



Board of Director's Meeting

4/24/18 1:00 pm

GoTo Meeting

1. Meeting was called to order at 1:05 pm by Jeanette Petts
 - a. Members Present: Duana Bremer, Meika Burnikel, Debbie Bushman, David Eberbach, Kathleen Fisher, Renee Greenland, Mary Jacobson, Lisa Haen, Jeanette Petts, Adrienne Roach, Don Roach, Susan Tucker, Alexia Wood
 - b. Members Excused: Millie Rounsville
 - c. Members Unexcused: None
 - d. Staff Present: Carrie Poser
2. Approval of 3/27/18 minutes
 - a. Motion to approve the March 27, 2018 minutes by Don Roach
 - b. Second by David Eberbach
 - c. No further discussion
 - d. Motion carries
3. Finance Report

Reviewed the Finance Report

 - a. Motion to accept the Finance Report by Meika Burnikel
 - b. Second by Renee Greenland
 - c. No further discussion
 - d. Motion carries
4. WIBOSCoC BOD Conflict of Interest Decision Making Policy: Members reviewed, discussed and answered questions about the document. Clarified instances when people should abstain from voting which is based on the type of agency funding.
 - a. Motion to accept the WIBOSCoC BOD Conflict of Interest Decision Making Policy by Mary Jacobson
 - b. Second by Adrienne Roach

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- c. No further discussion
- d. Motion carries

The original vote and motion was suppressed due to technical difficulties

- e. Motion to accept the WIBOSCoC BOD Conflict of Interest Decision Making Policy by Don Roach
- f. Second by Duana Bremer
- g. No further discussion
- h. Renee abstained
- i. Motion carries

- 5. Discussed additional agenda items for the May BOSCO meeting agenda. System Performance Measure (SPM) Data will not be available by the May meeting. Carrie does have Point in Time and Coordinated Entry Reports in the form of a Data Packet that she will present. This presentation will be a launch into Balance of State Level involvement with moving forward with SPM's. Intention to dig into more on SPM's in August.

Briefly discussed the status of the Discharge Planning Committee. With the resignation of Lori Cross-Shotten, Susan Tucker agreed to consider Chairing the Discharge Planning Committee.

- 6. HP Awards: Formerly know at the THP State Grant. Eight recipients were selected for funding by a small committee of board members who are from non-EHH funded or applicant agencies.
- 7. CE Grant startup: The start date for the Coordinated Entry Grant is July 1, 2018. Carrie is working with Millie and the HUD Milwaukee Field Office to prepare for grant start up. The BOS is the CE Grant Recipient and there are 11 sub-recipient organizations with one agency covering two different coalitions.
- 8. Discussion Paper from WCAH: Reviewed the Discussion Paper from the Wisconsin Coalition to End Homelessness and discussed if the paper should be sent out to membership.
 - a. Don Roach made a motion to not distribute the paper to the BOS membership
 - b. Second by Debbie Bushman
 - c. No further discussion
 - d. Motion Carries
- 9. Carrie reviewed a template for Board Members to use when writing Policies and provided an overview on how to use the template. Reviewed the Policies that currently need to be written.

Formed Work groups responsible for the following policies:

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1. Rejection Policy – Debbie Bushman
 2. Reallocation Policy – Don Roach
 3. Review, Rank, Selection of New Project Policy – Susan Tucker
 4. COC wide plan to address the criminalization of homelessness and a specific plan to educate local policy makes, law enforcement and local businesses – Adrienne Roach and Alexia Wood
 5. Policy for COC & ESG funded agencies to enroll participants in Health Insurance and use Health Insurance - Kathleen Fisher and Duana Bremer
10. Discussed what type of an organization we are. Jeanette reviewed the purpose of the WI BOS COC and used it to draft a Mission statement. Members discussed the draft mission statement and made several revisions.
- a. Motion to adopt the mission statement as “The Wisconsin Balance of State Continuum of Care’s mission is to end homelessness by supporting local coalitions throughout Wisconsin” made by Mary Jacobson
 - b. Second by Adrienne Roach
 - c. Further discussion – Clarification provided about the difference between mission and purpose of the organization
 - d. Motion carries
11. Discussed the Bylaw Governance Option vote status. Currently local COC’s are slowly turning in their votes for Board Composition Options and no one is voting for option number 1. Members were encouraged to read all the Board Composition Options and reminded to submit their local CoC voting results by the May 16th deadline.
12. Parking Lot: tabled for next meeting.
13. Closed Session:
- a. Motion to move into closed session at 2:36 pm by Don Roach
 - b. Second by Debbie Bushman
 - c. Motion Carries
 - a. Motion to resume regular session at 2:59 pm by Renee Greenland
 - b. Second by Debbie Bushman
 - c. Motion carries
14. New Business:
- Reminded members to turn in Match for the First Quarter of the year.

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- Adrienne briefly mentioned Congress passing budget set aside 50 million nationwide for RRH for DV victims. End Abuse has discussed with national partners. Encouraging people to work together at the local coalition level to identify need. Carrie is aware of the funding and believes it will roll out with the NOFA Competition. The BOS will most likely have a certain amount of money added to the Annual Renewal Demand (ARD). The BOS would announce this as a part of the New Project Application but with a dollar funding amount and project type already established.
- Looking for nominations to replace Lori who represented the Substance Abuse sub-population. The by-laws do not indicate a process for filling a vacant subpopulation position that leaves that position mid-term. We will fill that position at the November meeting which is the same manner in which we have handled past sub-population vacancies.
- The August BOS Quarterly meeting will be held at the Waters of Minocqua in Minocqua, WI.

15. Next Meeting – In-person at May Quarterly Meeting (Thursday after meeting)

16. Adjourn

- a. Motion to adjourn at 3:15 pm by Debbie Bushman
- b. Second by Don Roach
- c. Motion carries

Respectfully Submitted,

Lisa Haen, Secretary



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