

WI BOS Board of Director's Meeting

March 1, 2022 1:00 pm
GoTo Meeting Webinar



1. Meeting called to order by Lisa Haen at 1:03PM
2. Roll Call
 - a. In attendance: Wendy Schneider, Kristina Bechtel, Keith Jonathan, Ed Wilson, Tara Prah, Mega Mietchen, Lisa Haen, Michael Ethridge, Chandra Wakefield, Cheryl Detrick, Millie Rounsville, Kathleen Fisher, Jessica Locher, Jessica Mudgett [1:48PM], Michelle Friedrich, Peter Kilde, Michael Bonertz, Sara Krall [2:02PM], David Eberbach, Randall Brown [1:30PM], Angela Friend
 - b. BOS Staff: Carrie Poser
 - c. Excused Absence: Hannah Conforti, Dana Baumgartner, Kim Cable
 - d. Absent: Sara Williams
3. Approval of 2/1/2022 Board meeting minutes
 - a. Motion made by Dave Eberbach
 - b. Motion seconded by Wendy Schneider
 - c. No Discussion
 - d. All in favor
 - e. Motion passes

Approval of Email Vote Minutes WAHRS Proposal

 - f. Motion made by Millie Rounsville
 - g. Motion seconded by Cheryl Detrick
 - h. No Discussion
 - i. All in favor
 - j. Motion passes
4. Treasurer's Report – Financial Reports
 - a. Reviewed the Profit and Losses for Balance of State
 - b. Financial Services for Family Promise not included in spreadsheet – will be included in final statement
 - c. Reviewed Balance Sheet

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d. Approval of Financial Report pending addition of Financial Services for Family Promise

- i. Motion made by Keith Jonathan
- ii. Motion seconded by Michael Ethridge
- iii. No Discussion
- iv. All in favor
- v. Motion passes

5. Approval of West Central Local Coalition Director

a. Application - Peter Kilde

- i. Motion to approve Peter Kilde's appointment as BOS Board member made by Michael Bonertz
- ii. Motion seconded by Cheryl Detrick
- iii. No Discussion
- iv. All in favor
- v. Motion passes

6. Resolution to Create a Lived Experience Committee

a. Introduction and explanation of Resolution provided by Cheryl Detrick

- i. Motion to approve Resolution to Create a Lived Experience Committee made by Cheryl Detrick
- ii. Motion seconded by Michael Bonertz
- iii. Discussion
 1. Discussion regarding if this be an eligible expense of the planning grant - Carrie in discussion with HUD to write in planning grant to make eligible expense
 2. Issue with certain wording of the resolution – Lisa Haen entertained suggestions for alternative wording
 3. Need to specify in committee charter to determine how many will be allowed to apply for committee

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4. Discussion regarding who will be eligible to receive compensation – only those on the committee with lived experience will be eligible for compensation

- iv. All in favor
- v. Motion passes

7. Discharge Planning Toolkit

- a. Motion to approve Discharge Planning Toolkit made by Kathleen Fisher
- b. Motion seconded by Wendy Schneider
- c. No Discussion
- d. All in favor
- e. Motion passes

8. Coalition Updates – (please be prepared to discuss needs, impact, challenges, struggles for your coalition)

- a. Brown – Sara Williams – Not present
- b. Central – Wendy Schneider – Seeing a lot of motel vouchers being utilized – continuing to struggle with finding landlords being willing to provide units – Getting a lot of WERA funding – working on YHDP
- c. Coulee – Kristina Bechtel – Shelters are at capacity – funding for Econolodge is done at the end of March – City of La Crosse is working on plans to provide shelter to folks currently in Econolodge after March – considering building pallet homes – City Council just approved funding to purchase hotel to provide permanent housing – COVID numbers seem to be decreasing but are remaining vigilant in taking precautions and ensuring the distribution of PPE – working hard on YHDP CCP
- d. Dairyland – Keith Jonathan – Working on YHDP – finalizing numbers for the PIT – Working through Action Plan process which is due on April 13th – working on having trainings for membership every meeting – new DEI coordinator – Sojourner House working on their expansion
- e. E. Central – Ed Wilson – Seeing more requests for motel vouchers – all shelters are open and have increased their capacity from 50% to 75% - expecting to go to 100% at the end of the month when their warming shelter closes – new Chair for CoC, Andrew Wilson – Preparing for PIT July and creating awareness in community.
- f. Fox Cities – Tara Prahll – Outagamie County is facilitating a task force for ARPA dollars and how it can be effectively utilized – Looking to increase youth participation (youth needs committee has been formed) – Currently working on clearing up PIT data
- g. Jefferson – Megan Mietchen – A lot of asks for motel vouchers – progressive engagement model – working on YHDP, rebuilding the Jefferson coalition – New projects (Wisconsin mortgage assistance programs, new grant for COVID vaccinations for folks experiencing homelessness)
- h. Kenosha – Lisa Haen – YHDP is going very well - finalizing PIT numbers – significant number of people searching for housing which is providing challenging – referring people for the WHEDA vouchers – struggling with staffing two COC projects

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- i. Lakeshore – Michael Ethridge – Experiencing more of a spike in the last year and a half of chronic homelessness in the area – looking for a restructuring of their coalition to better meet the needs of their homeless community – looking to reestablish necessary and vital relationships with agencies
 - j. North Central – Chandra Wakefield – Motel vouchers are in demand – seeing a lot of chronic homeless request motel vouchers – struggling to find affordable housing or landlords willing to rent – shelters are not at capacity – flooded with WERA requests – not able to keep up with client needs
 - k. Northeast – Cheryl Detrick – Focusing on YHDP, merging with NWISH – Northeast has a good YAB structure but struggling with CCP, NWISH has no YAB but CCP is going well – Requests for motel vouchers has gone down recently – working with other counties to set aside money for permanent and affordable housing
 - l. Northwest – Millie Rounsville – Working on YHDP – providing motel vouchers – struggling with lack of housing and lack of staff – shelter for families in rural counties are up and running – transitional living program is being developed – working with police department to follow up on unsheltered folks – Housing Authority has 25 FYI vouchers that they have not filled, working with them to utilize vouchers
 - m. NWISH – No board member
 - n. Ozaukee – Kathleen Fisher – Still utilizing motel vouchers for shelter – still working on new shelter, hoping to be open by Fall - working on YHDP with Waukesha
 - o. Rock Walworth – Jessica Locher – Working on YHDP – YAB board has been meeting – Stakeholders are also meeting – finalizing PIT numbers, difficult getting non HMIS agencies to provide numbers – working on Action Plan #3 – struggling with staffing agencies/shelters – 388 folks experiencing homelessness – still have plenty of PPE available
 - p. Rural North – Jessica Mudgett – Opening doors to new shelter in April or May – Out of RRH funds in coalition – not enough affordable housing
 - q. Southwest – Michelle Friedrich – Upswing in WERA fund requests – very short staffed – trying to hire at least 2 more folks – a lot of staff in and out with COVID – a lot of inquiries about motel EHH vouchers – working on rehousing refugees from Afghanistan
 - r. Washington – Hannah Conforti – Not present
 - s. Waukesha – Kathleen Fisher – All shelters are full, overflow is also full – continues to work on communication with different agencies, working on YHDP with Ozaukee
 - t. West Central – Peter Kilde – A lot of staff turnovers so having staffing issues – working on getting more participation from other agencies in other counties – West CAP completed a 50 unit building to provide housing to folks
 - u. Winnebago land – Mike Bonertz – have a lot of folks experiencing homelessness without any landlords willing to work with them to provide housing – homeless shelter in Fond du Lac and Warming Shelter in Oshkosh having difficulties – Warming shelter is looking for a new home but struggling with community members being accepting of the proposed new shelter site, Vincent St. DePaul building a new homeless shelter – COVID numbers appear to be decreasing in Winnebago land area.
9. Board Chair Report – Lisa Haen
- a. Website Update
 - i. Kristina Bechtel and Lisa Haen were trained on Weebly website to learn how to upload documents and make simple changes to website where needed

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- ii. If anyone sees any changes or updates that need to be made, you can email Lisa or Kristina to make changes
- b. Board Survey Update
 - i. Survey links were closed as of yesterday, February 28th 2022
 - ii. Board eval – 17 people responded
 - iii. Personal Board Membership eval – 14 people responded
 - iv. Lisa will take results to Executive Committee to put results together to share with board

10. Director Update – Carrie Poser

Staffing update –

- Last week, Brent resigned his position. Carrie met with staff and discussed their options. Given the time crunch they are in to submit the CCP, Carrie believes it would be best to move forward as is – with Leigh as the project manager. Meredith will take over sub-recipient monitoring again for the time being. They will reevaluate their plan in June.

General Stuff

- DHS
 - Homeless Forum, continuing to be the 4th Monday from 9-10:30. NEW link starting in March. Rotating topics. Will start with COVID update and ability to ask questions/provide feedback.
 - Registration is now available for a 3-part series: Dr. Leslie Ross from UCLA “Taking Care of Yourself as You care of Others: Sustaining Workplace Wellness.” Free. Virtual. April 5, 12, 19 from 10:00-11:30 am.
 - N95 masks available; 5,000 per pallet, 20 boxes on a pallet, 200 masks in a box; need a loading dock & ability to unload. If you community needs this, let me know.
 - DCF – Area Coordinators = Mental Health/Substance Abuse
- Interagency Council
 - Yesterday the Governor’s office released the Statewide Plan to End Homelessness (that was approved 12/8 by the Council)
 - Participated in IAC workgroup meetings (this morning) = good conversation about next steps, length conversation about what the guiding principles mean & the next Council meeting is in a few weeks.
- ESFP Set-Aside Board (1/27) – Carrie submitted a proposal to use PIT data to determine additional funding
- The Outreach workgroup and the Coordinated Entry committee have approved the attached Outreach Standards. Please take some time to review and provide feedback to wiboscoc@gmail.com by **Friday, March 11th**.
- Action Plans - As a reminder, the progress report for Action Plan 3 will be due **May 13th**. Your coalition’s Action Plan 4 will be due **May 31st**. Working on these issues helps strength your coalition, addresses needs of the people experiencing homelessness, and furthers the objectives required by HUD and supported by the CoC.
- They are collecting information on Victim service Provider data platforms. There is a link to a brief survey - <https://forms.gle/6hnV38L7eUXHQj9j6> It does not matter if you receive CoC, ESG, or no state/federal funds. They are just looking for your thoughts. Please take a few moments by **Friday, March 11th**.

Point-in-Time

- Deadlines:
 - Post-PIT survey – completed by **2/25**

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- Match for the planning, actual count, and post-PIT count activities – submitted by **3/4**
- 1st Round of Error Corrections – due **3/11**
- After Hour Letters – due **3/18**
- Looking at April, Carrie will be conducting another one specifically on the Post-PIT service Based count. This training will be aimed at those agencies that can and should be supporting the overnight count by conducting surveys of people encountered from Thursday morning at 6 am until the following Wed at 5.
- Prelim unsheltered numbers are better than July (400), but not back to “normal” <100. The current estimate is 150. Still working on the review process.

Trainings

- Join national speaker, transgender writer and “human inclusionist,” Ellen “Ellie” Krug as she conducts her highly valued human inclusivity training, Gray Area Thinking. This training will provide an easy-to-understand toolset on how to be more welcoming of anyone who is “Other” in our society. Registration will be available soon through Eventbrite. I have attached additional information provided by Ms. Krug including a picture and bio. To make sure to save the time in your calendar, the training will be virtual on **Thursday, May 12th from 9:00-noon**. *sent info for Eventbrite = \$60/person, more than 3 will be \$50.
- Second, we will have an opportunity to hear from Alonzo Kelly over three 2 hour sessions in late May/early June. Registration will be available soon through Eventbrite More information will be available soon including name and description of each session. To make sure to save the time in your calendar, the virtual training dates & times will be: *sent info for Eventbrite = \$30 members/\$40 non-members per session
 - **Tuesday, May 31 10:30-12:30**
 - **Tuesday, June 7 10:30-12:30**
 - **Tuesday, June 14 10:30-12:30**

Match

- Board Match Link = report time related to the Board of Directors meetings, workgroups or task forces. Board members can include their specific time on committee work as well.
 - Carrie sent the match link earlier. Please start reporting quarter 1 time (Jan – March 31). You can do this monthly or quarterly.
- Committee link = all committee members should be asked to submit their time spent working on committee stuff as match
- Coalition link = all coalition members should be asked to submit their time spent on coalition planning and development. This includes competition requests from me, action plan, community planning activities, coalition mtgs, etc.
- Point in Time = there is a separate link for any time spent on the PIT – before (planning), during, or after (debrief, post-PIT count)

Balance of State Meeting

- Feb – survey is out, materials posted on website including the recording
- May – working on agenda; some interest from TBI group from Fox Cities to present. And Lu Scheer from ADVOCAP has a couple of interesting initiatives happening and Carrie asked if she would be willing to share it with everyone. Carrie’s staff will be reaching out to add a few more folks to the list to share some different types of things that are happening – coming together to find solutions to community problems.

Other Meetings/Conferences

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- Carrie attended the NAEH virtual conference on Unsheltered Homelessness Feb. 16-18.
- Carrie attended the Implicit Bias conference put on by Prevea but several of our CoC partners participated.
- Carrie presented at the CSH-WHEDA supportive housing institute on 2/23 with Torrie (Dane).
- Coming up: attending the National Network for Youth conference March 2-3 (virtual). & the National Low Income Housing Coalition virtual Housing Policy Forum March 22-23

YHDP Grant Update

Of the 19 coalitions we included when we submitted the application last summer, there have been some changes.

- Unsure of the status of East Central or Washington as this point.
- West Central will not be part of the plan as a coalition. Rather, Chippewa County will be part of the Dairyland process. The other 6 counties in West Central will be included with Rural North instead.

A. Meetings

- Workgroup Meetings – these are scheduled weekly on Tuesdays from 10-noon. If you are part of YHDP at the local level, it is expected that you participate in each meeting. This is where work is being done on your actual local coalition plans. Each are recorded as well.
- HUD TA meetings – weekly with HUD TA, True Colors, BOS staff, and now Jolie (WAHRS)
- Round 4/5 meetings – HUD TA monthly mtg & a National Center for Homeless Education monthly mtg
- Staff meetings – now weekly to specifically work on YHDP planning

B. Contracts

- Contract with WAHRS – we extended this contract until May 31st or when the CCP is submitted
- Sub-contract for planning funds to coalitions have gone out, as they are returned Carrie is signing them.

C. Youth

- Focus on local/regional youth action groups & the expectations and requirements that go along with that
- selection of folks to represent those local/regional youth action groups to participate in the CoC-wide YAB
- coalitions must have a local/regional functioning youth action group to be eligible to apply for funding

D. CCP

- Received the extension from HUD until 5/31.
- Plan to create a CoC-focused with an appendix that allows local coalitions to identify specific needs, gaps, and plans
- Leigh and Carrie have started gathering information and began writing the BOS CCP
- Draft Mission and Vision Statement

HAP Grant

Has not been released yet. DEHCR mentioned in a different meeting this morning that they are looking at mid-March; will have to conduct an email vote to conduct the process in a same or similar manner as before. Carrie will also need narrative reviewers.

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Local Coalition Feedback Needed

- Carrie needs feedback on:
 - (1) Non-medical Transportation = Carrie sits on the Non-Medical Transportation Advisory Council, they are actively seeking feedback on the new provider of services. Carrie has continued to hear negative things from a few folks, but would like to see how wide spread the issues are.
 - (2) Substance & mental health access, barriers, services = Carrie met with some folks from DHS regarding these issues. They are interested in getting feedback directly at the local coalition level. However, they also are seeking some information to see if there is a regional/local issue vs. statewide issue. Carrie is working with her staff to have some folks attend some of the local coalition meetings to have a discussion on this topic. Carrie's impression is that they are not aware of the additional barriers placed on people that are homeless as they attempt to access these services.
 - (3) training needs = what kind of training topics are people look for from the CoC?

Carrie plans to create a survey & need your specific support w/in your coalition to make sure it is dispersed and completed.

11. Committee Reports – No reports given due to time constraints

- a. System Performance Network – Dave and Randall
- b. Coordinated Entry – Wendy and Hannah
- c. Discharge Planning – Kristina and Chandra
- d. Emergency Shelter – Ed and Dana
- e. Veteran Advisory Board – Angela and Keith
- f. Gaps and Needs – Michelle and Sara
- g. Public Awareness – Jessica and Michael
- h. Fiscal and Audit – Kathleen and Millie
- i. Nominating Committee – Mike and Tara
- j. Diversity, Equity, and Inclusion Committee - Kim

12. Adjourn

- a. Motion to adjourn meeting made by David Eberbach
- b. Motion seconded by Kathleen Fisher
- c. No Discussion
- d. All in favor
- e. Motion passes

Respectfully submitted by Kristina Bechtel, Secretary

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