

WI BOS Board of Director's Meeting

May 3, 2022 1:00 pm
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1. Meeting called to order by Lisa Haen at 1:03PM.
2. Roll Call
 - a. In attendance: Wendy Schneider, Ed Wilson, Tara Prah, Megan Mietchen, Lisa Haen, Michael Ethridge, Chandra Wakefield, Millie Rounsville, Kathleen Fisher, Jessica Locher, Jessica Mudgett, Hannah Conforti, Peter Kilde, Mike Bonertz, David Eberbach, Jill Polifka, Kim Cable, Cheryl Detrick
 - b. Excused Absence: Kristina Bechtel, Michelle Friedrich, Sara Krall, Angela Friend
 - c. Unexcused Absence: Dana Baumgartner, Randall Brown
 - d. BOS Staff: Carrie Poser
3. Approval of the 9/7/2021 and 4/5/2022 Board Meeting Minutes
 - a. Motion made by David Eberbach
 - b. Motion seconded by Kim Cable
 - c. Discussion
 - d. All in favor
 - e. Motion carries
4. Approval of 4/15/22 – 4/25/22 YHDP Proposals Email Vote Minutes
 - a. Motion made by Kim Cable
 - b. Motion seconded by David Eberbach
 - c. Discussion
 - d. All in favor
 - e. Motion carries
5. Approval of 4/21/22 Executive Committee meeting minutes
 - a. Motion made by Jessica Locher
 - b. Motion seconded by Cheryl Detrick
 - c. Discussion
 - d. All in favor
 - e. Motion carries
6. Approval of Brown County Local Coalition Director
 - a. Motion made by Cheryl Detrick
 - b. Motion seconded by Kathleen Fisher

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- c. Discussion
 - d. All in favor
 - e. Motion carries
7. WIBOSCO CE Compliance Policy-EHH
- a. Motion made by Kim Cable
 - b. Motion seconded by Jessica Mudgett
 - c. Discussion
 - d. All in favor
 - e. Motion carries
8. Treasurer's Report – Financial Reports
- a. Motion made by Jessica Locher
 - b. Motion seconded by Wendy Schneider
 - c. Discussion
 - d. All in favor
 - e. Motion carries
9. Board Chair Report – Lisa Haen
- a. Board Evaluation Plan
 - i. Talked as an executive committee and will be moving forward with some changes
 - 1. We will be using cameras during BOD meetings from this point forward
 - 2. Going from annual surveys to monthly evaluation surveys after the BOD meetings
 - 3. Governance – talking to Nominating Committee to discuss some structural changes to make for a smoother onboarding process
10. Director Update – Carrie Poser

Staffing update – Carrie intends on posting the Grant Specialist position in the next few weeks. In addition, she will be posting for the CE System Specialist position by mid-August. Ryan and Carrie will be working on revising and updating the job descriptions for both the CE System Coordinator and Specialist positions.

General Stuff

- DHS
 - Homeless Forum, continuing to be the 4th Monday from 9-10:30. April's was an overview of the State plan to end homelessness and ICA presentation on Data looking back the last couple of years. May 23 will be all about Veterans.

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- The 4 CoC have established contacts with those in DHS that are overseeing different parts of the work that Leah Ramirez had been doing. We met last week for 90 min and will be meeting again this week to continue level setting. There is a lot to “catch up” and education around as these folks are all new to the homeless service system.
- The 4 CoCs presenting at DHS’s Advancing Health Equity during COVID series on April 22nd. As a reminder, these are hosted every Friday from noon-1. If you need the flyer or link, let Carrie know.
- DEHCR
 - Our 2021-22 HAP grant = DEHCR desk monitoring on 5/17
 - HAP 1 funds = \$175,000. Applications were released 4/22, scored. In process of selection. Folks will be notified either way. BOS application is due 5/31.
 - HAP 2 funds = source of ongoing debate with DEHCR regarding what the process would be. Last week we were notified of their intent and the amount awarded to BOS. \$350,000. Milwaukee & Dane each got 100,000 and Racine got 50,000. The RFP was released and is due 5/20. DEHCR required us to produce the instructions, application and rubric before the RFP release to approved it. As outlined in the instructions, requirements include HMIS, CE, PIT, local coalition engagement and CoC mtgs. There is some admin allocated for this – BOS will share with selected projects. So the total amount available for award is \$332,500 annual. Non-renewal. No match. State funding.

This is not an exhaustive list, but potential project designs can include:

- Using supportive services to partner with currently funded tenant based rental assistance (TBRA) projects dedicated to people experiencing homelessness
- Using supportive services to partner with public housing authorities in voucher programs such as Mainstream Vouchers, Move-on Vouchers, or Emergency Housing Vouchers (EHV)
- Using supportive services to provide intensive case management in association with EHH Funded Rapid Re-housing (RRH)
- Using housing payments and supportive services to create a permanent supportive housing (PSH) project focusing on households that do not meet the chronic definition but will without intervention
- Using housing payments and supportive services to create a rapid re-housing (RRH) project for veterans that do not qualify for VA services and therefore cannot access HUD-VASH or SSVF programs
- Using supportive services to partner with agency or partner-owned units in a modified permanent housing project

This funding cannot be used in conjunction with CoC-funded projects.

- Tribal Nations
 - Each Tribe was sent the HAP 2 funding information, as they are eligible entities.
 - Carrie has a meeting set up with the CEO and Assistant at GLITC (Great Lakes Inter-Tribal Council) on Wednesday to talk about HAP, YHDP, and CoC geography.
 - Carrie also sent each tribe information about the CoC geography issue. Our extension ends 5/7 (CoC registration).

Match

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- Board Match Link = report time related to the Board of Directors meetings, workgroups or task forces. Board members can include their specific time on committee work as well.
 - Carrie sent the match link earlier. The 1st quarter is past due. Thank you to everyone that submitted that time. Now, we are in Quarter 2 (April-June). Remember, you can submit monthly or quarterly.
- Committee link = all committee members should be asked to submit their time spent working on committee stuff as match
 - Only CE (69 response) and Veteran Advisory (47 response)
- Coalition link = all coalition members should be asked to submit their time spent on coalition planning and development. This includes competition requests from me, action plan, community planning activities, coalition mtgs, etc.
 - Dairyland (9 responses) and West Central (7 responses)
- Point in Time = there is a separate link for any time spent on the PIT – before (planning), during, or after (debrief, post-PIT count). Only 2 coalitions had nothing submitted for the January PIT: Coulee and Jefferson.
- YHDP link = 1 form for entire BOS to be able to submit time

Other Items

- We were notified that the HUD field office has selected the BOS DV RRH grant to be monitored. The desk monitoring is scheduled for 6/23-30.
- The Point-in-Time and Housing Inventory Chart were submitted on time in HDX (Homeless Data Exchange) as required by HUD on Thursday, April 28th.
- Planning is underway to onboard the 5 new sub-recipients for the DV RRH expansion this summer; along with the 2 new sub-recipients for the SSO CE grant by July 1st.

Meetings/Conferences

- Carrie presented at the 2022 Hunger & Health Summit in Wisconsin Dells on April 26th.
- Carrie is presenting along with WAHRS and the folks from Briar Patch on our YHDP efforts to the Federal HHS folks – including FYSB and Youth Collaboratory staff on May 5th

CoC Competition

On Friday, Carrie received the CoC Scoring Summary for the CoC Collaborative Application and the DV Bonus Project. Sent it out via email to CoC grantees and board members. Carrie will also plan to talk about it next week during the Quarterly meeting.

- We scored 152.75 out of 173. The highest score for any CoC was 168.25.
- The Weighted Mean Score was 155.5. This means if we want a chance at getting Tier 2 projects funded, we needed to have scored that or higher.
- There is work to be done in the CoC Coordination and Engagement section, HMIS (specifically around bed coverage in HMIS), and System Performance.
- In addition, we should focus some effort around coordination with housing and healthcare when looking at new projects. If we are going to encourage non-traditional partners to collaborate and put together a quality proposal, placement of BONUS or New Projects should be considered.

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- Carrie is proposing a listening session for any and all CoC funded agency staff to participate. To hear concerns, ask questions, etc. around the placement of bonus projects on Tier 1 and 2. Including the impact on the CoC, future scoring and funding implications.
- Following that listening session, Carrie would propose a work group that consists of non-CoC housing funded Board members to take the feedback from the listening session, other feedback received through the comment period, and make a recommendation as to where Bonus projects should be placed in the FY22 CoC Competition.
- Carrie will release the CoC Project Scoring Tool after the Quarterly meeting for comments and feedback.

To receive the bonus points in last year's competition, one of the bonus projects that was submitted would have had to be a partnership with healthcare.

Coordination with Housing and Healthcare

To comply with the FY 2021 Appropriations Act, HUD is providing an incentive through bonus points for CoCs to submit at least one new permanent supportive housing or rapid rehousing project that demonstrates coordination between housing providers and healthcare organizations through reallocation or the CoC Bonus. To receive maximum available points, CoCs must submit at least one new PH-PSH or PHRRH project demonstrating coordination with housing providers and healthcare organizations.

A. CoCs may apply for at least one new permanent supportive housing or rapid rehousing project that uses healthcare resources to help individuals and families experiencing homelessness, including:

- direct contributions from a public or private health insurance provider to the project, or
- provision of health care services by a private or public organization tailored to the program participants of the project.

B. Eligibility for the project must be based on HUD CoC Program fair housing requirements and cannot be restricted by the health care service provider.

C. Though your CoC may submit several new projects meeting these criteria, the NOFO states CoC's will receive full points by demonstrating that they have applied for at least one permanent supportive housing or rapid rehousing project that utilizes healthcare resources not funded through the CoC or ESG Programs.

CoCs must demonstrate through a written commitment from a health care organization that the value of assistance being provided is at least: (i) in the case of a substance abuse treatment or recovery provider, it will provide access to treatment or recovery services for all program participants who qualify and choose those services; or (ii) an amount that is equivalent to 25 percent of the funding being requested for the project will be covered by the healthcare organization.

Acceptable forms of commitment are formal written agreements and must include:

value of the commitment, and dates the healthcare resources will be provided.

In-kind resources must be valued at the local rates consistent with the amount paid for services not supported by grant funds. CoCs can receive less than full points for demonstrating commitments less than the threshold described above.

YHDP

A. Meetings

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- Workgroup meetings are temporarily suspended. Will host a debriefing call in June and sketch out our summer work plan. There is a lot of do in order to start YHDP projects in October.
- The leadership team continues to meet weekly (CoC staff, TA, True Colors, ICA, and WAHRS).

B. Youth

- Working through the process of reimbursement.
- CoC-wide YAB has been meeting. Hope to grow the membership to include at least one rep from each local YAB.
- Still have some coalitions that haven't submitted the paperwork so their youth can be compensated.
- Compensation will continue through 9/30 for local; ongoing for CoC-wide YAB. We are looking at other ways to support the CoC-wide YAB = technology, supplies, conferences, trainings, and some BOS gear.
- They have approved the SSO for System Navigation and the 2nd Planning Grant. The 2nd planning grant would allow for us to continue to support local coalition YAB through next June (6/30/23).

D. CCP

- We received local CCP from 12 groups. Brown, Central, Coulee, Kenosha, Northwest, Rock Walworth, WinnebagoLand, and Dairyland-Chippewa, North Central/East Central, Northeast/NWISH, Ozaukee-Waukesha-Washington, and Rural North-West Central.
- Still waiting on DPI letter of support.
- Released RFP phase 1 on 4/15. Released RFP Phase 2 (YAB specific) on 4/29. All parts due 5/23. Announcement of new projects will be 6/6. Must be in ESNAPS by 7/1. This includes the SSO System Navigation and the 2nd Planning Grant.
- Finalizing CCP. Carrie is finishing up Governance and Data. Leigh is finalizing Goals and New Project section.

Quarterly Meetings

Finalized the agenda for Friday, May 13th.

In August – we will have our Quarterly meeting on Friday, August 12th. We have rescheduled Ellie Krug's training on Transgender and Other"ness" for Thursday, August 11 (due to poor registration) from 9-noon. Carrie has sent out more information about the training itself and the website for more information.

In the afternoon, 1-4, staff from Soar Fox Cities will be conducting a training/presentation around Traumatic Brain Injury.

- Join national speaker, transgender writer and "human inclusionist," Ellen "Ellie" Krug as she conducts her highly valued human inclusivity training, Gray Area Thinking. This training will provide an easy-to-understand toolset on how to be more welcoming of anyone who is "Other" in our society. Registration is currently open via Eventbrite on our website. To make sure to save the time in your calendar, the training will be virtual on **Thursday, August 11th from 9:00-noon. *sent info for Eventbrite = \$60/person, more than 3 will be \$50.**

Other Trainings

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- Alonzo Kelly over three 2 hour sessions in late May/early June. Registration is currently open via Eventbrite on our website. More information will be available soon including name and description of each session. To make sure to save the time in your calendar, the virtual training dates & times will be: ***sent info for Eventbrite = \$30 members/\$40 non-members per session**
 - Tuesday, May 31 10:30-12:30
 - Tuesday, June 7 10:30-12:30
 - Tuesday, June 14 10:30-12:30

11. Committee Reports (Time permitting)

- a. System Performance Network – Dave and Randall
 - i. Met two weeks ago – small group – having conversations about transitions with new reporting tool and how to get it out to local coalitions
- b. Coordinated Entry – Wendy and Hannah
 - i. Evaluation team – In person strategy process guided by a professional to evaluation the CE system
 - ii. Assessment and Prioritization – Working on a new tool to replace VI-SPDAT – working with ICA staff
 - iii. Reviewing charter to update it
 - iv. Implementation team reviewing afterhours plan
 - v. Other systems of care needs a chair in order to get going
 - vi. Youth program also needs a chair – would like youth to be involved
 - vii. DV – very active in working with clients and CE list to make sure they are being protected – working on functionality of reopening enrollment
- c. Discharge Planning – Kristina and Chandra
 - i. Toolkit was sent out to local coalitions
 - ii. Working on a follow-up survey
 - iii. Guest speaker – individual on sex offender registry to share knowledge
- d. Emergency Shelter – Ed and Dana – no report
- e. Veteran Advisory Board – Angela – no report
- f. Gaps and Needs – Michelle and Sara – no report
- g. Public Awareness – Jessica and Michael
 - i. Have not met since last update – working on getting synopsis for two message board platforms
- h. Fiscal and Audit – Kathleen and Millie
 - i. Audit team conducted audits last week – reporting to board on June 7th
- i. Nominating Committee – Mike and Tara
 - i. Kristina Bechtel is resigning from the board – Secretary position needs to be filled – Mike will be sending out an email to the membership to request nominations
- j. Diversity, Equity, and Inclusion Committee – Kim

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- i. DEI committee continues to work on the survey to send out to local coalitions
- ii. Set dates for challenge #1
- k. Lived Experience Committee – Cheryl
 - i. Has not been successful in connecting with Randall to set up structure for committee

12. Other Business

- a. HMIS Advisory Board met in May and they reviewed and made changes to governance documents – will need BOS board to vote on during June 7th board meeting
 - i. Increase in HMIS user fee to \$75
- b. Carrie needs reviewers for YDHP project and HAP II scoring

13. Adjourn

- a. Motion made by Kathleen Fisher
- b. Motion seconded by Jessica Mudgett
- c. Discussion
- d. All in favor
- e. Motion carries

14. Next Meeting June 7, 2022

Respectfully submitted by Kristina Bechtel