

WISCONSIN BALANCE OF STATE CONTINUUM OF CARE QUARTERLY MEETING (Virtual) – August 11, 2023 FINAL

For the business meeting, you must register at:

****** <https://attendee.gotowebinar.com/register/8037466715714848603>

There is no fee to attend the business meeting; it will be recorded, posted, and materials available on the website following the meeting.

9:00 AM **Start** **11:30 AM** **Estimated 15 minute Break**
2:00 PM **Estimated End time**

1. Roll Call of Delegates

| Coalition – Member | Delegate | Email | Attendance |
|--------------------|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Brown | Cheryl Detrick | cheryldetrick@newcap.org | X |
| Central | Suzanne Hoppe | shoppe@renewalunlimited.net | X |
| Coulee | Kristina Bechtel (Back Up: Brian Sampson) | kbechtel@pomcounselingllc.com sampsonb@cityoflacrosse.org | X |
| Dairyland | Jeanne Semb (Backup: Hope Elliott) | Jeanne.Semb@wdeoc.org helliott@cclse.org | X |
| East Central | Leigh Ann Trzinski | Leighann.trzinski@usc.salvationarmy.org | N/A |
| Fox Cities | Mindy Howell (Back Up: Tracie La Rue Moen) | Mindy.howell@usc.salvationarmy.org tracie@reachcounseling.com | X |
| Jefferson | Jeremy Schmidt | jeremys@cacscw.org | N/A |
| Kenosha | Tamarra Coleman | colemant@shalomcenter.org | X |
| Lakeshore | Lyric Glynn | lyricg@lakeshorecap.org | X |
| North Central | Katie Schumer | kschumer@nccapinc.com | X |
| Northeast | Erin Evosevich (Back-up: Aria Ard) | ErinEvosevich@newcap.org ariaard@newcap.org | X |
| Northwest | Millie Rounsville | mrounsville@northwest-csa.org | X |

| | | | |
|---------------|----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|---|
| NWISH | Debbie Bushman (Back-up: Nicole Marchand) | DebbieBushman@newcap.org nicolemarchand@newcap.org | X |
| Ozaukee | Joana Hemschemeyer | Joana@familypromiseoz.org | X |
| Rock Walworth | Jessica Locher | jlocher@echojanesville.org | X |
| Rural North | Sandy Clark | Sandy.clark@usc.salvationarmy.org | X |
| Southwest | Julie McGuire | j.mcguire@swcap.org | X |
| Washington | Kayden Rinzel | kayden@familypromisewc.org | X |
| Waukesha | Patricia Fabian | cocwaukesha@gmail.com | X |
| West Central | Duana Bremer (Back Up: Erica Schoch) | Duana.Bremer@usc.salvationarmy.org eschoch@wcap.org | X |
| Winnebago | Mike Bonertz | mbonertz@tds.net | X |

3. Review and approval of minutes – **VOTE**
 Motion to approve minutes from last quarterly meeting made by Erin Evosevich
 Motion seconded by Sandy Clark
 Any discussion
 All in favor
 Motion passes
4. Partner Update (*approximate start time 9:30*)
 - Robin Thibado – Report is on BOS Website
 - Michael Basford – Presentation on BOS Website
5. CoC Director's Report – Report on BOS Website
CoC Competition
 - Grant Inventory Worksheet – review, submit to HUD
 - CoC Competition materials released – created bonus & DV bonus application, instructions, rubrics; sent out local coalition request for information & CoC funded agency requests; set timeline, prepared 1st draft of CoC Project Scoring Tool; conducted YHDP training (8/9/23); prepared 5 renewals applications – budget & match (SSO CE, SSO CE DV, RRH, YHDP CE, YHDP SSO) & planning grant; met with DV RRH grantees (8/8)**Youth Homelessness Demonstration Program (YHDP)**
 - Staff participate in monthly YHDP leadership team meetings – include HUD TA, ICA, WAHRS; attending YHDP Community calls & ICF calls; workshops to continue developing the CQI (continuous quality improvement) plan
 - Ongoing support for youth compensation at local & CoC YAB level
 - Staff provide monthly support for System Navigators & TA for YHDP projects

CoC Organizational Activities

- Organized and facilitated May virtual CoC mtg (5/19); planned August virtual CoC mtg (8/11)
- Planning & preparation for the BOS Annual In Person meeting (Feb 2024) – theme, plenary or keynote speakers, session tracks, agenda, food selection (met 6/24, 8/7)
- Staff facilitated multiple training opportunities including:
 - o Trauma-Informed Engagement Model, 2 sessions, in person (5/23)
- Staff finalizing VIMEO & training migration; setting up MAILCHIMP for newsletter distribution
- Attended Board of Director mtgs: 6/6, 8/1; Exec mtgs: 5/18, 6/15, 8/10 • HAP funding – application & award process for 2023-2024
- Staff took the lead on the HAP monitoring (July 2023) & providing support for and gathering information for BOS agency audit
- Submitted Otto Bremer grant (8/2) for \$95,000 – DEI, Strategic Planning & compensation for youth/lived experience in 2024
- Staff – Supervision & meetings
 - o Meredith McCoy (Monitoring & Compliance Coordinator): monitoring CoC projects; helping with subrecipient monitoring; oversee housing first fidelity; will be working with Ryan on CQI; working with Kate on case management tool kit (see website for draft)
 - o Supports Coulee, Jefferson, Kenosha, and Southwest coalitions
 - o Supports Gaps & Needs, Lived experience*, and System performance* committees
 - o Ryan Graham (CE System Coordinator): liaison w/WHEDA on EHV; provides training & TA; oversees non-HMIS platform; working to establish formal partnerships with other systems (e.g. 211, HMO, DOC); working on video platform transition to Vimeo with Kate; will be transitioning into project manager for YHDP and supporting the YAB; will be attending ICH Workgroup mtgs; point of contact with United Way of WI & WIRE project
 - o Supports East Central, Northwest, North Central, Rural North & West Central coalitions
 - o Supports Discharge Planning & Coordinated Entry* committees; will be supporting YAB & Lived experience*
 - o Leigh Polodna (Project Coordinator): working on transition plan for projects, coalitions & committees; leaving her position at end of September
 - o Supports Lived Experience*, System Performance* and YAB committees
 - o Kate Markwardt (Grant Specialist): providing oversight and maintaining compliance with sub-contracts among all sub-recipients; source documentation for HAP & DV RRH; works with Hebron House on additional grant review & support; working with Meredith on case management tool kit; working on video platform transition to Vimeo with Ryan; will be transitioning into HIC & PIT oversight with Holly
 - o Supports Brown, Fox Cities, Lakeshore, Northeast, NWISH, and Winnebago land coalitions
 - o Supports DEI and Public Awareness & Advocacy committees
 - o Holly Sieren (CE System Specialist): working with Ryan to transition

- responsibilities; oversight of SSO staff; providing training & TA; conducting quarterly reviews & assisting with monitoring; will be transitioning into PIT oversight with Kate
 - o Supports Central, Ozaukee, Rock Walworth, Washington & Waukesha coalitions
 - o Supports Coordinated entry* & Veteran Advisory committees
- Action Plan
 - o All coalitions should be working on Action Plan 2.0 goals. Progress report due 9/15.
- Point-in-Time (PIT)
 - o Sent out HIC for May, June, July (Leigh created a HIC guide + recorded a training)
 - o Participated in July PIT in Dairyland coalition
- BOS Committee Support
 - o Attended Strategic Planning mtg w/UTECH (6/13, 7/24)
 - o Attended Finance (5/23, 7/25)
 - o Attended Discharge Planning (8/3)
- Local Coalitions/Agencies
 - o Keynote speaker at Fox Cities Summit on Homelessness (5/31)
 - o Presenter at Brown Coalition (7/12)
 - o Presented at EC City Council (5/22), call w/City & business owners re: outreach (6/1), attending BID mtg (7/26)
 - o Co-facilitate “Ending Homelessness in Eau Claire” community meeting - meet weekly with Dairyland Board rep for planning & monthly for larger group (5/23, 6/7, 6/29, 7/27)

National Conferences/Trainings/Webinars

- Facilitate as the Chair the Rural & BOS Community of Practice national mtg (6/13, 7/11, 8/8)
- Attending NLIHC/NAEH Housing First webinar (6/12)
- Attended NAEH in Washington DC (7/17-19)

Policy Development

- Proposed Accounting & Financial Policy changes v6, approved (6/6)
- Proposed CoC Project Scoring Tool 2023 YHDP, approved (8/1)

State Collaboration & Advocacy efforts

- Attended EFSP Set Aside Board meeting (7/27)
- Attended TAC-NEMT Advisory Board meeting (6/1)
- Collaboration conference calls with Dane, Milwaukee & Racine CoC leads – these calls include DEHCR, HUD & Mike Basford 7/13)
- Attend WI IAC work group meeting virtually (5/30)
- Met with Vivent Health to discuss collaboration (6/2)
- Participating on the planning committee & homeless track mtgs for A Home For Everyone (HFE) conference - (6/6, 6/7, 6/27); created overview & summary for panel discussion; staff moderated sessions at the conference (Meredith, Ryan & Leigh)
- Attended HUD Milwaukee field office (7/28); HUD DC (6/2)

- Coordinated discussions with other 3 CoC leaders & state agency staff on collaboration efforts, addressing issues & concerns =

- o Member of Housing Workgroup under DHS State Health Plan (6/14, 7/12)
- o DHS Medicaid update (6/12), Hospitals (6/24)
- o Met with DEHCR & Racine CoC regarding HOME APR & CE (7/12)

Out of the Office: I was out for surgery 6/19-6/29; vacation 6/8-9, 6/30-7/7

Upcoming days off: 8/24-9/4

Upcoming:

- Attending the Leadership Conference in West Virginia (10/16-18)
- Presenting with 3 other CoC leaders at the NASW-WI conference in Milwaukee (Oct) Reviewed coalition's experience with PIT count and problematic patterns they were seeing.

PIT Feedback

- o A lot of struggles with motels not accepting vouchers
- o Some coalitions received pushback from police who did not believe there were homeless folks in their communities
- o Some coalitions partnered well with the motels and their police

6. CoC Staff Updates – All reports are on BOS website
7. Board Chair – No report to give as Lisa is out
8. Institute for Community Alliances (ICA) Update – David Eberbach – No updates to share at this time
9. Committee Presentations and Discussion
 - System Performance Network – Leigh
 - o Taking one system performance measure at a time and taking a deep dive into what the measure is and what it means. Will focus on best practices to increase or decrease the measure.
 - o Has a report that looks at the impact that projects have on an SPM
 - o Will take all information gathered and put in newsletter that will go out to the CoC to increase awareness about measures and provide recommendations on how to increase or decrease
 - o Started with increasing income – both earned and non earned income
 - o Always looking for members – reach out to Dave, Meghan, or Leigh if interested in joining
 - Coordinated Entry – Wendy, Marissa & Stephena
 - o Update from Holly Sieren, BOS CE Specialist
 - Presentation on BOS Website
 - Discharge Planning – Kristi & Sherri
 - Recently reached out to local coalitions to identify what they are looking for from Discharge Planning Committee – will be reviewing results this Thursday
 - Carrie joined as well to discuss BOS expectations and then will create an action plan moving forward
 - Ryan working with United Way on WIRE (website idea) and will provide an update on Thursday
 - Diversity & Inclusion – Michael E. & Tamarra Coleman (Shalom Center)

- Working on budget for upcoming year and looking into how the DEI can support the BOS
 - Have been discussing the upcoming February meeting and looking for a presenter for the conference.
 - Was looking at getting at a grant to help fund presenter and have been discussing other options if grant did not go through
 - Also looking at breakout session speakers and how the DEI committee can be involved in that
- Fiscal & Audit Committee – Kathleen & Millie
 - Continues to meet monthly to review financial
 - Completed 2022 audit that came up clean – in good position
 - Will be putting together 2024 budget and will send out to membership to review and approve
 - Do need one more member for committee so please reach out to Kathleen if you are interested in joining
- Gaps & Needs – Michelle F & Peter
 - Katie – filling in for Michelle and Peter
 - Changed their meeting to the second Thursday of the month from 9:00-10:00
 - Currently reviewing questions and response options on previous survey and looking for ways to improve
 - Looking to get new survey out by October or November
- Lived Experience – Cheryl
 - Looking for more members to join
- Nominating – Mike B.
 - Have a number of vacant board positions looking to fill
 - Would love if someone else would join the committee – reach out to Mike if interested
- Public Awareness & Advocacy – Jessica L & Rosanne
 - Will be meeting on September 25th at 2PM and is always looking for new members
 - Working on social media and getting message board up and running
 - Added a calendar for people to add events that are occurring
 - Let Jessica know if you're interested in joining
- Veteran Advisory – Robin
 - Meet monthly and recently revised charter and figuring out what they are going to be working on
 - Always looking for new members
- Youth Action Board – Leigh Polodna, BOS Project Coordinator
 - Slow summer so have had low attendance
 - Now have 6 coalitions representing the YAB which is great
 - Still meeting every other Thursday from 4PM-5PM
 - Need to be connected to local YAB
 - Have had great attendance the last few meetings
 - Are reviewing the Joint/TH Standards and will be signing off on those
 - YHDP replacement grants will need to go through CoC YAB

- Working on a process for these reviewing those replacement grant proposals
 - Working on review and feedback for BOS policies after looking at
10. Meeting Adjourned at 1:03PM

Motion to adjourn the meeting made by Suzanne Hoppe
Motion seconded by Sandy Clark
Any Discussion
All in Favor
Motion Passes

Respectfully submitted by Kristina Bechtel