

WISCONSIN BALANCE OF STATE CONTINUUM OF CARE  
QUARTERLY MEETING MINUTES - **DRAFT**  
August 10<sup>th</sup> and 11<sup>th</sup>, 2017  
Best Western Convention Center, Oshkosh, Wisconsin

**Thursday August 10, 2017**

8:31 a.m. President Robyn Thibado opened the meeting.

**PATH Annual Conference**

**Friday August 11, 2017**

8:30 a.m. President Robyn Thibado opened the meeting.

**Being an Awesome Shelter-** Erika Trawitzki

**Coordinated Entry: Final Presentation, Q&A-** Jeanette Petts, Corin Tubridy, and Carrie Poser. Review of changes reflected in the Coordinated Entry Manual 2.0.

**Division of Energy, Housing & Community Resources (DEHCR) –**

Introduction of Matt Sorenson with Theola and Erin. Contracts are coming, but the process has been slower because of Gordon's transition. ESG is federal and ETH is State. ESG will be held until the federal government is given to the state. We can bill for it and they will hold until they are approved.

If you are asking to switch between categories of services, they can do that, but do not ask to change the funding source from ESG and ETH.

Monitoring happens every year. Matt will be the person coming out to each, but it could be all 3 of them. A letter will be sent stating what day they would like to come and that can be worked out. They will be on site, but in your letter they tell you what they will be looking at. After the monitoring, within 30 days you will be sent a letter of follow up of any findings, etc.

Existing meetings scheduled by Gordon might be rescheduled. Each agency will be informed of changes, if necessary.

Matt is working on contracts. Verifying match and looking over budgets at this time.

Erin – Pay requests go to her, with a cc to Matt. Budget amendments will be done differently, we are to submit with the payment request and need an explanation as to why you want to transfer funds. A new payment invoice on top of the other one we have. It will be sent with contracts.

Performance reports are going to be the same.

SOAR contest funding will come out from Sarah Bushman.

608-267-4574 Matt

608-261-7744 Erin

608-264-6152 Theola.theolav.carter@wisconsin.gov

**HMIS Update-**

Presentation for CoC RRH Funding given by Leigh Poladna . Presentation will be posted on the website for future reference.

**Lunch**

**Business Meeting-** called to order at \_11:15 \_\_\_\_\_

**1. Roll Call-**

- a. Brown here
- b. CAP here
- c. Central here
- d. Coulee here
- e. Dairyland here
- f. Fox Cities here
- g. Indianhead here
- h. Jefferson here
- i. Kenosha here
- j. Lakeshore here
- k. North Central here
- l. Northeast here
- m. Northwest here
- n. N\*WISH here
- o. Owazakee here
- p. Rock here
- q. Southwest here
- r. Washington here
- s. Waukesha here
- t. West Central here
- u. Winnebagoland here

**Approval of Agenda-** proposed to move the COC competition conversation to this afternoon.

Motion by \_Debbie Bushman\_\_\_\_\_, 2<sup>nd</sup> by \_\_Johanna\_\_\_\_. Motion carried.

**Review and approval of minutes-** Motion to approve minutes by \_Meika\_\_\_\_, 2<sup>nd</sup> by \_\_Don\_\_\_\_\_. Discussion. Motion \_carried\_\_\_\_\_.

**Financial Report** - Motion to approve finance report by Chris Lashock\_\_\_\_, 2<sup>nd</sup> by \_Susan\_\_\_\_. Motion \_carried\_\_\_\_\_.

**State THP Report-** 2 things we are working on. Some agencies received extensions and then 17-18 grant. We do not have contracts at this time. They will be paid from July, just a matter of when. State THP budget amendments need to be sent to Carrie as the lead, she reviews and sends to DECHR.

**President's Report-** This will be the last meeting for Robyn as President. We will have a new representative from the West in the fall. We are so much for mature since the start in 2007. That is proven by the great work we are do and the millions of dollars more that we have now. As we look into the future, the time and effort put forth will not decrease. The Board will strive to continue to lead us in a positive direction. Thank you for allowing her to serve.

**COC Director's Report-** Update provided in the packet. Outlines what Carrie has been working on since the last quarterly meeting. A few highlights: the CoC Competition. The PIT preparation. Collaboration with Dane and Milwaukee leads. Put on a 3 CoC training, August 1<sup>st</sup>. There will be another one, but the date has not been set at this time. It will be held in Madison at the Capital and invite officials to attend. The West Virginia RFP for consultation on running a BOSCO. This will start in the fall. The United States Interagency Council has picked 10 communities to talk about homelessness and see what is working well. In 2 weeks, Carrie will be presenting at the National CAP conference.

November we will be in the Dells at the Kalahari – Michelle will be our trainer for strength based leadership and will be able to get the code to assess strengths. CEU's will be available for those that need it.

February will be in Eau Claire at the Metropolis – we will be doing Ethics and Boundaries with Michelle as well. Issue of increasing earned income and the struggle we all face.

May, we will be in Madison, not sure what hotel at this time. We are required to provide an update of mainstream resources, so we are trying to make this happen for the May meeting.

The plan after September 28<sup>th</sup> –

1. Advocacy – similar to everything else that changes, funding at the federal level is in question. It is a good thing that we haven't been cut yet, but there are other programs that are very much at risk, like HOME, Section 8, etc. and will impact the people we serve and impacts us as a whole. Conversations will be held at the federal and state level.
2. Collaboration – How can we work better with local governments, Family and Children centers, hospitals, etc.
3. Go to more of the communities she has not been as involved in. If there is something happening locally, please reach out to her and see if she is available to attend.

**BOS Board Elections- motion by pat and 2<sup>nd</sup> by Chris to do this topic next.**

Robyn, Jerome, Jeanette, Debbie all have positions that will be open this fall.

-August 14<sup>th</sup>, nomination applications will be sent out to everyone and posted on website, fb, etc. We are encouraged to share.

-September 1<sup>st</sup>, nominations are due to the WIBOSCOC email

September 5<sup>th</sup>, nominations for each region will be sent to the CoC, PIT and ETH leads

September 29<sup>th</sup>, local meeting minutes due to WIBOSCO showing election results

September 30<sup>th</sup>, elected candidates will be notified

October 2<sup>nd</sup>, Membership will be notified

October 31<sup>st</sup>, Board will determine what subpopulations are needed

November 1<sup>st</sup>, everyone will be formally seated on the board.

Break for lunch.

Called to order again at 1:00

### **CO C Competition-**

The presentation will be on the website under the CoC Competition.

HUD's Homeless Policy and Program Priorities

- Ending homelessness for all persons
- Creating a systemic response to homelessness
- Strategically allocating and using resources
- Using a Housing First Approach

### CoC Program Implementation

CoCs cannot receive grants (bonus dollars) for new projects, other than through reallocation, unless the CoC ranks projects.

### New Project Opportunities

Permanent Supportive Housing

Rapid Rehousing

Expansion Projects

SSO – Supportive Services Only – to develop or operate a coordinated assessment system

Partners within the CoC would decide where the employee would go.

If you have an existing program and want new construction is that under expansion or PSH? It depends on what you are exactly doing.

Projects may be created through the permanent housing bonus:

- PSH- 100% dedicated to chronic homelessness
- RRH – individuals, families, unaccompanied youth

- Expansion projects – expand eligible renewal permanent housing projects that will increase the # of units or allow the recipient to serve additional persons.

BOSCO Board will hire a person with the planning grant to oversee the coordinated assessment system at the BOSCO level. The SSO will be at the local level, the SSO money will be available to help pay for this locally. It would take the position of the DLA and be an opportunity to find the position.

3 parts to the CoC Competition

1. FY 2017 CoC Application
2. FY 2017 Project Application
3. FY 2017 CoC Priority List

Ranking on the Priority Listing

Tier 1 and Tier 2

Timeline

Friday, August 18 – New Project Application deadline

Friday, August 25<sup>th</sup> – Board review of new projects and decision

Monday, August 28<sup>th</sup> – All renewal and new project applications submitted in e-snaps

Collaborative Application

New APR can be used, but need to be submitted by August 18<sup>th</sup> in Sage.

### **BOS By-law Proposal-**

Timeline for the proposed changes. October 15<sup>th</sup> is the deadline for submitting comments on the proposed changes. The board will review and present a final draft in December to be voted on in February. Really would like to make sure that we will not be revising the changes anytime soon. We would like to make it as final as possible.

Could we make it on a google doc, so everyone could see the proposed changes? We will try to make time in November to have a discussion.

Went through the proposed changes and answered a few clarifying questions.

### **Committee Presentations and Discussion**

System Performance Network (COC & ETH)/Dave – A few months ago focused on length homeless. Sent out survey on issues to get people into housing. Last meeting focus on return to homeless, concerns and challenges with that. There are worksheets for all 6 performance measures, but focus will be on the top 3 HUD concerns.

Discharge Planning & Diversion/Jerome Martin had to leave, Robin gave report – Mid 2016 committee began working on developing plans with the institutions. Lack of follow up, staff turnover, etc.

have had many members of the committee to start over. Some have a plan to present to the BOSCO. There will also be a proposed MOU to use as a template. Also a diversion subcommittee. Next meeting August 24<sup>th</sup> at 2:00 pm. Contact Jerome if you are interested in joining!

Coordinated Assessment/Jeanette Petts & Corin Tubridy- Presented this morning

Coordinated Entry Implementation Team Report/Carrie Poser- None

Emergency Shelter/Erika Trawitzki- Presented this morning

Fiscal Committee/Mary Jacobson – looking for members of this committee, setting time of meetings and will develop financial policies for the corporation.

Public Awareness/Debbie Bushman- No report

Gaps & Needs/Adrienne Roach & Kim Cable- Goals of the Committee with the formal Goal Statement. Assessing what we are currently doing and measure against what we should be doing.

- Survey to persons who are homeless and to homeless housing and service providers by the end of the year.
- Client focus groups
- A meeting of providers
- A meeting with law enforcement and hospitals focused on discharge planning
- Key informant interviews.

Will ask for feedback on survey and then will ask for LC to distribute and complete the survey. Help form local focus groups and key informant interviews. Help meet deadlines as outlined by the committee.

Veteran Advisory/Don Roach & Jeanette Petts- They have not had a meeting because the federal VA decided to not fund 5 programs across the state. Because of letters of support, they should be funded one more year. Started transitioning the 135 people out of their homes, but have put a hold on until they know more about what is happening with the funding.

Youth Advisory/Meika Burnikel- Reminder about the picture contest. All submissions are from the Green Bay area at this time. They are due September 30<sup>th</sup>.

Executive committee-

**Other Business-**

Motion to adjourn by \_Pat\_\_\_\_\_, 2<sup>nd</sup> by \_\_Debbie\_\_\_\_\_, motion carried. **Adjourned at \_\_4:12 p.m.**