

WINNEBAGOLAND AFTER HOURS PLAN

When someone is in need of shelter (During Point In Time Street Count):

WINNEBAGO COUNTY

When an individual is found unsheltered:

By a volunteer or police officer, Volunteer will ask person if they wish to have contact with a homeless shelter. If so, the volunteer will either call the following shelters or give the person(s) the shelter phone numbers if they wish to call themselves:

January:

- Day by Day Warming shelter will be notified first. If they are full or can not accept the individual for any other reason, Father Carr's Place 2B will be notified.
- If the homeless person(s) are a family with minor children, Father Carr's will be notified.
 - **Only if victim of domestic abuse:** (Men, Women/Children)- Christine Ann Domestic Abuse Services- (920)235-5998
 - [Christine Ann Domestic Abuse Services can only speak with individuals to assess for shelter availability and options.](#)
- Assessment for coordinated entry will be done for person(s) found at appropriate shelter location or the individual will be directed to ADVOCAP for assessment the following day of business.

July:

- Father Carrs will be notified
- Assessment for coordinated entry will be done for person(s) found at appropriate shelter location or the individual will be directed to ADVOCAP for assessment the following day of business.
- Volunteer will gather information for the person(s) found and record on the survey.
- Volunteer will provided person(s) information on the outreach event the following morning. Volunteer will explain that further assessment for other homeless services will be provided that day. A map with the location for the event will be distributed.
- Volunteer will provide information on person(s) found during the street count to PIT lead
- For persons who express that getting to the event will be difficult, a business card for ADVOCAP staff will be provided and instructions on where to make a free phone call (Winnebago County Human Services).

When someone is in need of shelter (after-hours and weekends):

When an individual is found sleeping on the streets:

By Oshkosh Police Department/Being released from the hospital:

- Officers/Hospital Discharge Staff will ask the individual if they have any other housing options with friends or family. If able they will assist the individual in calling those options. On a case by case basis, officers will transport the individual to that option/hospital will give a cab voucher to get that individual to that option.
- If no other housing options are available with friends and family, officers/hospital discharge staff can call the following shelters:
 - Oshkosh (year-round):
 - (Men, Women/Children)- Father Carr's Place 2B- (920)231-2378
 - **If person(s) are homeless due to domestic abuse:** (Men, Women/Children)- Christine Ann Domestic Abuse Services- (920)235-5998
 - [Christine Ann Domestic Abuse Services can only speak with individuals to assess for shelter availability and options.](#)
 - Oshkosh (Seasonal: mid-October to mid-April)
 - (Men/Women over age of 18)- Day By Day Warming Shelter- (920)203-4865
 - Appleton (year-round):
 - (Adult Men & Women)-Fox Valley Warming Shelter-(920)832-1479
 - (Men, Women/Children)- Homeless Connections-(920)734-9192

By a bystander, family member, or friend who is looking for shelter for an individual; or the individual themselves can call the following shelters:

- Oshkosh (year-round):
 - (Men, Women/Children)- Father Carr's Place 2B- (920)231-2378
 - **Domestic abuse victims only:** (Men,Women/Children)- Christine Ann Domestic Abuse Services- (920)235-5998
- Oshkosh (Seasonal: mid-October to mid-April):
 - (Men/Women over age of 18)- Day By Day Warming Shelter- (920)203-4865
- Appleton (year-round):
 - (Adult Men & Women)-Fox Valley Warming Shelter-(920)832-1479
 - (Men, Women/Children)- Homeless Connections-(920)734-9192

Day By Day Warming Shelter (seasonal)

Day By Day Warming Shelter is open from mid-October to mid-April and can shelter 25 individuals nightly on a first-come-first-served basis.

- **New guests can come into the shelter at any time if there is a bed available.**
- Procedure:
 - Staff will inform the caller whether the shelter is full for the evening.
 - If the shelter is not full for the evening, staff will request the individual's name to see if they are on the list of current guests.
 - If the individual was a current guest and it was past curfew, staff will inform the caller that the individual wouldn't be able to come in for the

- night, but would be welcome to come the next evening before by 6:45pm.
- If the individual wasn't a current guest, the staff will inform them that individual was eligible to come in for the night as long as they were able to care for themselves, make their beds, and complete an intake.
 - It is up to the caller to transport the individual to the shelter, or it is up to the individual to get to the shelter on their own. (Oshkosh Police Department will usually drop the individual off at the shelter and make sure they get checked in alright.)
 - There is currently no overflow option to shelter individuals when Day By Day Warming Shelter is full, and from mid-April to mid-October, when the shelter is closed, individuals are therefore referred to other shelters in the area:
 - Oshkosh:
 - (Men, Women/Children)- Father Carr's Place 2B- (920)231-2378
 - **For those who are domestic abuse victims:** (Men, Women/Children)- Christine Ann Domestic Abuse Services- (920)235-5998
 - Appleton:
 - (Adult Men & Women)-Fox Valley Warming Shelter-(920)832-1479
 - (Men, Women/Children)- Homeless Connections-(920)734-9192
 - As a last resort, a motel voucher will be made available to the Police/Sheriff's Departments to use to shelter the individual for the night with directions to contact ADVOCAP for assessment for coordinated entry the following business day.

FOND DU LAC COUNTY

- Similar process as above but utilizing Solutions Center (Men, Women/Children, Domestic Abuse Victims) Intake number (920-923-1743) as the year round shelter and Salvation Army Warming Shelter seasonally (November 1 to March 31), for single individuals (920-923-8220).
- As a last resort, a motel voucher will be made available to the Police/Sheriff's Departments to use to shelter the individual for the night with directions to contact ADVOCAP for assessment for coordinated entry the following business day.
- Assessment for coordinated entry will be done for person(s) found at appropriate shelter location or the individual will be directed to ADVOCAP for assessment the following day of business.

GREEN LAKE COUNTY

- There are no emergency shelters in Green Lake County. Motel vouchers will be made available to the Police/Sheriff's Departments to use to shelter the individual for the night with directions to contact ADVOCAP for assessment for coordinated entry the following business day. ADVOCAP will set aside funds from the local community foundation for this purpose and communicate with law enforcement.

Coordinated Entry

For those who access Emergency Shelter, the following will be in place to ensure their place in Coordinated Entry:

1. If at Day by Day Warming Shelter, Christine Ann Domestic Abuse Services, Solutions Center or Salvation Army Warming Shelter, shelter staff will do a VI-SPDAT and enter customer directly into Service Point or Non-WISP form.
2. If person is at Father Carr's Place 2B, person will be referred to ADVOCAP staff who go to the shelter on Thursday afternoons in order to enter them into coordinated entry. OR, person(s) will be referred to call ADVOCAP to arrange a meeting to do coordinated entry.

For those who use alternate to shelter, the following will be in place to ensure their place in Coordinated Entry:

1. **Person(s) will be referred to ADVOCAP the following day for Coordinated Entry.**
2. **ADVOCAP staff will provide VI-SPDAT and add to the Coordinated Entry list**

When prioritization will be used and when it will not

If someone is unsheltered for the night, emergency shelter will be established regardless of severity or service need.

If someone is within the Coordinated Entry system, housing placement within Homeless Services programs will be based on order of priority.

NOTE:

This After Hours Plan has been distributed to all members of the local coalitions using the same email lists as those used for sending out meeting notices, agendas & other communications.

This plan will be reviewed annually beginning in August 2018.