cheryl Detrick
 - i. YAB has been added to Youth Service Providers board
 - 1. Last Thur of the month
 - 2. Newcap has gone through 21 million dollars for emergency rental assistance – requesting 33 million more from DECHR to meet all needs

10. Board Chair Report – Strategic Plan Update

- a. Reviewed Worksheet Challenge 2

11. Director Update – Carrie Poser

General Stuff

DEHCR

- Do not have a contract yet for HAP 1 or HAP 2 (started 7/1/22)

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- Today DEHCR opened the public comment period for 2022 Annual Action Plan. The 2022 Annual Action Plan defines how the State will distribute federal grant funds. Deadline is August 5th. Carrie will be sending that out soon.
- Sent an email on Thursday asking for written standards to be sent by 7/14.
 - Carrie sent an email clarifying that our outreach and prevention standards haven't changed, but they still want them submitted again.
 - They also indicated that our ESG RRH standards are insufficient. *ESG cannot be used to pay utility allowances. It can only be used to pay actual costs. So BOS staff are working on language changes & can have them ready for approval at the August Board meeting.
 - Shelter standards - Ryan has a submitted a draft to the Shelter committee. However, no chairs were on the call – as Ed & Dana resigned. Ryan didn't feel comfortable moving forward - meeting with Megan to figure out next steps.
- Lisa sent a letter with our funding ask for coordinated entry support on June 23rd. Received an email with a letter attached from Sue Brown on Friday. No.
 - *We understand that the WIBOSCOC has applied for and received multiple HUD grants to provide supportive services for Coordinated Entry in each of the past four years. In addition, the WIBOSCOC receives an annual Planning grant from HUD. While DEHCR is sympathetic to the costs incurred by the WIBOSCOC associated with its contractual responsibilities to provide Coordinated Entry support to local continua, the amount requested by the WIBOSCOC amounts to 12% of the total ESG administrative funds retained by the State. The State is unable to obtain administrative funds from another source to offset the loss of these funds. Without other resources the State is not able to grant this request.*

Other Items

- Carrie did a post-PIT training on June 23rd and received some positive feedback from non-traditional partners including DCF. Please make sure your PIT workgroups w/in your coalitions are reaching out and sharing this information. The post-PIT count is very important in order to expand coverage.
- We have several qualified applicants for the Grant Specialist position. Interviews are happening – last week and this week. Carrie is hoping to make a decision by the week of the 11th.
- Still working with DHS on several initiatives including the plan amendment that would allow agencies to bill Medicaid for case management; SCHIP project which would fund 2 CM and 2 Housing Navigators in the Balance of State. Back and forth with CMS (Center for Medicaid Services) and then they are scheduling meetings to develop responses.
- Submitted issues and conditions for the SSO CE grant that started 7/1. Should receive a contract soon from HUD.

Monitoring

(1) DEHCR (HAP)

Received a letter from DEHCR on June 20th. There are no findings and 2 concerns.

- Concern #1 – wanted more elaborate response to how the Balance of State is accessible to people with disabilities & accommodations we provide. Also wanted a more elaborate response to a description of trauma-informed practices the Balance of State uses in working with agencies.

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- Concern #2 – client files were insufficient / missing required documentation (14 different client files w/8 projects) *We have submit a plan to DEHCR that explains how we will ensure future compliance. BOS staff are working on it.

(2) HUD (DV RRH)

On June 30th we had the Exit Interview w/HUD following the week long desk monitoring of the DV RRH grant. Overall it went really well. Yes we will have findings. But there was nothing they found that couldn't be fixed. And nothing of concern in terms of our fiscal structure or process. Next step will be to gather some of the documentation from sub-recipients that we already know is need; then we will receive a detail letter of next steps from HUD.

Competition - CoC

CoC Competition has not started. However, it appears we are looking at a mid-July start. Carrie strongly encourages you to be talking specifically to anyone in the community working on permanent housing – this could be tax credits, housing authorities, any other collaborative efforts to bring more housing inventory online. Carrie also strongly encourages you to be talking with health care organizations about services. We will talk a bit more about this with the new NOFO, but it still applies with the regular annual competition.

- The Grant Inventory Worksheet (GIW) was sent out to grantees & reviewed. Carrie sent the completed GIW and changes to HUD on Friday.
- Once the Scoring Tool is approved, Carrie will get that out to folks and posted on the website.

Competition – Unsheltered & Rural

Carrie sent out an email with the NOFO. Last week Carrie attended the HUD webinar on the NOFO & the webinar specifically on the Rural Set-aside.

There is a lot to unpack. Max amounts. Rural coalitions.

This will be a separate Competition that will run alongside the annual Competition. The CoC must submit a collaborative application, review project applications, and rank them. A key part of this is the 15-page (narrative) Plan to Serve Individuals and Families experiencing homelessness with sever service needs. Page 10 of the NOFO.

Projects submitted and awarded are 3-year grants.

There are no planning funds for the Rural Set Aside.

Must also attach:

- Letter of commitment demonstrating the development of new units and new housing opportunities
- Written commitment from health care organizations
- Letter signed by working group comprised of people w/lived experience
- Letter of commitment from PHA(s) serving the CoC – agree to pair stability vouchers (not yet awarded) with CoC supportive services; or create a preference for general admission to HCV using CE.

Unsheltered = category 1 or 4

Rural = category 1, 2, 4

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Eligible activities different than usual for the Rural Set Aside (page 21 NOFO)
Due October 20th. Project apps would be due Sept. 20th.

Rural

Central – Adams, Dodge, Juneau, Sauk
Coulee – Monroe, Crawford, Vernon
East Central – Portage, Marquette, Waupaca, Waushara
Dairyland – Buffalo, Jackson, Trempealeau
Jefferson
Lakeshore – Door, Manitowoc
North Central – Lincoln, Wood
NE – Florence, Marinette, Menomonie, Oconto, Shawano
NWISH – Forest, Langlade, Oneida, Vilas
Northwest – Ashland, Bayfield, Iron, Price
Rural North – Burnett, Clark, Rusk, Sawyer, Taylor, Washburn
Southwest – Grant, Iowa, Lafayette, Richland
West Central – Barron, Dunn, Pepin, Polk
WinnebagoLand – Green Lake

- i. Motion to have Carrie send out info by email made by Millie Rounsville
- ii. Motion Seconded by Megan Mietchen
- iii. Any Discussion
- iv. All in Favor
- v. Motion Passes

YHDP

- We spent a lot of time reviewing and ranking the YHDP project applications. There was over \$8 million dollars in project apps submitted for 3.5 million dollars. We worked in collaboration with the CoC YAB to make some decisions about the projects, including type and structure. Once the projects were notified, there was the submission into ESNAPS. HUD TA, Leigh, and Carrie reviewed each application to ensure it met with the expectations that we had described, was in line with the YHDP plan, and was what the YAB wanted. Besides working through the issues entering into ESNAPS in general.

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Email sent out 7/1/22: All projects are or have submitted through ESNAPS.

List of YHDP submitted projects

Agency	Project Name	Coalitions	Project Type	2 Year Total
Central Wisconsin Community Action Council, Inc.	Next Door – Youth Joint TH/RRH in Central	Central	Joint TH/RRH	\$480,000
Everyone Cooperating to Help Others	YHDP RRH	Rock Walworth	RRH	\$374,888
Hebron House of Hospitality, Inc.	Hebron Youth Housing Program	Waukesha Ozaukee Washington	Joint TH/RRH	\$794,340
House of Hope Green Bay	House of Hope Drop-In Center & Supportive Services for Homeless Youth	Brown	SSO	\$600,000
Institute for Community Alliances	WI BoS ICA HMIS YHDP	17 YHDP coalitions	HMIS	\$100,000
Kenosha Human Development Services Inc.	Project Yellow Door	Kenosha	Joint TH/RRH	\$487,036
Newcap, Inc.	Mobile Outreach & Support Team (MOST)	NE NWISH	SSO	\$566,000
The Salvation Army	YHDP Rural North and West Central	Rural North West Central	Joint TH/RRH	\$798,508
Western Dairyland EOC, Inc.	Housing Assistance Program for Youth (HAPY)	Dairyland + Chippewa County	SSO	\$711,202
WI Balance of State CoC	WIBOSCO YHDP SSO	17 YHDP coalitions	SSO	\$1,601,004
WI Balance of State CoC	WIBOSCO YHDP SSO CE	17 YHDP coalitions	SSO	\$250,000
WI Balance of State CoC	WIBOSCO YHDP Planning Grant FY2022	17 YHDP coalitions	Planning	\$50,000
YWCA of La Crosse	In the KNO (Kinship, Navigation, & Outreach)	Coulee	SSO	\$566,000

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These projects will likely begin 10/1/22. In the next few weeks, each YHDP participating coalition will be receiving a letter of interest form for the Balance of State SSO CE grant and Balance of State SSO grant. We plan to sub-grant those funds to the 17 YHDP participating coalitions. *Stay tuned*

For the CE grant, we will be offering subs 6835 (6500 SS + 335 A).

For the SSO grant, we will be offering subs 44,840 (42,700 SS + 2140 A).

Carrie has been working with DCF about the possibility of securing some administrative match funding for the CoC. Sounds like we have a workaround (because we haven't every applied for DCF funding in the past). Sounds like they have \$37,000 they can contribute (for the initial 3-year grant). While not a lot, it is a start!

Also, we will continue to support local coalitions YABs, identifying work that needs to be started this summer on the Plan, and hosting some stakeholder meetings so we are all on the same page. Local coalitions should be working on their goals and plans they developed and submitting in their local plans as well.

Quarterly Meetings

August Quarterly meeting will be Friday, August 12th.

On Thursday, August 11th we will have Ellie Krug's training from 9-noon & staff from SOAR Fox Cities conducting a training/presentation around Traumatic Brain Injury from 1-4.

12. Committee Reports – Ran out of time – No committee reports this month

13. Other Business

14. Adjourn – Next Meeting August 2, 2022

- a. Motion to adjourn made by Mike Bonertz
- b. Motion Seconded by Dave Eberbach
- c. Any Discussion
- d. All in Favor
- e. Motion Passes

Respectfully submitted, Kristina Bechtel