

# Balance of State Nominating Committee

6/10/2022

8:00AM

Via Teleconference

Meeting called by: Michael Bonertz

Type of meeting: Nominating Committee Meeting

Attendees: Michael Bonertz, Lisa Haen, Tara Prah

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## *Minutes*

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**Agenda Item:** Dairyland BoD Application

**Presenter:** Lisa

**Discussion:**

- Discussed if there is a potential conflict because nominee for Dairyland is a CE-SSO and paid for by that grant
- After discussing, committee identified that there is not a conflict and that a discussion will just need to be had with the agency that employs that nominee
  - Any board time that the nominee provides, would need to be paid for by other funds
  - The committee that the nominee would be placed on would need to be an additional committee beyond the requirement to maintain CE-SSO committee membership as part of the CE-SSO grant
    - Nominee identified interest in Veteran committee on application which means makes the initial concern about committees a non-concern at this time

**Agenda Item:** Code of Conduct policy revision

**Presenter:** Michael/Lisa

**Discussion:**

- Identified that we will still focus on Code of Conduct as it relates to updating the three documents that need attention (Conflict of Interest and Annual Statement, Board Decision Making Policy and Board of Directors Responsibility and Code of Conduct)
  - Mike to send out the COI policy along with bylaws and HUD section identifying what needs to be in the COI policy
- Lisa proposed we also look to update the Charter as well
  - Will start editing at it and then send it to committee

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*Action Items to follow up on:*

- *Michael to send out Code of Conduct to full membership for feedback along with HUD section and bylaws*
- *Lisa and Carrie to talk to Dairyland about logistics regarding paying for board time for their CE-SSO*
- *Lisa to start editing Charter and will then send to Nominating Committee*

*Meet Adjourned at 8:39am*