

WI BOS Board of Director's Meeting

February 1, 2022 1:00 pm
GoTo Meeting Webinar



1. Call to Order – Meeting called to order by Lisa Haen at 1:04PM

Members Present: Sara Williams [2:10PM], Wendy Schneider, Kristina Bechtel, Ed Wilson, Tara Prah [2:11PM], Megan Mietchen, Lisa Haen, Michael Ethridge, Cheryl Detrick [1:31PM], Millie Rounsville, Kathleen Fisher, Jessica Locher, Jessica Mudgett, Michelle Friedrich, Hannah Conforti, Mike Bonertz, Sara Krall, Dave Eberbach [1:36PM], Kim Cable, Angela Friend

Members Excused: Dana Baumgartner

Members Unexcused: Keith Johnathan, Jessica Neumann, Jill Garfield, Randall Brown

Staff Present: Carrie Poser

2. Approval of Board Meeting Minutes from 9/7/21, 10/5/21, 11/2/21, 12/7/21, 1/4/22

Motion made by Kim Cable

Motion seconded by Michelle Friedrich

No discussion

All in favor

Motion carries

Approval of Executive Meeting Minutes from 11/18/21 and 1/20/22

Motion made by Ed Wilson

Motion seconded by Jessica Mudgett

No discussion

All in favor

Motion carries

Treasurer's Report – Financial Reports – No report to give this month

Coalition Updates as it pertains to COVID needs, impact, challenges, struggles for your coalition

Brown – board member not present

Central - Wendy Schneider – Shelters are not at full capacity due to COVID, some outbreak among Baraboo shelter – utilizing motel vouchers – administering a lot of WERA vouchers

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Coulee - Kristina Bechtel – shelter not at full capacity due to COVID19 – new shelter, Karuna Lodge housing 93 individuals and 12 families – COVID outbreak in all shelters – everyone vaccinated who wants to be – no need for PPE at this time – Coulee providing WERA and motel vouchers – Found 6 or 7 individuals during PIT – Outreach team trying to get folks on the street into shelters if they're willing

Dairyland – board member not present

E. Central - Ed Wilson – Shelters not at full capacity due to COVID – struggling with staff shortage - utilizing motels more which is proving to be a strain on finances – good for PPE's right now

Fox Cities – board member not present

Jefferson – Megan Mietchen – doing motel vouchers within Jefferson County, pulling from CE list but rooms are filling up fast

Kenosha – Lisa Haen – No recent outbreaks in shelters – some outbreak a few months ago and moved those with COVID into motels – testing sites are popping up all over – PPE is being distributed throughout community

Lakeshore – Michael Ethridge – Not enough units to house homeless individuals and families – hotel vouchers have been put to good use – after hours plan being met with resistance by city police being too selective as to who they will put into hotel rooms

North Central – Chandra Wakefield – Shelters are full – relying on motels to house COVID positive – utilizing WERA – good on PPE – staff shortage of 50% due to COVID

North East – Cheryl Detrick – Motel vouchers are being utilized because of a lack of shelters – one shelter in the process of being built – Difficulty finding housing – COVID numbers are increasing – hotel rooms are available again due to GB Packers losing playoffs

Northwest – Millie Rounsville – All three warming shelters are open to anyone – hotel vouchers are being utilized in three counties – purchased hotel in Ashland – working on getting additional hotels to agree to take in folks – Duluth having several fires due to homeless individuals seeking shelters, gathering a lot of press as a result – Encampment – 12 – 20 people being allowed to keep shelters up – local enforcement offering Carbon Monoxide training – struggling with shelter staff, running on a skeleton crew – WERA still up and running well

NWISH – no board member

Ozaukee – Kathleen Fisher – still utilizing 10 hotel rooms – breaking ground on the new noncongregant shelter and hoping to get open in fall – good on PPE

Rock Walworth – Jessica Locher – very little housing and employment available in area – received extra funding for motel vouchers – only found 2 people during PIT – No need for PPE

Rural North – Jessica Mudgett – Duana is stepping down from running Rural North coalition – looking for replacement – No COVID update to give – shelter is not up and running yet – out of RRH funds – utilizing TBRA funds and Motel vouchers –

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Southwest – Michelle Friedrich – Not enough housing to get into – getting Afghanistan refugees that they need to find housing for – COVID outbreak among homeless community, doing their best to isolate them – staff shortage due to COVID19 – still doing a lot of motel vouchers

Washington – Hannah Conforti – Both shelter programs have been COVID free and are at full capacity – some outbreak among staff – issuing a lot of motel vouchers – lack of housing in community making it difficult to utilize RRH funds

Waukesha – Kathleen Fisher – shelter has reduced capacity due to COVID and all shelters have had COVID outbreak – folks being moved to motels – overflow opening next week to take burden off shelters – finding housing has been difficult due to landlords not renting to homeless

W. Central – board member not present

Winnebagoland – Mike Bonertz – Housing situation is stressed – more people in need than housing is available -No additional information regarding COVID19

Angela Friend – Dairyland shelters not at full capacity – offering vaccines to everyone – good on PPE

Dave (ICA) more cases among staff in the last few weeks than the last year and a half – still allowing staff to travel but all of staff has been vaccinated and boosted

6. Board Chair Report – Lisa Haen

- Resolution to Create a Lived Experience Committee – research conducted by the Lived Experience Task Force showed that we would be unable to move forward with compensation for persons with lived experience who are on the board – working on creating a resolution to offset this – creation of Lived Experience Committee – Cheryl will chair, Randall Brown will be the voice of the committee – board needs to review resolution before voting on – will have resolution before March meeting to review and will vote on in March. Will also work on a Lived Experience Compensation Policy that will mirror the Youth Compensation Policy that the board recently approved.
- Strategic Plan Update – reached out to DEI committee to ask them to review strategic plan worksheet Challenge 1 and provide us with target dates to get items of the strategic plan completed. The Executive Committee reviewed worksheet challenge 2 and established dates for completing the strategies.

7. Director Update – Carrie Poser

General Stuff

- DHS
 - Leah left – several people are stepping in to finish out the initiatives she started:
 - Data integration between Medicaid and HMIS (Jan 2021-present), 1st was done in a few weeks ago. Now it will be an automated process (ICA to DHS each month).
 - Medicaid benefit – state plan amendment (likely a June submission) – working on setting rates
 - Grant program – CM/HV for families (RFP in Feb) waiting on leadership approval
 - Opioid Settlement funds – recovering housing (partnership with DOA); stay tuned for webinar/virtual meeting to learn more, address questions, etc.

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- Medicaid health plans (14) are contractually required to assign someone as a liaison to the homeless system starting 2022
- Homeless Forum, continuing to be the 4th Monday from 9-10:30. Same link. Rotating topics. Will start with COVID update and ability to ask questions/provide feedback.
- Planning virtual - Psychological Recovery Training: 10-11:30, March 15, 22, 29
- N95 masks available; 5,000 per pallet, 20 boxes on a pallet, 200 masks in a box; need a loading dock & ability to unload. If your community needs this, let me know.
- Interagency Council
 - Dec. 8th, the Council approved the new Statewide Plan to End Homelessness
 - Participated in IAC workgroup meetings (12/2, 1/25); Council (12/8)
- ALICE Research Advisory Council – Participated in the sub-group on Children (12/3, 1/27)
 - ALICE is an acronym = Asset Limited Income Constrained Employed = a new way of defining and understanding the struggles of households that earn above the Federal Poverty Level, but not enough to afford a bare-bones household budget.
 - Carrie is a member of the Research Advisory Committee
- ESFP Set-Aside Board (1/27) – making decision about how allocation will work for the additional APRA funds & next round of phase funding. Voted to hold back 10% of the ARPA funds plus any declined funds and use Homeless data to help determine where those funds will go.
- Coalitions = BOS staff will be updating the “Find Services” section of the website with current information regarding points of contact, services, updated coalition governance documents, and after hour plans.

Point-in-Time

- We did conduct 3 webinars in January on the PIT.
 - Planning (Carrie, Ryan, and an SSO) = conducted and recorded on 1/13
 - Report Running and Data Clean up (ICA) = conducted and recorded on 1/11
 - Putting it all together (Carrie & Leigh) = conducted and recorded on 1/19
- **For January PIT, deadlines:**
 - 1st deadline for data completion = 2/18
 - Post-PIT survey = 2/25
 - Match = 3/4
- Looking at March/April, Carrie will be conducting another one specifically on the Post-PIT service Based count. This training will be aimed at those agencies that can and should be supporting the overnight count by conducting surveys of people encountered from Thursday morning at 6 am until the following Wed at 5.

Trainings

- Diverse & Resilient – Jan. 6 & 20, Feb 2 & 16 (9-11 am). No recording. 4 session registration fee of \$50/person. Or \$20/person per session.
- **Session 3: Trans Needs Assessment: Case Examples Feb. 2nd 9-11 am**
 - Provide overview of the Trans Needs Assessment Project
 - Review qualitative and quantitative data specific to social determinants of health for Trans people
 - Review concrete examples of harm with proposed solutions from the Trans community

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Session 4: Inclusive Workplace Best Practices Feb. 16th 9-11 am

- Review data regarding the experiences of LGBTQ+ people in the workplace
- Review policy level best practices for minimizing workplace harm
- Identify basic steps for supporting the creation of safe, affirming environments and experiences for LGBTQ+ people at work

Match

- We have finished the match for 2021 CoC Planning Grant.
- However, in looking through what was submitted we have made some changes. There are several links that you need to be aware of.
 - Board link = report time related to the Board of Directors meetings, workgroups or task forces. Board members can include their specific time on committee work as well.
 - Carrie will be sending you the link again. Please start reporting quarter 1 time (Jan – March 31). You can do this monthly or quarterly.
 - Committee link = all committee members should be asked to submit their time spent working on committee stuff as match
 - Coalition link = all coalition members should be asked to submit their time spent on coalition planning and development. This includes competition requests from me, action plan, community planning activities, coalition mtgs, etc.
 - Point in Time = there is a separate link for any time spent on the PIT – before (planning), during, or after (debrief, post-PIT count)
- The match obligation for the CoC Planning grant for 2022 is now \$81,283.

Grants

- Submitted APR DV RRH APR (12/22); returned \$32,942.98 (mostly rental assistance)
- CoC Planning Grant APR due 3/31;

- Reviewed Grant Progress Report

YHDP Grant Update

1st – we hired Brent Gust as the Project Coordinator. He started a couple of weeks ago. You will likely see him attending coalition meetings and YHDP-related meetings.

Of the 19 coalitions we included when we submitted the application last summer, we have had some changes.

- As of right now, Washington and North Central are backing out. We are trying to help find other partners to cover the area or work with the agencies there to keep them in the plan.
- West Central will not be part of the plan as a coalition. Rather, Chippewa County will be part of the Dairyland process. The other 6 counties in West Central will be included with Rural North instead.

Meetings

- Workgroup Meetings (12/7, 1/25) & now will be weekly starting 2/8 through April.
- HUD TA meetings – weekly with HUD TA, True Colors, my staff, and now Jolie (WAHRS)
- Round 4/5 meetings – HUD TA monthly mtg & a National Center for Homeless Education monthly mtg
- Staff meetings – now weekly to specifically work on YHDP planning

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Contracts

- Contract with WAHRS – Request to extend the contract from April 15th to May 31st or when the CCP is submitted. The contract that board members approved via email vote in January has not been signed yet. Members were asked for direction with this contract amendment request. Carrie provided members with the exact language that would be changed in the contract.
 - Motion to approve the contract changes made by Kathleen Fisher
 - Second made by Kim Cable
 - No further discussion
 - All in favor
 - Motion Carries
- Sub-contract for planning funds to coalitions (in final revision)

Youth

- Focus on local/regional youth action groups & the expectations and requirements that go along with that
- selection of folks to represent those local/regional youth action groups to participate in the CoC-wide YAB
- coalitions must have a local/regional functioning youth action group in order to be eligible to apply for funding

CCP

- Plan to create a CoC-focused with an appendix that allows local coalitions to identify specific needs, gaps, and plans
- Leigh and Carrie have started gathering information and I have put some words on a page
- We are going to write to HUD for an extension (until May) to submit

February Meeting

- Reviewed draft of agenda for February BOS quarterly meeting

8. Committee Reports (Time permitting)

System Performance Network

Dave Eberbach – nothing to report as they did not meet in January – will be meeting in February – Dave will be utilizing BOS committee time to recruit new members

Coordinated Entry

Wendy Schneider – Met in January

Prevention team had COVID provisions that would expire January 31st

VISPDAT team – continuing to review VISPDAT

Next meeting is February 21

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Discharge Planning – There were not any comments to the Discharge Planning Toolkit that was sent to the membership. The Toolkit will be sent out again to Board members prior to the March meeting for a review and approval.

Youth Service Providers

Carrie Poser - Group has been merged into BOS Workgroup that meets on Tuesdays

Youth Service Providers committee will be ended and replaced with YAB

Jill or youth member will provide future updates

Emergency Shelter

Ed Wilson – Close to providing emergency shelter standards to board as well as a motel voucher standards

Meetings are very productive

Veteran Advisory Board

Angela Friend – Met in December

Was successful in finding members to take over Chair and Co-Chair roles for the Bi-Name List Workgroup

Will meet again in February and are working on sub-group meetings

Next meeting is scheduled for February 16th

Gaps and Needs

Michelle Fredrich – compiled results from survey and are working on creating presentation that they will give at quarterly meeting

Sarah will send out results to local coalitions so they can review as it pertains to their areas

Public Awareness

Michael Ethridge – did not meet this month, meeting February 22nd at 1PM

Fiscal and Audit

Kathleen Fisher – no report to give – working on getting the committee together in February

Nominating Committee

Mike Bonertz – committee has not met for a while

Board is mostly full; only one board seat needs to be filled (NWISH)

Committee will meet to discuss getting this filled

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West Central may need to be filled as well

Diversity, Equity, and Inclusion Committee

Kim Cable – Met in January – Reviewing Charter and putting final touches on it

Two contracts signed for Alonzo Kelly and Ellie Krug

Pursuing other areas for future trainings

Working on setting up a training calendar – ideally wants quarterly trainings

Created a survey that will be sent to local coalitions to explore diversity among local coalitions and identify areas that could use technical assistance to diversify coalitions

9. Other Business

February quarterly meeting

If reporting for committee but unable to be at the quarterly meeting, please let Lisa know so she is prepared

Try to find a replacement to offer update if unable to make it

Quarterly Match

Lisa will be reaching out to a handful of people for Match reports that are still needed

Board surveys

Lisa sent out two board surveys

Everyone needs to complete to help inform the executive committee of what needs to be improved in the board

Committee survey

Not everyone has completed survey – Lisa has reached out to these folks to identify what committees they'd like to be on

Carrie and Lisa will work on finalizing committee chair assignments

10. Adjourn – Next Meeting March 1, 2022

Motion to adjourn meeting made by Dave Eberbach

Seconded by Kathleen Fisher

No discussion

All in favor

Motion carries

Respectfully submitted,

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Kristina Bechtel, Secretary

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