

# WI BOS Executive Committee Meeting Minutes

September 15, 2022  
10:30 am  
Via Teams

1. Meeting called to order 10:38AM
2. In attendance: Lisa Haen, Kristina Bechtel, Kathleen Fisher, Cheryl Detrick, and Carrie Poser
3. August Executive Committee Meeting
  - a. Did not meet in August due to scheduling conflicts
4. September 6, 2022 Board Meeting Survey Results
  - a. Reviewed results from Board Meeting Survey
  - b. 10 people responded
  - c. Identified areas in need of improvement
    - i. Getting materials to board members early enough
    - ii. Clearer description of things needed to be voted on
  - d. Discussion about advocacy work that needs to be done
5. Director Update
  - a. COC Competition
    - i. On track to publish completed application of Wednesday of next week
    - ii. Wants to push button on Thursday
  - b. YHDP
    - i. Contracts supposed to be signed by the end of the month
    - ii. Match exemption request was approved – only need one year worth of match for grant cycle (2-years)
  - c. Monitoring
    - i. Should be submitting corrective documents today
  - d. DECHR
    - i. Requested reimbursement forms
  - e. CE Specialist
    - i. Interviews completed
    - ii. Carrie will review recording over the weekend

- iii. Will meet next week to discuss and select applicant to make an offer to
- 6. BOS Committee Updates
  - a. Nominating Committee – Trying to get some momentum to get more work done
  - b. Some committees not meeting regularly that need attention
    - i. DEI
    - ii. System Performance Committee
    - iii. Lisa will contact chairs to determine how we can see more task completion with these committees
- 7. Other Business
  - a. Discussion about youth reimbursements – Carrie will submit now that she received approvals
  - b. Fiscal Agent Contracts for YHDP and Hebron House need to be written, Lisa will revise what Carrie provides and send agreements to the board for voting prior to October 1, 2022.
  - c. Cheryl Detrick will be new chair of WISCAP
- 8. Meeting adjourned at 11:39AM

Next Meeting Thursday October 20, 2022 at 10:30 AM

Respectfully submitted by Kristina Bechtel