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| **Balance of State Nominating Committee** | **3/14/2023**  **2:30PM**  **Via Teleconference** |

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| **Meeting called by:** | Michael Bonertz | **Type of meeting:** | Nominating Committee Meeting |

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| **Attendees:** | Michael Bonertz, Lisa Haen, Tara Prahl, Carrie Poser |

***Minutes***

**Agenda Item:** Open Board Seats **Presenter**: Michael

**Discussion:**

* Still navigating 6 open board seats
  + Open Local Coalition Director Seats: East Central, North Central, Washington and NWISH
    - North Central rep, Sherri Waid, was voted in at local coalition, but BoS did not receive the nomination or nomination documents to be able to vote yet.
    - NWISH to remain open
    - East Central has been working toward regrouping and getting some footing within their coalition
    - Washington remains uncertain due to turnover in the coalition
  + Open Additional Directors: Chronic and Veteran
    - Balance of State Board to vote in April on additional directors

**Agenda Item:** Governance Documents **Presenter**: Lisa

**Discussion:**

* Lisa revised BOD Responsibilities and Code of Conduct document and WIBoS Conflict of Interest Annual Disclosure Statement as discussed at the previous Nominating Committee meeting.
* Discussed if these documents encompasses all that’s needed to be HUD compliant
  + One piece of information needed yet is disciplinary actions
  + Another piece is related to compensation and solicitation or accepting cash/no cash benefits for services
  + Also update relationship and agent language to match words of HUD as it relates to very clearly conflict of interest guidance
  + Lastly, updated language in documents regarding recording of proceedings

***Next Meeting: May 10, 2023 @ 2:30pm***

*Action Items to follow up on:*

* Carrie to nudge Diane re: North Central rep.