

AFTER HOURS PLAN

FOR COORDINATED ENTRY REFERRAL IN JEFFERSON COUNTY



After Hours Plan for Jefferson County

Most agencies in Jefferson County are only open from 8 am-4:30 pm Monday – Friday although there are a few who stay open later or are volunteer-driven and accept calls past normal business hours. When agencies are not open, the Jefferson County Continuum of Care is confirming this After Hours Plan that has been in place for many years.

Since there is not an emergency shelter facility in the County, the execution of this plan falls heavily on CoC member agencies. This plan will be reviewed at least yearly by the Jefferson County Continuum of Care members at a regularly scheduled meeting and accepted as part of the minutes. The plan will be included as an attachment to those minutes. This plan can be modified at any time. If modified, the plan will be emailed to CoC members noting the modification(s).

There are 3 main places in Jefferson County that homeless households look for help after hours; The Police Stations, Jefferson County Human Services Intake hotline and family/friends.

Most Jefferson County Police Departments are issued one-night homeless motel vouchers through Salvation Army. If a homeless family presents or calls their local police department after hours, they can issue a one-night voucher and provide information on local agencies by using the Jefferson County ‘Where To Find’ guide published by Community Action Coalition. They recommend contacting CAC the next morning for connection to Coordinated Entry and/or give them a CE flyer (this includes the names of all CE agencies in the County).

If a homeless household contacts the Jefferson County Human Services Intake hotline after hours, they also may have homeless motel vouchers available to issue for one night. These callers are referred to other local agencies to call the next morning as well as being referred to CAC for connection to Coordinated Entry and/or given a CE flyer.

If homeless households utilize friends or family for their shelter, they contact agencies on their own as soon as their stay is in peril. We have no direct way to connect with these folks except for the advertising for the Coordinated Entry System. It is our hope that over the next year we will be able to advertise enough to educate citizens on where to go for help.