



HITF Meeting Minutes 6-28-2023

1. Chairperson Jessica Locher called the meeting to order at 12:01 p.m.
2. Present:

Nikayla	Adams	Marisol	Ibarra	Cassandra	Robinson
Cassandra	Barnett	Jen	Kelley	Chad	Salmon
Kelly	Bedessam	Terisa	Kessler	Suzi	Schoenhof
Amanda	Bothun	Deanna	Kloster	Katie	Spaeth
Alexis	Camacho-Stedman	Elizabeth	Knapp-Spooner	Aaron	Stroede
Jessica	Campbell	Jessica	Locher	Paula	V
Amy	Dora	Joe	Locher	Alyssa	Vis
Xandi	Finn	Michael	Maas	Anne	Wallisa
Tiffany	Ford	Megan	McBride		
Hannah	Haakenson	Amanda	Okane		
Kelsey	Hood-Christianson	Karmen	Payne Mancil		
Kerstin	Hughes	Jennifer	Petruzzello		
Jim	Hutchinson	Jackie	Revels		

3. **Treasurer's Report:** Per Joe, the current balance in the HITF account is \$513.10 as of 5/24, with no additional expenses this past month.
4. **Updates:**
BOS Update: Jessica advised that, if you are a CoC funded agency, the Grant Inventory Worksheet came out and is due. Hopefully you will be able to apply again in the near future.

BOS quarterly meeting is coming up in August, on the second Friday, 8-11-23. They're going back to in person in February.

FOCUS Update: Kelly advised that the City is updating its Emergency Operations Plan. Any suggestions should be sent to Kelly ASAP.

The new City Manager does not intend to lead this group. People can call Kelly with concerns. The group can be called back together if needed.

BATFOH Update: Jackie reported that they met last week. There was a WHEDA housing funding opportunity update and an update on affordable housing in Beloit.

PIT Count Update: Jessica noted that the PIT count is coming up on July 26-27. If you are a housing funded agency, you are required to participate. Others are encouraged to participate. Info and sign up may be found at <https://forms.gle/Zd2HbJTGbqXgLUDM6>. The starting location is at ECHO. Care package items are also needed, for which Jessica will send out a list. Drop them off at ECHO the morning of the 25th.

Meetings and Training Opportunities:

- **Coordinated Entry:** There will be training on July 10th on what Coordinated Entry is and who should be participating. Then on the 11th will be how to administer CE. The training will be presented by the Balance of State.
- **August training** will have us complete some of our Action Plan goals. Kelsey from Family Services will give a presentation on DEI in the agency.
- **In September** Marcia, from SWWWDB, will provide a high level overview on how to champion diversity in your organization, develop a more inclusive culture and provide more equitable services to those we work with.

5. Subcommittee Updates:

- **CE/CM:** Marisol Ibarra, new SSO from CAI. Planning to have the Case Management meeting in August. Let her know any schedule preferences. As SSO she can continue the data reports from the past or develop new ones to meet agency needs.
- **Youth:** Hannah reported the committee is still working on its coordinated community plan. Starting to look at what it would take to develop a youth shelter.
- **DEI:** Carmen reported most of their activity was covered at the beginning of the meeting. Safety zone training is offered thru FS, which includes diversity, inclusion and everything. Can contact Stehanie Hormik, at FS, to schedule some of this training.
- **Planning Committee:** Jim Hutchinson reported that they are working on some feedback they received on the Vision Statement.

6. **Data:** Joe Locher reported they will have quarter two data by their next meeting. Make sure you select the right date for the monthly PIT count. Some aren't picking a date at all.

7. Agency Updates:

- **City of Beloit:** Megan McBride, Grants Administrator COB, reported their CDBG application is out now and is on the city website. Applications are due August 18th.

8. Adjourned 12:3 p.m.

Next meeting will be August 23rd at 12 noon.