



Board of Director's Meeting

5/17/18 After BOS Quarterly Meeting
Sheraton Inn, Madison

1. Meeting was called to order at 4:36 pm by Jeanette Petts
 - a. Members Present: Debbie Bushman, David Eberbach, Kathleen Fisher, Renee Greenland, Mary Jacobson, Lisa Haen, Jeanette Petts, Adrienne Roach, Don Roach, Millie Rounsville, Susan Tucker
 - b. Members Excused: Meika Burnikel, Duana Bremer
 - c. Members Unexcused: Alexis Wood
 - d. Staff Present: Carrie Poser
2. Approval of 4/24/18 minutes
 - a. Motion to approve the April 24, 2018 minutes by Kathleen Fisher
 - b. Second by Dave Eberbach
 - c. No further discussion
 - d. Motion carries
3. Finance Report

Will review and approve the Finance Report at the business meeting tomorrow.
4. **VOTE:** Plant for Robyn Thibado

Discussed the plant that Millie purchased for Robyn Thibado for her husband's funeral and if members should contribute or if we can pay for the plant with BOS funds. Members agreed that without a policy and no funding the BOS cannot pay for such things.

 - a. Motion to pay for the plant with personal funds of those people that choose to contribute by Don Roach
 - b. Second by Debbie Bushman
 - c. No further discussion

The Wisconsin Balance of State Continuum of Care's mission is to end homelessness by supporting local coalitions throughout Wisconsin.

- d. Motion carries
5. Update from policy workgroups
 - a. Rejection Policy – Debbie Bushman is currently working on this policy.
 - b. Reallocation Policy – Don Roach – located the document that he will be using. He will be in touch if he needs help.
 - c. Review, Rank, Selection of New Project Policy – Susan Tucker – has the document and has given it a once over and will continue to work on it.
 - d. Criminalization of homelessness – Adrienne Roach and Alexia Wood – Adrienne did send some things to Alexia for review possibly sometime next week. Adrienne discussed information from Texas she found.
 - e. Health Insurance - Kathleen Fisher and Duana Bremer – They have thought about it asked for more time to complete. Extended to June rather than May.
 - f. Financial Policies – Mary discussed progress with creating the Financial policies and is close to having a final version.
 6. HMIS Governance Documents were reviewed and discussed. ICA gave an overview document with all of the changes that the HMIS Advisory Board approved that made the review efficient. Clarification about the Partner Agency requirements was provided. Jeanette will sign off on the revisions.
 7. CE Grievance Process – Ryan developed a Coordinated Entry Grievance Policy that Carrie reviewed. Members asked questions and discussed revisions. The document will go out to membership first for comment due by June 15th then to Jeanette and Lisa for further review prior to board approval.
 8. Family Unification Housing Choice Vouchers – Sauk Co and four other agencies have requested an MOU from the BOS . Members discussed items to include in the MOU for the 5 agencies that have requested support for the FUP Voucher NOFA. Carrie will create an Agreement between the agencies and BOS that will outline the requirements for participation.
 - a. Motion to approve that the BOS only signs MOUS that contain the recommended requirements
 - b. Second by Debbie
 - c. Discussion – Members agree that if we require that agencies must Coordinate with their ILP Coordinators we should make the State ILP Coordinator List available to all.

The Wisconsin Balance of State Continuum of Care's mission is to end homelessness by supporting local coalitions throughout Wisconsin.

- d. All in Favor
- e. Motion carries

Members discussed the Mainstream Housing Voucher Program that Carrie will announce to the membership tomorrow to ensure knowledge of the opportunity.

9. Closed Session

- a. Motion to move into closed session at 5:31 pm by Dave Eberbach
- b. Second by Renee Greenland
- c. Motion Carries
- a. Motion to resume regular session at 6:16 pm by Dave Eberbach
- b. Second by Don Roach
- c. Motion carries

10. A motion was made by Debbie Bushman: As a result of our process an agency is being put on notice as a result of our monitoring process.

- a. Second by Dave Eberbach
- b. Motion was amended during discussion to: The Board of Directors has approved to follow the established precedent that the CoC Director shall notify the CoC funded agency that they may not be eligible to participate in the CoC competition unless they comply with the monitoring requirements set forth in the letter.
- c. Dave Eberbach made a motion to accept the amendment
- d. Don Roach seconded the amendment
- e. No further discussion
- f. All in favor
- g. Motion carries

11. August meeting is at The Waters of Minocqua

12. New Business

- a. Match – not all members have turned in their match. Millie only received match for about five people. Members were asked to submit match as soon as possible.
- b. Instructions for the voting on the Bylaws were discussed. Jeanette did not receive minutes from every CoC and not all CoC's followed the instructions. Members discussed ways to handle the bylaw vote at the business meeting tomorrow. Members agreed

The Wisconsin Balance of State Continuum of Care's mission is to end homelessness by supporting local coalitions throughout Wisconsin.

that Jeanette should attempt to suspend the rules during the business meeting and that the bylaws be followed allowing all members to vote even if they did not follow the instructions provided at the Town Hall Meeting.

- c. DECHR is being monitored by HUD this week and may be late to the meeting tomorrow. It was brought to Carrie's attention that there is a low expenditure rate for CDBG and HOME dollars in the BOS. Carrie is looking into this further.

13. Next Meeting – June 22 in Wausau tentatively 10 am to 3 pm

14. Adjourn

- a. Motion to adjourn at 7:19 pm by Kathleen Fisher
- b. Second by Dave Eberbach
- c. Motion carries

Respectfully Submitted,

Lisa Haen, Secretary



The Wisconsin Balance of State Continuum of Care's mission is to end homelessness by supporting local coalitions throughout Wisconsin.