



**HITF Meeting Minutes
9-27-2023**

1. Chairperson Jessica Locher called the meeting to order at 12:01 p.m.
2. Present

Nikayla	Adams		Elizabeth	Knapp-Spooner	CAI
Cassandra	Barnett	VA	Jessica	Locher	ECHO
Kelly	Bedessam	COJ	Joe	Locher	ECHO
Amanda	Bothun		Michael	Maas	Gifts
	Camacho-	Legal			City of
Alexis	Stedman	Action	Megan	McBride	Beloit
Jessica	Campbell	YWCA	Amanda	Okane	FPGB
				Payne	
Amy	Dora		Karmen	Mancil	DEFY
Xandi	Finn		Jennifer	Petruzzello	COJ
Tiffany	Ford	RVCP	Jackie	Revels	
		Project			
Hannah	Haakenson	16:49	Cassandra	Robinson	
	Hood-				
Kelsey	Christianson	FSSWNI	Chad	Salmon	MHS-HOM
Marcia	Galvan	SWWDB	Suzi	Schoenhof	New
Kerstin	Hughes		Katie	Spaeth	
Jim	Hutchinson	Husch Services	Katie	Aaron	Stroede
Marisol	Ibarra		Paula	V	
Jen	Kelley	MHS	Alyssa	Vis	ECO
					Salvation
Terisa	Kessler	YWCA	Anne	Wallisa	Army
Deanna	Kloster	UHC			

3. **Treasurer's Report:** Balance in the account is \$513.10.
4. **CAI Waiver Request:** Sara Garbe presented a Coordinated Entry waiver request for a RRH client to PSH program CAI. The client has signed a release of information. Client 9A0*****. The client would benefit from PSH and the long stability of this program and does meet the eligibility requirements. Efforts that have been tried include the client being on PSH Prioritization list and was 2 month short of the twelve months eligibility requirement when pulled from the list. He remained on the Prioritization list for RRH and was enrolled two days after the PSH attempt to enroll. He does self-report and meets the medical requirements, which was confirmed by a licensed medical professional. He remained literally homeless until enrolled in RRH and was housed three months later. So, he does meet the twelve-month PSH requirement. Jim Hutchinson moved approval of the waiver. Seconded by Marcia Galvan. Motion carried.
5. **DEI Training:** Presentation from Marcia Galvan from SWWDB provided a high-level overview of how to champion diversity in your organization, develop a more inclusive culture, and provide more equitable services to those we work with. Slides from the presentation are available.

6. **Meeting Schedule:** Jessica noted that the November HITF Meeting will be moved to November 29th, due to the holiday the week before. There will be no December meeting due to the holiday.
7. **Updates:**
YWCA: Terisa announced the YW's A mile In Her Shoes shoe fitting starts at 4:30 tonight at Town Square. All are welcome.
8. Adjourned 12:55 p.m.

Next meeting will be November 29th at 12 noon.