

Board Meeting
Tuesday June 27, 2017 1:00 p.m. – 3:00 p.m.
Minutes

Present: Adrienne Roach, Erika Trawitzki, Carrie Poser, David Eberbach, Jeanette Petts, Robyn Thibado, Susan Tucker, Jerome Martin, Millie Rounsville, Don Roach, Mary Jacobson, Renee Greenland, Debbie Bushman, Meika Burnikel

Excused: n.a.

Unexcused: n.a.

Call to order: 1:07 p.m.

Approval of Minutes: Don moved to approve May 30, 2017 BOD minutes, Renee 2nd, motion carried.

Committee Updates

Debbie/Public Awareness- no updates. Renee volunteered to assist. Robyn will facilitate a conversation with Renee and Debbie.

Don/Veterans- has committee participants and looking to schedule a meeting soon. Has been making contact with other vet agencies.

Erika/Shelter- reviewed standards progress. Carrie will take a look at them. The committee is taking current draft of standards and altering them to meet the needs of MV, DV and Youth.

Adrienne and Mary/Gaps & Needs- working on gathering feedback on processes for gaps and needs.

Dave/System Performance Measures- no updates

Jerome/Discharge and Diversion- working to gather community partner input on discharge planning.

Meika- working on t-shirt contest. Several places currently considering donation of t-shirts. Committee has a meeting scheduled next week. Meika requested BOS to consider purchase thank you cards with BOS logo. Erika motioned approval to purchase of thank you cards with BOS logo, 2nd Jeanette. Motion carried.

Jeanette/Coordinated Entry- no updates. Committee is continuing to work on rollout of new policy and procedures to be compliant with HUD notice.

Millie/Finance- doodle poll was created but no common dates found. They are trying again. Will work on financial policies to present to the board.

Fiscal report

Millie reviewed finance report for month ending in April. Dave moved to approve fiscal report, Don 2nd. Motion carried.

Fiscal policies

Executive Committee created a policy for reimbursement of expenses to the formerly homeless representative. Board consensus is that this policy as written would violate the by-laws of the corporation. If the board wants to consider this, we will need to change the by-laws. Carrie will put the by-laws in a Google Doc for board members to make suggestions for change. Board members should make comments or suggestions by July 21, will discuss at July BOD meeting, and possibly bring forth to the membership in August.

Meeting planning

- Housing First Training- brief update on the upcoming training. 2 individuals per agency initially.
- August meeting- Briefly discussed upcoming August meeting. Discussed opportunity for staff to get CEU credits for attendance.
- In-person BOD meeting- Discussion on whether there will be a BOD meeting on Wednesday 8/9/17. BOD will wait to see when the NOFA comes out to decide if in person meeting in July or August will be necessary.
- November training- Feedback from membership on interest level for various programs from Anu Family Services. BOD discussed options and gave opinions. Carrie will look into it further.
- February location- discussion about room rate at The Jefferson in Wausau. The Jefferson will not honor the state rate. Alternate suggestions were made. Carrie will do some digging on alternate locations.

Board Scoring Tool Results

Review of preliminary scoring results. Discussion around notifying potential low scorers now or wait until the NOFA drops. BOD consensus is that we should wait because there is nothing that

agencies can do until the details of the NOFA and the project application are available. Informing agencies now could create unnecessary angst.

Planning Grant Match

Discussion about volunteer hours for match. BOD meetings do not count. Some confusion over what is cash match versus volunteer hours. Robyn will try to solidify some details and send it out. Match is critical for planning grant.

SSO – Coordinated Entry Position

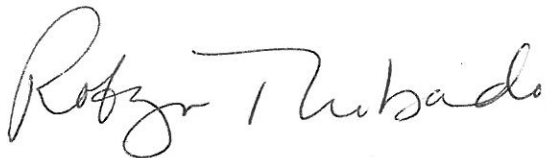
Discussion of possible job description. Discussion around possible required match. BOD will wait until the NOFA drops before making a motion to create a SSO project for Coordinated Entry.

VAWA Transfer Policy

Discussion around the need to have a formal policy to comply with VAWA act requirements.

New Business- none

Adjourn- Don motioned to adjourn, Debbie 2nd. Motion carried. Adjourned 2:55 p.m.

A handwritten signature in black ink, reading "Robyn Tubado". The signature is written in a cursive, flowing style.